



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

**CITY COUNCIL MEMBERS
Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell**

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| Date of Meeting | June 28, 2016 | Call to Order | 7:00 p.m. |
| Staff Present | City Manager Dennis Cluff, Community Development Director Will Wright, Public Works Director Mike Child, Recreation Director Bruce Logan and Lisa Titensor recorded the minutes. | | |
| Citizens Present | Elijah Growlove, Jaren Smith | | |
| Pledge of Allegiance | Councilmember K. Peterson | | |
| Prayer or Thought | Councilmember Mitchell | | |
| Roll Call & Attendance | Present were: Councilmember Anna Stanton, Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember Barbara Patterson, Councilmember TJ Mitchell Excused was Mayor Adams | | |
| A. EMPLOYEE OF THE MONTH FOR MAY 2016 – BUILDING OFFICIAL MIKE FISHER | | | |
| Petitioner | Dennis Cluff, Will Wright | | |
| Discussion | <p>Mr. Wright stated he is pleased to recommend Building Official Mike Fisher as employee of the month for May 2016. He explained that Mike came to Clinton City almost three years ago with extensive municipal experience having worked almost 15 years for several cities in the area. Mike has worked in building inspection for over 10 years and is State Licensed as a Combination Inspector. He also has certifications in Building, Electrical, Plumbing and Mechanical through ICC for commercial and residential work. He continues to work on obtaining his Plans Examiner certifications from the International Code Council (ICC); is a member of the Utah Chapter of International Code Council and currently serves as President of the Utah Chapter of International Association of Electrical Inspectors.</p> <p>Mike continues to find ways to improve the City’s record keeping and administrative functions pertaining to the building permit and inspection processes. For example, Mike helped to computerize the inspection and permit forms so that he could be more efficient while working in the field. These upgrades also allowed citizens to be able to complete their own permits online or in the office, thereby freeing up staff to better serve the citizens.</p> <p>Mike is very knowledgeable of the Building Codes and has developed a professional approach in dealing with representatives in the building construction fields. Mr. Wright said he has received a number of positive comments on Mike being courteous and helpful in the performance of his duties. He is pleased with the timely and professional manner in which Mike performs his inspections and administrative duties.</p> | | |

