



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

CITY COUNCIL MEMBERS

**Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell**

Date of Meeting	January 8, 2019	7:00 PM	Call to Order: 7:01 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Fire Chief Dave Olsen, Asst Fire Chief Justin Benavides, Police Chief Bill Chilson, Officer Cody Butcher, Lt. Shawn Stoker, Amy Visser, Officer Richard Murdock, Wesley Tippetts, Ben Nielson, Recreation Director Bruce Logan, and Lisa Titensor recorded the minutes.		
Citizens Present	Joseph Labato, Teresa Tippetts, Rusty Tippetts, Martin Tippetts, Scott L. Lawson, Tom Murdock, Connie Valentine, Allen Labrecque, Dereck Bauer, Nielson family, Kohl Porter, Erick Madrid, Brian Fisher, Sam Fisher, Ranae Stoker, Tyson Stoker, Susan Stoker, Chris Wendt, Brett Giles, Crystal Vega, Ron Wehrle, Melissa Hatch, Joel Hatch, Erin Ropelato, Dave and Janae Powers.		
Pledge of Allegiance	Erick Madrid, Troop 1910		
Prayer or Thought	Councilmember Mike Petersen		
Roll Call & Attendance	Present were: Mayor L. Mitch Adams, Councilmember M. Petersen, Councilmember Mitchell, Councilmember K. Peterson and Councilmember Patterson. Councilmember Stanton was excused.		
Public Input	Michael Valair expressed concern that complaints submitted to the City are not kept confidential. The Council and staff assured Mr. Valair that information on who sends in complaints to the City is kept confidential.		
A. EMPLOYEE OF THE MONTH FOR DECEMBER 2018 – CODY BUTCHER, POLICE			
Petitioner	Dennis Cluff, Police Chief Bill Chilson		
Discussion	<p>Chief Chilson explained that Officer Cody Butcher is doing an outstanding job for the Police Department and City. Through consistent focus on progress and proclivity, he is developing in his current assignment as Detective. His thorough work in investigations has resulted in neutral fact finding, resolution for victims, and successfully prosecuted cases.</p> <p>Cody is an instructor for: Emergency Vehicle Operations, Taser, and Firearms. He is a Field Training Officer, has maintained his Advanced EMT certification and is an instructor for Weber State University Police Academy. He also contributes to the success of our agency in the Davis County Citizens Police Academy by running the active shooter scenario. Over the last several years the Police Department has navigated a lot of transition and turnover. Cody has proven himself to be especially valuable through the recruitment, training and development of our new officers and helping to facilitate the continued progress for the Police Department.</p> <p>Cody's exemplary efforts represent our Police Department and City well to our citizens and outside agencies. His efforts demonstrate true commitment and dedication that make a difference in our community.</p> <p>Mayor Adams expressed appreciation to Officer Butcher and his family. He was presented with an award and gift card in recognition.</p>		
B. DEPARTMENT HEAD OF THE 4TH QUARTER OF 2018 – PUBLIC WORKS DIRECTOR MIKE CHILD			

Petitioner	Dennis Cluff
Discussion	<p>City Manager Dennis Cluff reported that Mr. Child has been employed by the City for nearly 37 years. He serves as the Public Works Director and oversees nine different divisions of work. Mike gets the calls to solve a wide variety of physical issues that occur within the City. His experience and knowledge of the City is extremely valuable. In conjunction with the City Engineer, Mike is continually looking for ways to improve the City’s utility functions and facilities. For a couple of years now, he has been overseeing the upgrade projects for both the City street and water systems. This is in addition to the normal maintenance and operations of the essential utility functions of the City. He and his crew do a great job.</p> <p>Mike is a great person with whom to work. He has an easy going manner which also helps him in dealing with the public. Mike also sits on area wide advisory groups, representing the City’s interests. He is a real asset to the City with tremendous corporate knowledge of the City’s infrastructure. He is appreciated for his work ethic and positive attitude. We recognize Mike Child as Dept Head of the 4th Quarter of 2018.</p> <p>Mr. Child said he appreciates working for the City and especially Dennis Cluff. He has a great crew. He is pleased with the direction the City is moving.</p> <p>Mayor Adams said the Public Works Department does have a great crew and he appreciates everything Mike has done for the City. He presented him with an award and gift card in recognition.</p>

