



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

CITY COUNCIL MEMBERS

***Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell***

Date of Meeting	August 9, 2016	Call to Order	7:02 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Will Wright, Public Works Director Mike Child, Fire Chief Dave Olsen, Assistant Fire Chief Justin Benavides, Recreation Director Bruce Logan, Police Chief Bill Chilson, Lt. Shawn Stoker, Officer Matt Fawbush, Sgt. Monica DeCarlo, and Lisa Titensor recorded the minutes.		
Citizens Present	Nick Mingo, Nathan & Rachel Woolley, Steven Gimenez, Rebecca & Josh Mancil		
Pledge of Allegiance	Nathan Woolley, Troop 317		
Prayer or Thought	Recreation Director Bruce Logan		
Roll Call & Attendance	Present were: Councilmember Anna Stanton, Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember TJ Mitchell, Councilmember Barbara Patterson and Mayor Mitch Adams		
A. EMPLOYEE OF THE MONTH FOR JULY 2016 - MATT FAWBUSH			
Petitioner	Dennis Cluff, Chief Bill Chilson		
Discussion	<p>Chief Chilson stated that the Police Department has selected Sgt. Matt Fawbush as the employee of the month, for July. Matt has been with the Police Dept. for 14 years. Matt is currently the investigative Sgt. Recently he has had some major cases that take a lot of time and effort. These cases range from child molestation rape and more. Matt does an outstanding job staying on top of these cases. He stays calm and collected under the most severe stressful situations. He gets along with all employees and often is seen giving advice to the younger detectives and patrol officers as well. Matt has done a lot of extensive training in his field and it shows by the rapport he has with attorneys and judges he deals with. Matt is an outstanding employee. Chief Chilson said he is pleased to present this award to Officer Fawbush.</p> <p>Officer Fawbush said he appreciates this recognition and working for Clinton City.</p> <p>Mayor Adams acknowledged that Clinton has some of the best officers around. He thanked Officer Fawbush for his great work and presented him with an award and gift card in recognition.</p>		
B. DEPARTMENT REPORTS ON HERITAGE DAYS 2016			
Petitioner	Dennis Cluff		
Discussion	<p>Police Chief Chilson congratulated Recreation Director Bruce Logan for his excellent leadership over the Heritage Days event. He said incidents during Heritage Days were significantly decreased this year. There were approximately 133 cases; 26 at the Park and a total of 10 arrests. The overtime hours were approximately 420 hours which is average based on the amount of coverage needed for the carnival. He said this is one of the best years he has seen in a very long time.</p> <p>Fire Chief Olson said he appreciates all the volunteers that helped with Heritage Days including CERT. Overall the Fire Department liked the two day schedule. There were</p>		

	<p>50 CERT volunteers who participated through out the event. He said he would like to see communications with the parade route improved especially for drop off and pick up. He would like to see customer access for Lowes, Kohls and the restaurants in front of them addressed. Also there was an issue with the height of one of the floats; he would like to see some height requirements identified for floats in the future. He explained he had extra staff on hand during the fireworks and coordinated with Sunset for emergencies outside the area. He appreciated Cranefield Golf Course for donating a golf cart for use during Heritage Days. The Fire Department responded to 15 calls over the two days, transported two people by ambulance and had approximately 41 hours of over time with 10 hours for part time staff.</p> <p>The Council stated they heard a lot of positive feedback from the fireworks.</p> <p>Mayor Adams asked staff to draft a letter to the local businesses impacted during the parade expressing appreciation for their support.</p> <p>Public Works Director Mike Child reported that due to the shorter schedule Public Works used less overtime hours. There was an accident with a public works crew member. Overall it was a good year. He stated Parks Supervisor Zac Martinez does a great job with Heritage Days.</p> <p>Recreation Director Bruce Logan said Heritage Days is a team effort. Planning begins in December. He will work on improving communication for the parade. He thanked all the City staff and volunteers who participate to make Heritage Days such a great event. He said some of the highlights were the Quilt Show and Movie in the Park. The 5K had approximately 100 participants. He said cutting back to two days cut the Recreation Department overtime to a quarter of what it used to be.</p> <p>Councilmember Stanton said she had great feedback about cutting back the number of days.</p> <p>Councilmember K. Peterson stated she misses seeing the local vendors having their booths at the park. She would like to understand why participation has declined.</p> <p>The Council and Mr. Cluff expressed appreciation for all the hard work staff and the volunteers put into the Heritage Days activities.</p>
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C. FIRE VEHICLES & EQUIPMENT BID AWARDS