| | Mr. Fisher said he appreciates the City Council and staff for their support. He enjoys working for Clinton City. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| B. RESOLUTION 06-16 – INTER-LOCAL COOPERATION AGREEMENT BETWEEN DAVIS COUNTY CITIES AND DAVIS COUNTY FOR UPDES GENERAL PERMIT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Petitioner | Dennis Cluff, Public Works | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discussion | Mr. Child explained this is a renewal of an existing Interlocal Agreement with Davis County. The agreement needs to be renewed to help cover issues of the new storm water permit. Clinton City has been participating in the Davis County Storm Water Coalition since it was first organized in 2002. The coalition consists of representatives from each city in the county, Davis county public works, HAFB, Davis County Health Department, engineers, consultants, and vendors. The coalition has been a great asset in accomplishing storm water plan goals. The group meets at least monthly to work on storm water issues together. Some of the coalition programs include: public awareness, participation on TV ads, teach DATC and Job Corps, host water fair, publications, training, sampling, work on preparing SWMP and, achieving SWMP goals. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONCLUSION | Councilmember M. Petersen moved to adopt Resolution 06-16, which authorizes the Mayor to sign the 2016 Interlocal Cooperation Agreement Between Davis County Cities And Davis County For UPDES (Utah Pollution Discharge Elimination System) General Permit. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C. 7:00 PM -PUBLIC HEARING, RESOLUTION 07-16, - AMENDMENTS TO FY 15-16 BUDGET | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Petitioner | Dennis Cluff | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discussion | <p>Mr. Cluff explained that each year budget amendments are necessary to balance out the annual budget and cover unexpected costs.</p> <p>He identified the budgetary increases are itemized in Attachment “A” below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Dept</u></th> <th style="text-align: left;"><u>Line Item</u></th> <th style="text-align: right;"><u>\$ Increase</u></th> <th style="text-align: left;"><u>Description</u></th> </tr> </thead> <tbody> <tr> <td>Prof/Tech</td> <td>Engineering</td> <td style="text-align: right;">\$20,000</td> <td>Additional site plan reviews & engineering assistance</td> </tr> <tr> <td>Com Dev</td> <td>Salaries</td> <td style="text-align: right;">\$5,000</td> <td>Extra costs of cashing out/transition</td> </tr> <tr> <td>Ambulance</td> <td>Medicaid payback</td> <td style="text-align: right;">\$6,000</td> <td>Unbudgeted new expense</td> </tr> <tr> <td>DUI</td> <td>Salary/ben/equip</td> <td style="text-align: right;">\$11,270</td> <td>Extra purchase of tazers & cameras</td> </tr> <tr> <td>Public Wks</td> <td>Equipment</td> <td style="text-align: right;">\$5,500</td> <td>Phone/computer up link improvements</td> </tr> <tr> <td>Water</td> <td>Improvements</td> <td style="text-align: right;">\$246,000</td> <td>Chlorinator, 2300 N. repairs & engineering extra costs</td> </tr> <tr> <td>Storm Drain</td> <td>Improvements</td> <td style="text-align: right;">\$35,000</td> <td>Detention pond excavation expansion</td> </tr> </tbody> </table> <p>Councilmember Stanton opened the public hearing at 7:18 p.m. With no public comment, she closed the public hearing at 7:19 p.m.</p> | <u>Dept</u> | <u>Line Item</u> | <u>\$ Increase</u> | <u>Description</u> | Prof/Tech | Engineering | \$20,000 | Additional site plan reviews & engineering assistance | Com Dev | Salaries | \$5,000 | Extra costs of cashing out/transition | Ambulance | Medicaid payback | \$6,000 | Unbudgeted new expense | DUI | Salary/ben/equip | \$11,270 | Extra purchase of tazers & cameras | Public Wks | Equipment | \$5,500 | Phone/computer up link improvements | Water | Improvements | \$246,000 | Chlorinator, 2300 N. repairs & engineering extra costs | Storm Drain | Improvements | \$35,000 | Detention pond excavation expansion |
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| Prof/Tech | Engineering | \$20,000 | Additional site plan reviews & engineering assistance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Storm Drain | Improvements | \$35,000 | Detention pond excavation expansion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONCLUSION | Councilmember Patterson moved to adopt Resolution 07-16 amending the budget for FY2015-16. Councilmember K. Peterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember Stanton, aye. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. RESOLUTION 08-16 - ANNUAL ADOPTION OF THE CLINTON CITY CONSOLIDATED FEE SCHEDULE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|-----------------------------------|---|---------------|--------------------|---------------|-------------------|--------------|--------|------|---------------|-------------------|--------------|--------|------|------|---------------|---------------|------|------|--------|--------------------|--------------|
| Petitioner | Dennis Cluff | | | | | | | | | | | | | | | | | | | | |
| Discussion | The City Council reviewed the proposed Consolidated Fee Schedule in detail and asked staff to bring it back to another City Council meeting with some changes and additional information. | | | | | | | | | | | | | | | | | | | | |
| E. SURPLUS EQUIPMENT SALE | | | | | | | | | | | | | | | | | | | | | |
| Petitioner | Dennis Cluff | | | | | | | | | | | | | | | | | | | | |
| Discussion | <p>Mr. Cluff explained that staff has requested that the following items be listed as surplus:</p> <table border="0"> <tr> <td>STD 49</td> <td>1994</td> <td>F-350 DUMP</td> <td>2FDKF38G2RCA33495</td> <td>LIC# 19038EX</td> </tr> <tr> <td>STD 30</td> <td>1994</td> <td>INT 4000 DUMP</td> <td>1HTSDAAN1RH589865</td> <td>LIC# 77622EX</td> </tr> <tr> <td>PKD 53</td> <td>1978</td> <td>BOOM</td> <td>D31BE85155233</td> <td>LIC# 200480EX</td> </tr> <tr> <td>PD 9</td> <td>2001</td> <td>IMPALA</td> <td>2G1WFF55K319185953</td> <td>LIC#500476EX</td> </tr> </table> <p>1980'S BEAR EMISSIONS MACHINE 1980'S SUN EMISSIONS ANALYSER GOOD ROADS MATERIALS SPREADER SNOW PLOW FRAME (UNKNOWN MAKE AND MODEL) AIR COMPRESSOR – Quincy Model #PLT5 60 gallon TRUCK BED COVER, Brown and lockable JOHN DEER ROAD GRADER</p> | STD 49 | 1994 | F-350 DUMP | 2FDKF38G2RCA33495 | LIC# 19038EX | STD 30 | 1994 | INT 4000 DUMP | 1HTSDAAN1RH589865 | LIC# 77622EX | PKD 53 | 1978 | BOOM | D31BE85155233 | LIC# 200480EX | PD 9 | 2001 | IMPALA | 2G1WFF55K319185953 | LIC#500476EX |
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| PD 9 | 2001 | IMPALA | 2G1WFF55K319185953 | LIC#500476EX | | | | | | | | | | | | | | | | | |
| CONCLUSION | Councilmember Mitchell moved to declare the listed items including the John Deer Grader as surplus and authorize the City Manager to have them sold. Councilmember M. Petersen seconded the motion. Councilmembers K. Peterson, Patterson, Mitchell, M. Petersen and Stanton all voted in favor. | | | | | | | | | | | | | | | | | | | | |
| Approval of Minutes | Councilmember K. Peterson moved to approve the minutes of the June 22, 2016 City Council Meeting adding Councilmember Mitchell to the vote on the appointment of the new Treasurer. Councilmember Mitchell seconded the motion. Councilmember's K. Peterson, Patterson, M. Petersen, Stanton and Mitchell all voted in favor. | | | | | | | | | | | | | | | | | | | | |
| Accounts Payable | <p>Councilmember M. Petersen asked for clarification on June 14, page 3 regarding a \$43,000.00 charge for wood chips.</p> <p>Councilmember K. Peterson moved to pay the bills with a request for an explanation on the \$43,000 wood chip entry. Councilmember Mitchell seconded the motion. Councilmembers K. Peterson, Patterson, Stanton, Mitchell and M. Petersen voted in favor.</p> | | | | | | | | | | | | | | | | | | | | |
| Planning Commission Report | Mr. Wright reported on the June 21, 2016 Planning Commission meeting as identified in the minutes. He explained the Planning Commission is continuing with their review of the Subdivision Ordinance. | | | | | | | | | | | | | | | | | | | | |
| City Manager | <ul style="list-style-type: none"> • Monday, July 4 is a holiday and the City offices will be closed; • There will be a Workers Compensation Audit on July 11; • There will be a 9:00 a.m. meeting on July 12 with Weber Basin Water; • Heritage Days is July 13 – 16 | | | | | | | | | | | | | | | | | | | | |
| Mayor | <ul style="list-style-type: none"> • Excused | | | | | | | | | | | | | | | | | | | | |
| Councilmember Patterson | <ul style="list-style-type: none"> • July 13 – Parks Board Meeting • Weeds at 750 W 1300 N <p><i>Staff researched and found that this weed problem has been taken care of as part of the nuisance complaint process.</i></p> | | | | | | | | | | | | | | | | | | | | |
| Councilmember K. Peterson | <ul style="list-style-type: none"> • Agrees that the Parks are looking great; • The Kestrel Park flowers are nice; • The Voice Tryouts were held on Friday night, 16 people participated, 9 will perform at Heritage Days; • A meeting is planned with the League of Cities and Towns and the Governor's | | | | | | | | | | | | | | | | | | | | |

