



**CLINTON CITY COUNCIL MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR  
L. Mitch Adams**

**CITY COUNCIL MEMBERS**

***Anna Stanton  
Karen Peterson  
Mike Petersen  
Barbara Patterson  
TJ Mitchell***

<b>Date of Meeting</b>	<b>April 25, 2017</b>	<b>Call to Order</b>	<b>7:03 p.m.</b>
<b>Staff Present</b>	City Manager Dennis Cluff, Community Development Director Will Wright, Public Works Director Mike Child, Police Chief Bill Chilson, Recreation Director Bruce Logan, Brooke Mitchell, Angie Rice, Corey Richins, Amy Visser and Lisa Titensor recorded the minutes.		
<b>Citizens Present</b>	Allen Labrecque, Anne Braegger, Velma Willis, Pamela Rowe, Ronnie Vaterlaus, Glenda Swallow, Stephen Swallow, Laretta Beesley, Jeremiah Jackson, Kobe Waite		
<b>Pledge of Allegiance</b>	Mayor Adams		
<b>Prayer or Thought</b>	Councilmember Mitchell		
<b>Roll Call &amp; Attendance</b>	Present were: Councilmember K. Peterson, Councilmember Stanton, Councilmember M. Petersen, Councilmember Patterson, Councilmember Mitchell and Mayor Adams.		
<b>Public Input</b>	There was none.		
<b>A. EMPLOYEE OF THE MONTH FOR MARCH 2017 – AMY VISSER</b>			
<b>Petitioner</b>	Dennis Cluff, Fire Chief Dave Olsen		
<b>Discussion</b>	<p>Fire Chief Olsen stated he is recommending Amy Visser for Employee of the Month for March 2017. Amy joined the Fire Department 8 months ago as a part-time administrative assistant and since that time she has successfully taken on many projects and responsibilities such as ensuring that the payroll is correct and completed before it is turned in for the Chief’s approval. This can be a grueling task tracking the employees on their various 24/7 schedules. She makes sure the department invoices and bills are being tracked and paid. She tracks ambulance billing to make sure that the records balance out with the billing agency.</p> <p>Amy has made a remarkable impact to the administrative side as well; she helps keep things organized, efficient and functioning while the staff is out running calls and serving the public.</p> <p>Amy is a natural when it comes to customer service and always greets people with a smile. She is always willing to help and is professional, dedicated and has a positive attitude. Amy is very family oriented, open-minded and a fun person to work with. She is an awesome employee who continually demonstrates the qualities and values of the Clinton City Fire Department. Amy is well deserving of being recognized as the Employee of the Month.</p> <p>Ms. Visser stated she enjoys working with Chief Olsen and the other members of the Fire Department; they are a great group of people. She is appreciative of this recognition.</p> <p>Mayor Adams presented Amy with an award and a gift card donated by Texas Roadhouse of Riverdale in recognition. He expressed appreciation for her good work.</p>		
<b>B. DEPT HEAD OF THE FIRST QUARTER OF 2017 - MIKE CHILD</b>			
<b>Petitioner</b>	Dennis Cluff		

<p><b>Discussion</b></p>	<p>Mr. Cluff explained that Mr. Child has been employed by Clinton City for over 35 years. He is the City’s Public Works Director and oversees nine different divisions within the department: public works admin; water; sewer; storm drain; solid waste; streets (Class C); parks; cemetery; and, motor pool. With financial support from the Mayor and City Council through the annual budget, he and his crews have begun the upgrade projects for both the City streets and the water system. This is in addition to the regular maintenance and operations of the essential utility functions of the City.</p> <p>Mike gets the calls to solve a wide variety of physical issues that occur within the City. His experience and knowledge of the City is extremely valuable. In conjunction with the City Engineer, Mike is continually looking for ways to improve the City’s utility functions and facilities. He also sits on area wide advisory groups, which represents the City’s interests.</p> <p>Mike is a great person to work with and has an easy going manner which also helps him with dealing with the public. He is a real asset to Clinton City. Mr. Cluff said he appreciates Mr. Child’s work ethic and positive attitude and he is deserving of being recognized as Dept Head of the 1<sup>st</sup> Quarter of 2017.</p> <p>Mr. Child said he appreciates this recognition. He has a fantastic group working in the Public Works Department. He appreciates their knowledge and hard work. He said he appreciates Mr. Cluff and the City Council for their support.</p> <p>Mayor Adams presented Mr. Child with an award and gift card donated by Texas Roadhouse of Riverdale in recognition and expressed appreciation for the great job Mr. Child does for the City.</p>
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**C. EMPLOYEE SERVICE AWARDS – FIRST QUARTER OF 2017**