C. EMPLOYEE SERVICE AWARDS-FOURTH QUARTER OF 2018

Petitioner	Dennis Cluff
Discussion	<p>The following individuals were recognized for their long time service to Clinton City:</p> <p>Pat Vega 40 years – Fire</p> <p>Mr. Vega said he appreciates the time he has spent working for Clinton City. He has received a lot of support from his family and his coworkers at the City. He said the Chief, Deputy Chief and other fire fighters are a true family.</p> <p>Cody Butcher 10 years - Police Nick Jarvis 10 years - Fire Tyler Leavitt 10 years - Fire Thomas Murdock 10 years - Fire Mike Fisher 5 years – Community Development</p>

Mr. Cluff administered the oath of office to new police officer Wesley Tippets.

D. RECOGNITION OF NEW CERT GRADUATES

Petitioner	Mayor Adams
Discussion	<p>Cert Coordinator Connie Valentine introduced the newest CERT graduates Erin Ropelato and Christopher Wendt.</p> <p>Mayor Adams expressed appreciation to these two new CERT members and thanked them for their willingness to train and serve.</p>

E. 7:00 P.M.-PUBLIC HEARING - RESOLUTION 01-19, AMENDMENTS TO FY 18-19 BUDGET

Petitioner	Dennis Cluff
Discussion	<p>Mr. Cluff explained this budget amendment mostly deals with transferring unbudgeted fund balances identified through the audit to various existing funds and accounts.</p> <p><u>General Fund:</u></p> <ol style="list-style-type: none"> 1) Budget augmentation in the City Buildings account for a variety of needed repairs and upgrades; 2) Transfer of PARCS donations to various Dept budgets; 3) Transfers of unbudgeted funds to the Parks Construction (fund#34) and Street

	<p>Construction (fund #37) funds.</p> <p><u>Water Fund:</u></p> <ol style="list-style-type: none"> 1) Unbudgeted Water Impact Fees transferred to the New Well/Reservoir Fund (Fund #49); 2) Unbudgeted Water Funds added to the budget due to repairs on the old well site. <p><u>Storm Drain Fund:</u></p> <p>Unbudgeted Storm Drain Impact Fees added to Fund for future improvements.</p> <p><u>2300 N Water Main Project (Fund 47):</u></p> <p>Carryover funds from last fiscal year and corrections to the expected carryovers are provided.</p> <p>The Budget Amendment spreadsheet is included at the end of this document as attachment A.</p> <p>Mayor Adams opened the public hearing at 7:44 p.m. and with no public comment, closed the public hearing at 7:45 p.m.</p>
CONCLUSION	<p>Councilmember K. Peterson moved to adopt Resolution 01-19 approving the FY 18-19 budget amendments. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye.</p>
<p>F. REVIEW AND ACTION ON A REQUEST BY CHASE FREEBAIRN, REPRESENTING IVORY DEVELOPMENT, FOR FINAL PLAT APPROVAL OF CRANEFIELD ESTATES SUBDIVISION PHASE 11, A RESIDENTIAL SUBDIVISION LOCATED AT APPROXIMATELY 3370 WEST 2350 NORTH.</p>	
Petitioner	<p>Valerie Claussen, Community Development</p>
Discussion	<p>Community Development Director Claussen explained the applicant still needs more time to address items identified in the technical review and Cranefield Estates Ph 11 has not yet been heard by the Planning Commission. Staff recommends opening the public hearing and continuing the item to the February 26, 2019 City Council meeting.</p> <p>Mayor Adams opened the public hearing at 7:47 p.m. and identified it will remain open until February 26, 2019.</p>
CONCLUSION	<p>Councilmember Mitchell moved to table Final Plat approval for Cranefield Estates Subdivision Phase 11 to the February 26, 2019 City Council meeting. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye.</p>
Approval of Minutes	<p>Councilmember K. Peterson moved to approve the minutes of the December 11, 2018 City Council Meeting. Councilmember M. Petersen seconded the motion. Councilmember’s Mitchell, K. Peterson, Patterson and M. Petersen voted in favor of the motion.</p>
Accounts Payable	<p>Councilmember Patterson moved to pay the bills. Councilmember M. Petersen seconded the motion. Councilmember’s Mitchell, K. Peterson, Patterson and M. Petersen voted in favor of the motion.</p>
Planning Commission Report	<ul style="list-style-type: none"> • Ms. Claussen reported the January 1, 2019 Planning Commission meeting was cancelled due to the holiday. • There is a vacancy on the Planning Commission due to the resignation of Commissioner Jacob Briggs.
City Manager	<ul style="list-style-type: none"> • The City Offices will be closed on Monday, January 21, 2019 for the MLK holiday.
Mayor Adams	<ul style="list-style-type: none"> • He and Mr. Cluff met with Matt Anderson who is Senator Mitt Romney’s local representative. • He and Mr. Cluff met individually with Legislators Mike Shultz, Paul Ray & Jerry Stevenson to discuss transportation funding, land use, retirement and water concerns.

