



**CLINTON CITY COUNCIL MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR  
L. Mitch Adams**

**CITY COUNCIL MEMBERS**

***Anna Stanton  
Karen Peterson  
Mike Petersen  
Barbara Patterson  
TJ Mitchell***

<b>Date of Meeting</b>	<b>May 24, 2016</b>	<b>Call to Order</b>	<b>7:00 p.m.</b>
<b>Staff Present</b>	City Manager Dennis Cluff, Community Development Director Will Wright, Public Works Director Mike Child, Fire Chief Dave Olsen, Deputy Fire Chief Justin Benavides, Recreation Director Bruce Logan, Brooke Mitchell, Steve Hubbard, and Lisa Titensor recorded the minutes.		
<b>Citizens Present</b>	Allen Labrecque, Connie Valentine, Brett and Melanie Giles, Dave Johnson, Andrea and Kyle Osiek, Alexis Buist, Mckay Sprague, Ben Nielson, S. Johnson, Denise Mealy		
<b>Pledge of Allegiance</b>	Councilmember Patterson		
<b>Prayer or Thought</b>	Councilmember K. Peterson		
<b>Roll Call &amp; Attendance</b>	Present were: Councilmember Anna Stanton, Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember Barbara Patterson, Councilmember TJ Mitchell and Mayor Adams		
<b>A. EMPLOYEE OF THE MONTH FOR APRIL 2016 – BROOKE MITCHELL</b>			
<b>Petitioner</b>	Dennis Cluff, Recreation Director Bruce Logan		
<b>Discussion</b>	<p>Recreation Director Bruce Logan stated Brooke Mitchell is one of the Recreation Specialists. She is very dedicated, upbeat and always positive. Brooke is always courteous, tactful, and respectful to the citizens, coaches and co-workers. She conveys a professional image in an enthusiastic and a positive manner while in the office or on the field. Her professionalism is reflected with the growth and improvements in the soccer and adult softball programs that she coordinates. Also, she goes way out of her way to make sure the football shed is organized and everything is cleaned.</p> <p>Brooke is very Innovative and creative with ideas. She just recently implemented a 3 on 3 soccer tournament for Heritage days that I feel will be a big success.</p> <p>He went on to say Brooke is very good with dealing with conflict and works to resolve situations in a courteous, cooperative and timely manner. She is also very thorough when doing back ground checks on coaches, making sure we have the proper person representing Clinton City.</p> <p>Brooke is very good at planning and organizing; she prioritizes projects and manages her time effectively to accurately accomplish her tasks. The front office ladies compliment her regularly for informing them of her programs so that they can answer questions they receive from the public.</p> <p>Brooke is a true public servant. She is passionate about the Recreation Department, Clinton City and her family. She exhibits dependability, responsibility, honesty, initiative, perseverance and diligence in the service she renders to the Clinton City Recreation.</p> <p>Mr. Logan said he and the staff of the Clinton City Recreation Department are grateful to Brooke and highly recommend her for Employee of the Month for April 2016.</p> <p>Mayor Adams said he has witnessed Brooke in action; he appreciates her hard work</p>		

	<p>and dedication and is pleased she is one of Clinton City Employees. He presented Brooke with an award and gift card in recognition of this honor.</p> <p>Brooke stated she enjoys working for Clinton City.</p>
<b>B. RECOGNITION OF NEW CERT GRADUATES</b>	
<b>Petitioner</b>	Mayor Adams
<b>Discussion</b>	<p>CERT Coordinators Connie Valentine and Allen Labrecque presented the most recent CERT graduates to the City Council:</p> <p style="padding-left: 40px;">Brett Giles; Dave Johnson; Denise Mealy; and, Bob Sandman.</p> <p>Ms. Valentine explained there are now 86 members.</p> <p>Mayor Adams expressed appreciation for the hard work of Ms. Valentine and Mr. Labrecque and welcomed the new Cert graduates. He said he appreciates the CERT members for their willingness to serve the community.</p>
<b>C. PRESENTATION TO JUSTIN BENAVIDES OF UTAH FIRE OFFICER DESIGNATION AWARD</b>	
<b>Petitioner</b>	Dennis Cluff, Fire Chief Dave Olsen
<b>Discussion</b>	<p>Fire Chief Dave Olsen reported Deputy Fire Chief Justin Benavides has earned the Utah Fire Officer Designation Award. He is one of just 30 fire professionals statewide who have now earned this award.</p> <p>In 2011, the International Association of Fire Chiefs released the 2nd Edition of the Officer Development Handbook (ODH). Four levels of career development are delineated in the ODH based on specific duties at each level. Certification as a Fire Officer shows that a person has met the minimum standard as set by the NFPA, while the ODH lays out a more optimum standard reflecting a more holistic view of how a person has prepared to become a fire officer.</p> <p>This recognition program for Utah fire professionals provides a coherent and attainable guide to career advancement which focuses on training; education; certification; and, experience.</p> <p>To help prospective fire officers achieve each element found in the ODH, the UFODP provides a resources matrix, which identifies resources available to Utah firefighters, including certifications, training and college courses, and experiences that will help them attain the designation. The idea behind the UFODP is that a person’s ability to perform well as an officer depends on more than a test; capability is built by years of varied and quantifiable learning and growing experiences. New firefighters can use the UFODP to map out a path for career advancement. Fire departments can use the FODP to help define promotional qualifications.</p> <p>Mayor Adams congratulated Deputy Fire Chief Benavides for this outstanding accomplishment. He stated that Clinton City has a top notch Fire Department.</p> <p>Assistant Chief Benavides expressed appreciation for the support of the City. He said he enjoys working for the Clinton community.</p>
<b>D. RESOLUTION 02-16, INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR ANIMAL CARE AND CONTROL SERVICES</b>	
<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	<p>Mr. Cluff stated that after much review and negotiation with the cities in Davis County, they have submitted a new agreement for Animal Care &amp; Control services. The new division of costs is 50/50 for the County and cities. The cost areas are now</p>

