



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

CITY COUNCIL MEMBERS

***Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell***

Date of Meeting	May 14, 2019	7:00 PM	Called to Order: 7:00 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Chief Bill Chilson, Recreation Director Bruce Logan, Sgt Shawn Stoker, Officer Dick Murdock, Officer Monica DeCarlo, Officer Richard Knudsen, and Lisa Titensor recorded the minutes.		
Citizens Present	Ranae Stoker, Michelle McCan, Laretta Beesley, Julie Uhrig, Janice Williams, Raymond Williams, Larry Stuart, Vince Brown, Scott Parker, Rob Elggren, Bryce Wilcox, Bo Stanger, Casey Clark		
Pledge of Allegiance	Councilmember TJ Mitchell		
Prayer or Thought	Councilmember Mike Petersen		
Roll Call & Attendance	Present were: Councilmember TJ Mitchell, Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember Barbara Patterson and Councilmember Anna Stanton arrived at 7:15 p.m. Excused were: Mayor L. Mitch Adams		
	Councilmember Mitchell moved to approve Karen Peterson as Mayor Pro Tem for this meeting. Councilmember M. Petersen seconded the motion. Councilmembers Patterson, Mitchell, M. Petersen and K. Peterson voted in favor of the motion.		
Citizen Comments	<p>Julie Uhrig expressed frustration with the time the City is taking to address a complaint she submitted about her neighbor. She said he has several violations including parking on the wrong side of the driveway, jumping the curb and passing by an active gas meter. She reviewed the process she has gone through since November of 2018 and asked why the City is not enforcing its code. She said due to the gas meter she is concerned for her safety.</p> <p>Councilmember K. Peterson responded City staff has been asked to review current City Code, how other cities handle code enforcement and will continue to work on the issue.</p> <p>Raymond Williams stated he is also concerned about the same neighbor moving his trailer back and forth by the gas meter. He feels it is morally wrong for him to continue to do this. A driveway has never existed on this side of the property in question.</p> <p>Casey Clark stated he is a local Real Estate Broker/Business Owner and he has been a resident in Clinton for 15 years. He appreciates the efforts of the City Council. He expressed concern over code enforcement. He has collected some photos of code violations within a small area east of the City Building which he shared with the Council. He asked them to move code enforcement up on their priority list. He would like to propose that the City hire a full time code enforcement officer.</p>		
A. EMPLOYEE OF THE MONTH FOR APRIL 2019 – OFFICER RICHARD KNUDSEN			
Petitioner	Dennis Cluff, Bill Chilson		
Discussion	Police Chief Chilson reported Richard Knudsen has been employed with Clinton City as a Police Officer for three and a half years. He is currently assigned as the DARE Officer and is doing an outstanding job. This position is invaluable to the role and goals within		

	<p>the department and our community. In addition he maintains patrol coverage and an investigative case load as well as being the primary contact for community events and programs, ordinance enforcement, bailiff, the prescription take back program, and alcohol and tobacco compliance enforcement. To say he wears many hats is an understatement. He is a trusted and valued Officer who is always ready to help. Officer Knudsen is exemplary in his representation of the Clinton Police Department. He is a great individual who clearly does this job for the right reasons. We look forward to Officer Knudsen continuing forward through his career with our Department.</p> <p>Officer Knudsen commented he enjoys the people he works with and is happy he works for Clinton City.</p> <p>Councilmember Stanton reported she has witnessed Officer Knudsen’s outstanding work as the DARE Officer and he does a great job connecting with the youth.</p> <p>Councilmember K. Peterson expressed appreciation for the great work Officer Knudsen does and presented him with an award and gift card in recognition.</p>
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B. RE-APPOINTMENT TO THE DAVIS COUNTY MOSQUITO ABATEMENT DISTRICT BOARD

Petitioner	Mayor L. Mitch Adams
Discussion	<p>Mr. Cluff identified that Mayor Adams wishes to re-appoint Laretta Beesley to the Davis County Mosquito Abatement District Board of Directors for another 4 year period through April 2023.</p> <p>Ms. Beesley stated she is willing to serve another term on the Mosquito Abatement Board of Directors. The Board makes sure that legal requirements are followed and that they operate on a balanced budget. This will be a bad year for mosquitos because there is so much water. There are a lot of resources available to the community. She identified information is available on the Davis County Mosquito Abatement website.</p>
CONCLUSION	Councilmember Mitchell moved to ratify the Mayor’s re-appointment of Laretta Beesley to the Davis County Mosquito Abatement District Board of Directors. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.