<p><b>Petitioner</b></p>	<p>Dennis Cluff</p>
<p><b>Discussion</b></p>	<p>The following employees were recognized for their longevity of service to Clinton City:</p> <ul style="list-style-type: none"> <li>• Public Works      Mike Child      35 years</li> <li>• Public Works      Cory Richins      15 years</li> <li>• Community Dev      April Touchin      15 years</li> <li>• Recreation      Brooke Mitchell      5 years</li> <li>• Recreation      Angie Rice      5 years</li> </ul>

**D. RECOGNITION OF NEW CERT GRADUATES**

<p><b>Petitioner</b></p>	<p>Mayor Adams</p>
<p><b>Discussion</b></p>	<p>Allen Labrecque introduced the newest CERT graduates:</p> <ul style="list-style-type: none"> <li>• Jake Arrant</li> <li>• Julie Uhrug</li> <li>• Jeremiah Jackson</li> <li>• Kenny Bockholt</li> <li>• Jarred Houck</li> <li>• Pam Rowe</li> </ul> <p>Mayor Adams expressed appreciation for the CERT members’ willingness to serve the community. He expressed appreciation to CERT Coordinators Connie Valentine and Allen Labrecque for their hard work.</p>

**E. RE-APPOINTMENTS TO THE CITY PARKS ADVISORY BOARD**

<p><b>Petitioner</b></p>	<p>Mayor Adams</p>
<p><b>Discussion</b></p>	<p>Mayor Adams stated he would like to re-appoint Bev Lambdin and Terry Tremea each for another 2-year term on the Clinton City Parks Advisory Board.</p>

<b>CONCLUSION</b>	<b>Councilmember Stanton moved to ratify Mayor Adams' reappointments of Bev Lambdin and Terry Tremea to the Clinton City Parks Advisory Board for additional two (2) year terms ending April 2019. Councilmember Mitchell seconded the motion. Councilmember's Patterson, K. Peterson, Stanton, Mitchell and M. Petersen voted in favor of the motion.</b>
<b>F. RECOGNITION OF GLENDA SWALLOW FOR 10 YEARS OF VOLUNTEER SERVICE DISPLAYING AMERICAN FLAGS ALONG 1000 W ON HOLIDAYS</b>	
<b>Petitioner</b>	City Council
<b>Discussion</b>	<p>Mayor Adams identified that in 2007, Glenda Swallow volunteered to seek donations to purchase American Flags to display along 1000 W on designated holidays. Glenda was successful in securing donations of over \$500 in cash and 30 American Flags. The City Council agreed to provide the rest of the funds needed to purchase the remainder of the flags for the display. Since that time Glenda and her family and friends have been setting up and taking down the Flags on holidays and storing them in their personal garage.</p> <p>The Council expressed appreciation for the efforts of Ms. Swallow, her family and all those who have helped with this project over the past 10 years; and for her volunteer service in other areas of the City as well.</p> <p>Ms. Swallow said she appreciated the opportunity to serve others especially the military; she expressed her appreciation for those who serve our country.</p>
<b>G. ORDINANCE 17-01, AMENDING THE CLINTON COMMUNITY ARTS BOARD</b>	
<b>Petitioner</b>	Dennis Cluff, Council Member Karen Peterson
<b>Discussion</b>	Councilmember K. Peterson stated that as the liaison for the Arts Council, she is proposing this ordinance to change the citizen board from 7members to 5 voting members, with the appropriate voting and quorum requirement changes. She explained it also allows for non-residents to be appointed as non-voting members (2-year term) and for any City resident to be able to participate as a non-voting member of ad hoc groups the Arts Board may wish to set up. These changes will help the Arts Council function more efficiently.
<b>CONCLUSION</b>	<b>Councilmember Mitchell moved to adopt Ordinance 17-01, amending Title 2 Chapter 14 regarding the Clinton Community Arts Board. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember K. Peterson, aye; and Councilmember Stanton, aye.</b>
<b>H. APPOINTMENTS TO THE CITY ARTS BOARD</b>	
<b>Petitioner</b>	Mayor Adams
<b>Discussion</b>	<p>Mayor Adams asked the Council to ratify his re-appointment of Lori Miller for an additional 2-year term on the Clinton City Arts Board and his appointments of Megg Peterson, Randy Williams and Rachel Thompsen each for their first 2-year term on the Board.</p> <p>The Council expressed appreciation to Laretta Beesley for chairing the Arts Board and all her dedication and hard work.</p>
<b>CONCLUSION</b>	<b>Councilmember K. Peterson moved to ratify Mayor Adams' new appointments of Megg Peterson, Randy Williams and Rachel Thompsen as well as his reappointment of Lori Miller to the Clinton City Arts Board all for 2 year terms ending April 2019. Councilmember Stanton seconded the motion. Councilmember's Patterson, K. Peterson, Stanton, Mitchell and M. Petersen voted in favor of the motion.</b>
<b>I. FINAL ACCEPTANCE OF CLINTON HOMESTEAD EAST PHASE 3 LOCATED AT</b>	
<b>Petitioner</b>	Howard Kent, Managing Member for Clinton Homestead, LLC for the Clinton Homestead East Phase 3
<b>Discussion</b>	Mr. Wright reported the City Council approved the Conditional Acceptance of the improvements for Clinton Homestead East Phase 3 on December 15, 2015, the subdivision is now ready for final acceptance approval.