	<p>separated into 3 sections: operation and maintenance; wildlife services; and, capital facility projects. This new agreement stipulates the cost division basis will be the needed budget amount after all Animal Services revenues are subtracted from that amount. The cities will then pay 50% of that remaining needed budget. The County will then be responsible for the remaining costs, even if it surpasses their 50% normal participation amount. The cost of services for the City for this next year is \$63,420.37 (\$57,614.80 for O&amp;M; \$1,107.25 for Wildlife; and, \$4,698.37 for Capital Projects). He clarified the term of the agreement is for four years and the costs should stay somewhat stable.</p> <p>Councilmember M. Petersen asked for clarification of what the process is for after hour calls.</p> <p>Mr. Cluff replied his understanding is there is someone on call 24/7.</p> <p>Councilmember Mitchell said he appreciates the efforts of Mr. Cluff and the other City Managers; he would like to see the costs continue to be monitored closely.</p> <p>Councilmember K. Peterson said she would like the items listed separate on the utility bills.</p>
<b>CONCLUSION</b>	<p><b>Councilmember Mitchell moved to adopt Resolution 02-16, approving the Interlocal Agreement with Davis County for Animal Care and Control. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye.</b></p>
<p><b>E. RESOLUTION 03-16, ADOPTION OF CLINTON CITY SANITARY SEWER MANAGEMENT PLAN</b></p>	
<b>Petitioner</b>	<p>Dennis Cluff, Dave Williams</p>
<b>Discussion</b>	<p>Assistant Public Works Director Dave Williams explained the State of Utah requires an updated Sanitary Sewer Management Plan prior to the next permit to operate a sewer collection system. Our current 5-year permit expires September 30, 2017. The intent of this plan is to develop an operations and maintenance program, design standards, sewer overflow action plan, grease plan, and system evaluation and capacity assurance plan, all of which comply with DEQ standards.</p> <p>This is a new program which includes the SSSSD.</p> <p>Mr. Williams explained this is based on a template provided by the Central Sewer Service District.</p> <p>Councilmember M. Petersen recommended identifying the approved extensions in the report to DEQ.</p> <p>Mayor Adams asked that a log of actions be kept.</p> <p>Councilmember M. Petersen suggested that the date of the report be listed on each page for future reference of the most recent update.</p>
<b>CONCLUSION</b>	<p><b>Councilmember M. Petersen moved to adopt Resolution 03-16, the Clinton City Sanitary Sewer Management Plan. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye.</b></p>
<p><b>F. RESOLUTION 04-16, MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2015</b></p>	
<b>Petitioner</b>	<p>Dennis Cluff</p>
<b>Discussion</b>	<p>Mr. Williams explained that each year the City Council is required to review and approve the Municipal Wastewater Planning Program Report. This report is sent on to the State. It is another State oversight function which is supposed to help identify any foreseen problems with the wastewater system. He said the report identifies the City is doing well with the sewer system.</p>