Petitioner	Dennis Cluff
Discussion	<p>Fire Chief Olsen explained that through the State Bid he reviewed the Dodge 1500, Ford F150 and Chevrolet 1500 trucks. All are crew cab 4x4 drive vehicles. The Dodge is a V-8 engine, while the other two are V-6's. Overall the Chevrolet 1500 had the highest bid with the Dodge the lowest at \$3.18 less than the Ford. However staff would prefer the Ford V-6 Eco-boost engine and the better gas mileage the Ford F150 4x4 crew truck will provide. The Fire Department recommends the purchase of the Ford F150.</p> <p>The array of equipment for the new truck includes all the lights, antenna, truck bed liner, sirens and ancillary items needed for a Fire truck response unit (\$8,016.87).</p>
CONCLUSION	Councilmember K. Peterson moved to award the bid to Ken Graff Ford of American Fork for \$29,773.18 and equipment to Premier Vehicle Installation, Inc for \$8,016.87. Councilmember Stanton seconded the motion. Councilmembers Patterson, Stanton, K. Peterson, Mitchell and M. Petersen voted in favor of the motion.

D. POLICE VEHICLES & EQUIPMENT BID AWARDS

Petitioner	Dennis Cluff
Discussion	Police Chief Chilson explained that due to their heavy use, the City tries to rotate Police vehicles about every 5 years, which usually requires replacing two vehicles every year.

	<p>This year staff is looking at buying a Ford Explorer XLT SUV for \$30,711 and a Ford Taurus Police Interceptor for \$26,213.72. Both vehicles require the full array of equipment, lights, radios, radar units and cameras (\$28,403.91). In addition, the Police Department needs to outfit an existing SUV with K-9 unit equipment for \$4,145.90. Based on a comparison of bids received from Ken Garff and Westland Ford staff recommends going with Westland Ford because the options are cheaper.</p>
<p>CONCLUSION</p>	<p>Councilmember Stanton moved to award the bid to Westland Ford for \$56,924.72 (Ford Explorer XLT for \$30,711 & Ford Taurus Police Interceptor for \$26,213.72) and equipment to Premier Vehicle Installation, Inc for \$32,459.81. Councilmember Mitchell seconded the motion. Councilmembers Patterson, Stanton, K. Peterson, Mitchell and M. Petersen voted in favor of the motion.</p>
<p>E. 7:15 P.M. – PUBLIC HEARING – RESOLUTION 11-16, REQUEST FOR FINAL PLAT APPROVAL OF PHASE 6 OF CRANEFIELD ESTATES SUBDIVISION LOCATED AT APPROXIMATELY 3550 WEST 2350 NORTH</p>	
<p>Petitioner</p>	<p>Ivory Development, represented by Nick Mingo</p>
<p>Discussion</p>	<p>Mr. Wright provided the following information in the staff report:</p> <ol style="list-style-type: none"> 1) The Master Land Use Map in the General Plan shows this area zoned for residential use with the land use designated as A-E Zone Planned Residential Unit Development (PRUD) with 10,000 square foot lots. 2) Clubview Phase 2 of Cranefield is approximately 7.7 acres consisting of 30 lots ranging in size from 6,115 square feet to 11,568 square feet with an average of 8,306 square feet. 3) This Planned Residential Use Development is guided by the Development Agreement for Cranefield Estates Subdivision and the City of Clinton which provides in Exhibit “D” that 120 lots may be developed during the initial construction phases of the golf course then shows an additional 80 lots during development of the irrigation system, finish shaping and planting of the golf course then provides an additional 80 lots when the building construction of the clubhouse and maintenance building occurs and the maturation of the golf course allows it to be open for play. This exhibit seems to show a total of 280 lots may be subdivided as the golf course reaches certain stages of development. 4) Ordinance 06-02 defines development criteria for the 60 lots clustered in this subdivision and closely follows the approved Preliminary Plat. Phase 1 was 28 lots and this phase is 30 lots that falls within the number of clustered lots approved for the Cranefield Estates Subdivision. 5) Comments related to corrections needed in drawings have been provided to developer. <p>Mayor Adams opened the public hearing at 8:02 p.m. With no public comment, Mayor Adams closed the public hearing at 8:03 p.m.</p> <p>Councilmember K. Peterson asked what the maintenance plan is for lots 150-154 on 2400 N behind the homes.</p> <p>Mr. Mingo responded they will be maintained by a professionally managed HOA. He stated they will remain consistent with the Development Agreement.</p> <p>Councilmember Mitchell questioned if the proposed name change would change the validity of the agreement.</p> <p>Mr. Wright responded the building permits are identified as Clubview.</p> <p>Mayor Adams asked Mr. Wright to make sure that the Development Agreement complies with this phase with the name change.</p>
<p>CONCLUSION</p>	<p>Councilmember Mitchell moved to adopt Resolution No. 11-16 approving the Final</p>