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| | <ul style="list-style-type: none"> office regarding gas tax; She represented Clinton City for Girls State at Weber State. |
| Councilmember M. Petersen | <ul style="list-style-type: none"> The quality of the flower baskets appear to be lacking in comparison to other years. |
| Councilmember Stanton | <ul style="list-style-type: none"> The Youth Council will participate in Heritage Days. They will be holding interviews for 2016-17 in late July; The NDSO Open House was well attended; She would like the Council to consider giving the Mayor a small monthly stipend for travel. |
| Councilmember Mitchell | <ul style="list-style-type: none"> The Parks Dept. is doing a great job; Cleo does a good job handling the baseball program; |
| Trail Mural | The City Council discussed the offer from a local artist to paint a mural under the overpass of the rail trail. Although the Council is very appreciative of the offer, they agreed it will increase the graffiti problem and make it more difficult for staff to maintain. |
| Mike Child | Regarding water contamination prevention – cross connection installs: 460 existing dual check valves have been serviced; 320 new installs (almost double what was required); Chlorine residuals are good. |
| ADJOURNMENT | Councilmember Patterson moved to adjourn. Councilmember K. Peterson seconded the motion. Councilmembers K. Peterson, M. Petersen, Patterson, Mitchell and Stanton voted in favor of the motion. The meeting adjourned at 9:13 p.m. |
| <u>ACTION ITEMS</u> | <ul style="list-style-type: none"> Consolidated Fee Schedule Research \$43,000 charge on June 14, page 3 for wood chips <i>Staff researched the issue and found that the description should identify that the \$43,290.00 is for the May Burn Plant fee not the purchase of wood chips.</i> |