	<p>Councilmember K. Peterson asked for clarification on what the anticipated costs are for as identified in the report.</p> <p>Mr. Williams replied for repairs and upgrades.</p> <p>Councilmember M. Petersen asked for clarification that staff is coordinating these sewer projects with road projects.</p> <p>Mr. Williams replied the projects are being evaluated in conjunction with the Capital Facilities Plan evaluation.</p>
<b>CONCLUSION</b>	<p><b>Councilmember Mitchell moved to adopt Resolution 04-16, approving the City’s Municipal Wastewater Planning Program Report for 2015. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye.</b></p>
<b>Approval of Minutes</b>	<p><b>Councilmember K. Peterson moved to approve the minutes of the May 10, 2016 City Council Meeting as written. Councilmember Mitchell seconded the motion. Councilmembers K. Peterson, Patterson, M. Petersen, Stanton and Mitchell all voted in favor.</b></p>
<b>Accounts Payable</b>	<p><b>Councilmember Patterson moved to pay the bills. Councilmember Stanton seconded the motion. Councilmembers K. Peterson, Patterson, M. Petersen, Stanton and Mitchell all voted in favor.</b></p>
<b>Planning Commission Report</b>	<p>Mr. Wright reported on the May 17, 2016 Planning Commission meeting as identified in the meeting minutes.</p>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>Monday, May 30 is Memorial Day and the City will be closed.</li> <li>He will attend a meeting with the County regarding County taxes at 8 a.m. on Wednesday, May 25.</li> </ul>
<b>Mayor</b>	<ul style="list-style-type: none"> <li>Wasatch Integrated is looking at purchasing interest in a land fill in Utah County that is anticipated to last 100 years.</li> <li>Weber County has asked Wasatch Integrated to take them into the Special Service District. He feels this will only make Wasatch Integrated bigger, not necessarily better; they have several issues which need to be addressed immediately and it would impact the current system negatively. The value of recyclables is one of the biggest issues right now.</li> <li>There is potential for a need to raise the price of garbage cans by \$1 next fiscal year as a pass through cost.</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>The final Heritage Days meeting will be June 20 at 5 p.m.</li> <li>Special needs playground equipment has arrived.</li> <li>Long range public works location plans need to be a consideration.</li> </ul>
<b>Councilmember K. Peterson</b>	<ul style="list-style-type: none"> <li>Commented on the retirement of Treasurer Carla Parsons and asked if it may be a good time to look at the overall functions of the employees because many employees have non-traditional roles because they have taken on additional responsibilities over time.</li> </ul>
<b>Councilmember M. Petersen</b>	<ul style="list-style-type: none"> <li>Asked Mr. Child to look into the light at 750 W 1300 N because it is still on;</li> <li>Asked why there is a barrier at Powerline Park on 1300 N? He said it is unsightly and very difficult for pedestrians to get through.</li> </ul> <p>Mr. Child said the intent is to prevent vehicles from driving on the path. He said he will look into other more appealing options. He clarified that end of the park is intended as a storm drain facility.</p>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>Councilmember Stanton agreed with Councilmember K. Peterson that an evaluation of employee roles may be a good idea during the transition of the Treasurer position.</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>Asked about the status of the project on 1300 N 1500 W.</li> </ul> <p>Mr. Child responded the project going west is being laid out and the options going east are being considered.</p>
<b>Mr. Child</b>	<p>Mr. Child asked the Council to consider another access to the Public Works shops</p>

	<p>potentially on 1740 N to help deal with the traffic issues on 1800 N.</p> <p>Mr. Cluff said he and the Mayor are currently in talks over Powerline Park and will potentially include this in the discussion.</p> <p>Mr. Child then explained the detention pond on 1300 N is currently being dug on the north end; the initial plan was to only dig that half and stock pile the dirt on the other half; a contractor has agreed to haul away all the dirt free of charge for the entire pond. For an additional investment of \$35,000 to complete excavation of the pond now it could potentially save the City \$45,000 on the project in the future. He requested change order on the project to reflect.</p> <p>Mr. Cluff said the funds are available in the storm drain fund.</p> <p>The Council suggested Mr. Child see if he can get some monies for the dirt that will be hauled away.</p>
<p><b>ADJOURNMENT</b></p>	<p><b>Councilmember Stanton moved to adjourn. Councilmember M. Petersen seconded the motion. Councilmembers K. Peterson, M. Petersen, Patterson, Mitchell and Stanton voted in favor of the motion. The meeting adjourned at 8:45 p.m.</b></p>
<p><b><u>ACTION ITEMS</u></b></p>	<ul style="list-style-type: none"> <li>• List animal control fees separately on the utility bills.</li> <li>• Add the date modified on the Sanitary Sewer Management Plan to each page.</li> <li>• Explore the possibility of receiving some monies for the dirt from the detention pond on 1300 N.</li> </ul>