	<ul style="list-style-type: none"> • Asked Mr. Cluff to direct Chief Chilson to enforce off street parking to help snow plow efforts.
Councilmember Patterson	<ul style="list-style-type: none"> • The Parks Board will meet on January 16, 2019 at 7 p.m. • Thank you to the Public Works for a great job on snow plowing.
Councilmember K. Peterson	<ul style="list-style-type: none"> • The Arts Board is hosting a Story Telling Festival on Friday, January 11, 2019 at 6:30 p.m. • Suggested the City invite the Legislators for a visit after the end of the session.
Councilmember M. Petersen	<ul style="list-style-type: none"> • Fee study • Regarding rentals in the City, asked the Council if they would be interested in a Good Landlord Program. He has a friend who would like to schedule a presentation.
Councilmember Stanton	<ul style="list-style-type: none"> • Excused
Councilmember Mitchell	<ul style="list-style-type: none"> • Asked staff to look at raising service award dollar amounts. • On street parking due to a snow storm. • Asked for an update on disc golf <p>Mr. Child responded that the Parks Department is working with an Eagle Scout to move the course along.</p>
	First Heritage Days Meeting will be January 23, 2019.
ADJOURNMENT	Councilmember K. Peterson moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers M. Petersen, K. Peterson, Patterson and Mitchell voted in favor. The meeting adjourned at 8:15 p.m.
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> • Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review • Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review • Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). • Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018). • Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).