	Public Works Director Mike Child reported all the inspection for this phase are complete.
<b>CONCLUSION</b>	<b>Councilmember M. Petersen moved to approve the Final Acceptance of the improvements for Clinton Homestead East Phase 3. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember K. Peterson, aye and Councilmember Stanton, aye.</b>
<b>J. RESOLUTION 14-17, AMENDMENT TO FY 16-17 WATER ENTERPRISE FUND BUDGET BOARD</b>	
<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	Mr. Cluff identified that this proposed amendment is to provide the budget amount of \$290,650 for replacing the water lines for the upcoming street projects on 1300 N. (3150 W. to West Point border) and 2300 N. (2200 W. to 2500 W.).
<b>CONCLUSION</b>	<b>Councilmember M. Petersen moved to adopt Resolution 14-17, amending the FY 16-17 Water Enterprise Fund Budget for the 1300 N project. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember M. Petersen, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.</b>
<b>K. VICTIM'S ADVOCATE GRANT PARTICIPATION</b>	
<b>Petitioner</b>	Dennis Cluff, Chief Chilson
<b>Discussion</b>	<p>Mr. Cluff identified Syracuse has asked Clinton City and Sunset City to join in on this grant. The grant will pick up most of the annual cost for a shared Advocate, but each city will also need to participate with about \$6,000 towards the matching costs. This amount has been added to the Court budget for the FY 17-18 Tentative Budget. The matching amount will be needed for every year the Grant is in effect.</p> <p>Police Chief Chilson explained the advocate will receive all police reports and will contact victims to provide assistance for them as well as for prosecution. Most victims of crime need help to understand what resources are available to them and how to pursue the resources. Without this kind of help, many victims remain future victims because they don't have the support or guidance on how to improve their situation.</p> <p>Mayor Adams recommended moving forward with this program and asked Chief Chilson to continue to follow the program to make sure it is beneficial to the Clinton community.</p> <p>Councilmember Stanton stated she feels this is a positive resource for the citizens of Clinton</p> <p>Councilmember K. Peterson stated it is important to ensure privacy for the victims.</p> <p>Councilmember Mitchell expressed concern over sharing employees with other cities; he wants to make sure that Clinton residents are equally served.</p>
<b>CONCLUSION</b>	<b>Councilmember Mitchell move to authorize Clinton City to participate with Syracuse City with a Victim's Advocate Grant. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember M. Petersen, aye; Councilmember Patterson, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye.</b>
<b>Approval of Minutes</b>	<p><b>Councilmember Patterson moved to approve the minutes of the March 28, 2017, as amended. Councilmember Mitchell seconded the motion. Councilmember's Patterson, K. Peterson, Stanton, Mitchell and M. Petersen voted in favor of the motion.</b></p> <p><b>Councilmember K. Peterson moved to approve the minutes of the March 30, 2017 Special Budget Work Session. Councilmember Mitchell seconded the motion. Councilmember's Patterson, K. Peterson, Stanton, Mitchell and M. Petersen voted in favor of the motion.</b></p> <p><b>Councilmember Mitchell moved to approve the minutes of the April 12 Special Water Meeting. Councilmember M. Petersen seconded the motion. Councilmember's Patterson, K. Peterson, Stanton, Mitchell and M. Petersen voted</b></p>