	<p>Plat for Phase 6 (staff recommends changing the name to Clubview Phase 2 because of different development standards in the agreement) of the Cranefield Estates Subdivision. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye.</p>
<p>F. 7:25 P.M. PUBLIC HEARING - ORDINANCE 16-01S – AMENDING TITLE 26 CHAPTER 5 - REQUIREMENTS FOR IMPROVEMENTS, RESERVATIONS, AND DESIGN OF THE SUBDIVISION ORDINANCE, SPECIFICALLY SECTION 1 – GENERAL IMPROVEMENTS, SECTION 2 – LOT IMPROVEMENTS, SECTION 3 – ROADS, SECTION 5 – WATER FACILITIES, AND SECTION 7 – SIDEWALKS.</p>	
<p>Petitioner</p>	<p>Dennis Cluff</p>
<p>Discussion</p>	<p>Mr. Wright explained that the following changes are recommended by staff to clarify current infrastructure construction practices and expand the intent of the Subdivision Ordinance:</p> <p><u>SECTION 26-05.01 GENERAL IMPROVEMENTS: Subsection 2. Adequate Public Facilities:</u></p> <p>Paragraph e. – <i>“There shall be no physical connection between a public or private potable water supply system and a secondary water/pressure irrigation system.”</i></p> <p><u>SECTION 26-05.02 LOT IMPROVEMENTS: Subsection 5. Soil Preservation, Grading and Seeding:</u></p> <p><u>Paragraph b. Lot Drainage</u></p> <p><i>“Each lot shall be graded such that runoff water is directed to fronting roads or existing swales as approved by the City.”</i></p> <p><u>SECTION 26-05.03 ROADS: Subsection 1. General Requirements</u></p> <p><u>Paragraph m. Construction of Roads and Dead-End Roads: subparagraph i. Construction of Roads:</u></p> <p><i>“A development with homes numbering greater than 30 must have a second roadway access. Multiphase developments may exceed the 30 home maximum with approval from staff.”</i> If the adjacent property is undeveloped and the street must temporarily be a dead-end street, the right-of-way <i>including all city utilities</i> shall be extended to the property line.”</p> <p><u>SECTION 26-05.03 ROADS: Subsection 1. General Requirements:</u></p> <p><u>Paragraph j. Road Regulatory Signs:</u> “The applicant shall install all traffic signage per MUTCD deposit with Clinton City at the time of final subdivision approval the sum outlined in the City Consolidated Fee Schedule for each road sign and/or regulatory sign required by the Community Development Department. Clinton City Public Works shall install all road signs and before issuance of certificate of occupancy for any residence within the subdivision.</p> <p><u>SECTION 26-05.03 ROADS: Subsection 2. Design Standards</u></p> <p><u>Paragraph c. Road Surfacing and Improvements:</u></p> <p><i>“The developer is responsible to have a maintenance coat applied to the surface of all new pavement as outlined in the Engineering and Standard Specifications and Standard Drawings of Clinton City.”</i></p> <p><u>SECTION 26-05.05 WATER FACILITIES: Subsection 1. General Requirements</u></p> <p><u>Paragraphs g. and h.</u></p> <p><i>g. “A development with water connections numbering greater than 20 must have two line connections interconnected from separate fields. Developments with multiple phases may have up to 30 connections with a single feed prior to the second connection being installed with approval of staff.”</i></p> <p><i>h. “Developments overlapping water system pressure zones must be designed and installed such that they are consistent with the City’s Water Master Plan and maintain</i></p>

functionality of the pressure zones.”

SECTION 26-05.07 SIDEWALKS: Subsection 1. Required Improvements

Paragraph d.

“Park strip areas where rear or side lots are facing UDOT streets and the future maintenance may be required of the city must have a hard surface such as concrete installed unless otherwise required by staff.”

Mayor Adams opened the public hearing at 8:49 p.m.

The council discussed the proposed Ordinance at length, they agreed to the following:

Section 26-05.01 2.e. - There shall be no physical connection between a public or private potable water supply system and a secondary water/pressure irrigation system.

Section 26.05.03 1.j - Road Regulatory Signs: The applicant shall install all traffic signage per Manual of Uniform Traffic Control Devices (MUTCD) at the time of final subdivision approval and before issuance of certificate of occupancy for any residence within the subdivision.

Section 26-05.03 1.m.i. – A development with homes numbering greater than 30 must have a second roadway access. If the adjacent property is undeveloped and the street must temporarily be a dead-end, the right of way including all city utilities shall be extended to the property line.