Dennis W. Cluff, Clinton City Recorder

Attachment A

COUNCIL BUDGET AMENDMENTS-Jan 8, 2019						
Item	Dept	Description	Increase	Decrease	Balance	Comments
GENERAL FUND REVENUES						
10-3820	Revenue	Park Impact carryover	280681		280681	Carryover-audit
10-3832	Revenue	PARCS Donations	13275		13275	Donations
10-3870	Revenue	Gen Fund Surplus	21460		21460	Transfer to cover costs
		GF Revenue TOTAL	315416			
GENERAL FUND EXPENSES						
Oct-43	Prof& Tech	Surviving Spouse Insurance	3000		6000	2-year payment
10-5111	City Bldgs	Salary	5500		5500	Police bldg custodian
10-5113	City Bldgs	Benefits	560		560	Police bldg custodian
10-5125	City Bldgs	Equip Maint & Supply	5200		53205	HVAC,tinting, phone licenses, window work
10-5132	City Bldgs	Telephone	3500		49750	phone type change for Fire-better area coverage
10-5445	Police	Special Public Safety	8875		39825	K-9 purchase, care & maint-donation funds
10-6965	RecPrograms	Special Events/Programs	485		28185	Donation funds
10-7166	Heritage Days	Misc Activities	3915		21415	Donation funds
10-5174	City Bldgs	Equipment	3700		3700	New Firewall for computer system
10-8020	Transfers	Park construction #34-3671	280681		507081	unbudgeted Park Impact Fee carryover
		GF Expense TOTAL	315416			
WATER FUND-REVENUE						
51-3621	Water	Impact fee unbudgeted balance	160989		206489	Unbudgeted Impact Fee balance-audit
51-3720	Water	Unbudgeted fund balance	88500		88500	Well repair costs
		TOTAL	249489			
WATER FUND-EXPENSE						
51-4025	Water	Equip Maint/Supply	75500		169800	Well repairs
51-4076	Water	Engineering	13000		16200	Well repairs
51-4084	Water	Transfer-#49-3372 New Well	160989		210989	Impact fees transfer for new well -reservoir
		TOTAL	249489			
STORM DRAIN FUND-REVENUE						
53-3720	Storm	Impact fee carryover	874954		874954	Storm Impact Fee available-audit
		TOTAL	874954			
STORM DRAIN FUND-EXPENSE						
53-4072	Storm	Impact fee improvements	874954		874954	Storm Impact Fee available-audit
		TOTAL	874954			
#25 PARCS - 501(C)(3)- REVENUE						
25-3312	PARCS	Donation-Recreation	485		485	Donation
24-3313	PARCS	Donation - Heritage Days	3915		3915	Donation
24-3316	PARCS	Donation - Police	8875		8875	Donation
		TOTAL	13275			
#25 PARCS - 501(C)(3)- EXPENSE						
25-8012	PARCS	Gen Fund-Recreation	485		485	Donation
24-8013	PARCS	Gen Fund - Heritage Days	3915		3915	Donation
24-8016	PARCS	Gen Fund - Police	8875		8875	Donation
		TOTAL	13275			
#34-PARK CONSTRUCTION PROJECTS-REVENUE						
34-3720	Park Constr	Anticipated fund carryover		199091	535739	Reduction in #34 fund carryover-begin balance
34-3671	Park Constr	Trans from GF	280681		507081	Additional unbudgeted carryover funds
		TOTAL	280681	199091		
#34-PARK CONSTRUCTION PROJECTS-EXPENSES						
34-4073	Park Const	Improvements		199091	765779	Reduction in #34 construction-beginning balance
34-4073	Park Const	Improvements	280681		1046450	Additional unbudgeted carryover funds
		TOTAL	280681	199091		
#37-SPECIAL STREET/ROADWAY PROJECTS-REVENUE						
37-3720	Str Projects	Fund Balance carryover	451921		609521	unbudgeted fund balance-audit
		TOTAL	451921			
#37-SPECIAL STREET/ROADWAY PROJECTS-EXPENSES						
37-4073	Str Projects	Improvements	451921		1327036	unbudgeted Prop 1/fund balance-audit
		TOTAL	451921			
#47-2300 N WATER MAIN PROJECT						
47-3621	2300 N	Water Impact fee carryover		148834	1166	Reduction in anticipated impact fee carryover
47-3720	2300 N	Fund balance carryover	130846		962546	Additional unbudgeted fund balance-audit
		TOTAL	130846	148834		
#47-2300 N WATER MAIN PROJECT						
47-4072	2300 N	Improvements-Impact Fees		148834	1166	Reduction in anticipated impact fee carryover
47-4073	2300 N	Improvements	130846		1053381	Additional unbudgeted fund balance-audit
		TOTAL	130846	148834		
#49-NEW WATER WELL/RESERVOIR PROJECT						
49-3372	New Well	Transfer from Water Impact fees	160989		206489	Additional unbudgeted Water Impact Fees
		TOTAL	160989			
#49-NEW WATER WELL/RESERVOIR PROJECT						
49-4072	New Well	Improvements-Impact Fees	160989		338185	Additional unbudgeted Water Impact Fees
		TOTAL	160989			