	<b>in favor of the motion.</b>
<b>Accounts Payable</b>	<b>Councilmember M. Petersen moved to pay the bills. Councilmember Mitchell seconded the motion. All voted in favor of the motion.</b>
<b>Planning Commission Report</b>	<ul style="list-style-type: none"> <li>Mr. Wright reported on the April 18, 2017 Planning Commission Meeting as recorded in the minutes.</li> </ul>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>The Tentative Budget Public Hearing will be May 9, 2017 at 7 p.m.</li> <li>The 2017 Municipal Election Candidate Filing will be June 1 to June 7.</li> </ul>
<b>Mayor</b>	<ul style="list-style-type: none"> <li>Wasatch Integrated intends to close down May 31.</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>Nothing at this time.</li> </ul>
<b>Councilmember K. Peterson</b>	<ul style="list-style-type: none"> <li>Expressed appreciation for the great job staff did on the Easter Egg Hunt</li> <li>The Arts Board Karaoke Night had a good turn out, there is another one scheduled in May.</li> <li>Received a complaint about the cross walk on 2300 N 2475 W that cars are not stopping for pedestrians.</li> </ul> <p>Chief Chilson responded that the kids are not using the crosswalk like they should either because it is inconvenient. This is a good location for the crosswalk.</p> <p>Mayor Adams asked Mr. Chilson to put some police presence in the area to make sure the kids are using the crosswalk and cars are stopping.</p> <p>Councilmember Stanton asked for staff to look into the bus stop location</p> <ul style="list-style-type: none"> <li>Asked for the status of the 1300 N concrete installation.</li> </ul> <p>Mr. Child stated it is still intended to be completed in this current budget year</p> <ul style="list-style-type: none"> <li>There is a pot hole at the round a bout on 1000 W and 1300 N.</li> <li>Asked staff to include a narrative in newsletter identifying the raise in the water rates and identify the City Council held an open house, the rates will be effective on the May bill which will be received in June. Identify that rates for the Sewer District will be in July and are a pass thru cost.</li> </ul>
<b>Councilmember M. Petersen</b>	<ul style="list-style-type: none"> <li>Nothing at this time.</li> </ul>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>Nothing at this time.</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>Asked for an update on the Public Works addition – erection of the building.</li> </ul> <p>Mr. Child replied the floor slab has been poured.</p> <ul style="list-style-type: none"> <li>Asked Chief Chilson if there are any spare police vehicles. He said he would like to park it around town to reduce speeding and crime in the City.</li> </ul> <p>Mr. Chilson replied there is one old vehicle which is used when one of the other police cars breaks down may be an option.</p> <ul style="list-style-type: none"> <li>Identified UDOT has conflicting information about the time line for the 1800 N project.</li> </ul>
<b>Police</b>	<ul style="list-style-type: none"> <li>New Officer Megan Pollock will begin duty on Thursday, April 27.</li> </ul>
<b>ADJOURNMENT</b>	<b>Councilmember Stanton moved to adjourn. Councilmember Mitchell seconded the motion. Councilmembers Patterson, K. Peterson, Stanton, M. Petersen and Mitchell voted in favor. The meeting adjourned at 8:32 p.m.</b>
<b><u>ACTION ITEMS</u></b>	<ul style="list-style-type: none"> <li>Monitor the SWPPP inspection fees over the next year to ensure that the City is charging enough to cover the expense for the inspections (July 2016)</li> <li>Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016)</li> <li>Consider code enforcement during future budget discussion for 2017-18</li> </ul>

	<p>(August 2016)</p> <ul style="list-style-type: none"><li>• Consider providing staff administrative power for a minor subdivision during subdivision ordinance rewrite (October 2016)</li><li>• Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). (January 2017)</li><li>• Concrete on 1300 N between 1500 W and 1800 W</li></ul>
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