Section 26-05.03 2.c. The developer is responsible to have a maintenance coat applied to the surface of all new pavement as outlined in the Engineering and Standard Specifications and Standard Drawings of Clinton City.

Section 26-05.05 1.g. - A development with water connections numbering greater than 30 must have two main line connections interconnected from separated feeds. Developments with multiple phases may have up to 30 connections with a single feed prior to the second connection being installed with approval of staff.

Section 26-05.05 1h - Developments overlapping water system pressure zones must be designed and installed such that they are consistent with the City’s Water Master Plan and to maintain the functionality of the pressure zones.

The Council expressed concern over the following and agreed more consideration is necessary.

Section 26-05.07 1d - Park strip areas where rear or side lots are facing collector streets and future maintenance may be required of the city must have a hard surface such as concrete installed unless otherwise required by staff.

Mayor Adams stated the public hearing will remain open.

CONCLUSION

Councilmember Stanton moved to table Ordinance 16-01S approval of the amendments to the Subdivision Ordinance leaving the public hearing open to the August 23, 2016 City Council meeting. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye.

<p>Approval of Minutes</p>	<p>Councilmember Patterson moved to approve the minutes of the July 26 & 28, 2016 City Council Meeting as amended with some minor grammatical corrections. Councilmember M. Petersen seconded the motion. Councilmembers K. Peterson, M. Petersen, Stanton, Patterson and Mitchell all voted in favor.</p>
<p>Accounts Payable</p>	<p>Councilmember Mitchell questioned a charge for \$6,490.00 to Les Olsen Company for toner.</p> <p><i>Staff requested an explanation from the Treasurer who identified that the charge is for a color copier for the Police Department.</i></p> <p>Councilmember K. Peterson moved to pay the bills. Councilmember Stanton seconded the motion. Councilmembers K. Peterson, Stanton, Mitchell, Patterson and M. Petersen voted in favor.</p>
<p>Planning Commission Report</p>	<p>Mr. Wright reported on the August 2, 2016 Planning Commission meeting as identified in the minutes.</p>
<p>City Manager</p>	<ul style="list-style-type: none"> • There will be a Retirement Open House for Carla Parsons Wednesday, August 10 from 2 p.m. to 4 p.m. at the Recreation Building; • The Utah League Conference is Sept 14 -16.
<p>Mayor Adams</p>	<ul style="list-style-type: none"> • Wasatch Integrated is looking at joining with five other cities to purchase land in Utah County for a 100 year landfill.
<p>Councilmember Patterson</p>	<ul style="list-style-type: none"> • There is a home in Sarah Jane that is 10 years old that has never had a front yard put in and also has a pool without a fence; • Property at 1531 N 3000 has tall weeds
<p>Councilmember K. Peterson</p>	<ul style="list-style-type: none"> • The Arts Board is accepting registration for the 2016 Youth Christmas Choir; • Expressed appreciation to staff for providing updated personnel responsibilities resulting from the retirement of Treasurer Carla Parsons.
<p>Councilmember M. Petersen</p>	<ul style="list-style-type: none"> • Nothing at this time.
<p>Councilmember Stanton</p>	<ul style="list-style-type: none"> • The Youth Council will extend the application deadline for 2016-17 to September 1; • Presented a packet of Sewer District Information.
<p>Councilmember Mitchell</p>	<ul style="list-style-type: none"> • Will attend a RAB meeting on August 11.
<p>Fire Chief Olsen</p>	<ul style="list-style-type: none"> • Tour of Utah was a success, expressed appreciation to Police and CERT for their help; • Invited the Council to participate in a Fire Training exercise;
<p>ADJOURNMENT</p>	<p>Councilmember Stanton moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers K. Peterson, M. Petersen, Mitchell and Stanton voted in favor of the motion. The meeting adjourned at 10:21 p.m.</p>
<p><u>ACTION ITEMS</u></p>	<ul style="list-style-type: none"> • Monitor the SWPPP inspection fees over the next year to ensure that the City is charging enough to cover the expense for the inspections; • Install signs at the dump station - Clinton Resident Use – proof of residency may be required. <p><i>Staff has installed signs at the dump station.</i></p> <ul style="list-style-type: none"> • Mayor Adams asked staff to draft a letter to the local businesses impacted during the parade expressing appreciation for their support during Heritage Days. <p><i>Letter has been drafted and is ready to send.</i></p> <ul style="list-style-type: none"> • Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. • Councilmember Mitchell questioned a charge on August 9, page 2 for \$6,490.00 to Les Olsen Company for toner. <p><i>Staff requested an explanation from the Treasurer who identified that the charge is for a color copier for the Police Department.</i></p> <ul style="list-style-type: none"> • Consider code enforcement for future discussion.