C. 7:05 PM PUBLIC HEARING – FY 2019-20 TENTATIVE BUDGET ADOPTION

Petitioner	Dennis Cluff
Discussion	<p>Mr. Cluff explained that the Council held a budget workshop on April 8th where they approved a draft 2019-20 budget and set this Tentative Budget Hearing. The main mission is to provide quality service to the residents. The changes recommended during the work session have been made to the draft budget which include: salary adjustments for Police Officers with prior experience and the Police Master Officer program; missed changes to the Council budget; and, adjustments to project funds to reflect current year and carryover work completion. Pass through fee increases from Animal Control for (\$0.10/mo), Weber Water Basin for \$0.50/edu, and Wasatch Integrated (garbage landfill) for (\$2.00/can) which are part of the revenue structure for this new Fiscal Year in order to cover these added contractual costs. The City has four Enterprise Funds which include water, sewer, storm drain and solid waste which are intended to function as a private business and pay for themselves through fees.</p> <p>He suggested the City Council set a public hearing to certify the new tax rate and adopt the FY 2019-20 Final Budget for Tuesday, June 25, 2019 regular city council meeting.</p> <p>Councilmember K. Peterson expressed appreciation for the budget preparations, she requested the following modifications:</p>

	<p>Page 121 – remove line 4074, Page 149 – Park Construction Projects – remove family camp parking expansion, Page 151 – Special Roadways and Street Projects remove \$5100 for the 1500 W Round-a-bout project that is being completed this year.</p> <p>Councilmember K. Peterson opened the public hearing at 7:41 p.m.</p> <p>Larry Stuart asked for clarification on the budget for the officers.</p> <p>Councilmember K. Peterson responded the priority for 2019-20 will be a Master Officer Program with lateral increases for the existing officers. The Police Department has prioritized these programs over hiring additional officers for the upcoming budget year.</p> <p>Scott Parke commented he would like to see the tentative budget on the website earlier in the budget process. He asked if there is a five year capital projects plan to account for fee increases and tax increases for specific projects.</p> <p>Councilmember K Peterson responded there is an existing plan; all of those funds have been kept separate and are identified in the budget. There is an amount identified of how much has been collected for both the roads and waterlines and the projects that will be funded. The road and waterline improvements have been coordinated with the road improvements.</p> <p>Councilmember M. Petersen added the City has created a 50 year plan on the roads. The object of the plan is to help prioritize the road project needs. The waterline pipe replacement projects are being prioritized based on evaluation of their condition and potential of failure.</p> <p>Councilmember K. Peterson further explained that even though the budget is adopted in June, there are periodic budget amendments that can take place throughout the year if needs arise.</p> <p>Mr. Cluff stated there are Master Plans for these different utilities to help determine needed improvements. The funds from the additional property tax and water fee increases are helpful in keeping these needed projects moving forward.</p> <p>Mr. Parke said he would like to see these plans online for the public to review.</p> <p>Councilmember K. Peterson asked for additional public comment; there was none, therefore she closed the public hearing at 7:47 p.m.</p> <p>She addressed three additional items that may impact the budget:</p> <ol style="list-style-type: none"> 1. Code Enforcement 2. Police and Fire pay scales 3. Potential fee schedule changes
CONCLUSION	<p>Councilmember Stanton moved to adopt the Tentative Budget for FY 2019-20, and set a Public Hearing for the Final Budget/Tax Rate Certification on Tuesday June 25, 2019 at 7:05 PM. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.</p>
D. CONSIDERATION OF CANCELING THE MAY 28, 2019 CITY COUNCIL MEETING	

Petitioner	Mayor Adams
Discussion	Mr. Cluff explained there are currently no items scheduled for the May 28, 2019 City Council meeting. The Memorial Day holiday is on Monday May 27 and there may be a number of staff and Council absent for the holiday weekend. If an item of emergency or high priority emerges before the regular June 11 th Council meeting, a Special Meeting can be called if desired by the Mayor and Council.
CONCLUSION	The Council unanimously agreed to cancel the May 28, 2019 CC Meeting.
E. BID AWARD FOR TRAIL ASPHALT SURFACE TREATMENT	
Petitioner	Dennis Cluff, Mike Child
Discussion	<p>Parks Director Zac Martinez reported this year's budget included funds to provide treatment for the south section of the DRGW Trail, Kestrel Park Pathway and Meadows Park Pathway. Three bids were submitted:</p> <ul style="list-style-type: none"> • Asphalt Preservation - \$11,433; • Morgan Pavement - \$16,858.35; and, • Holbrook Asphalt Co. - \$19,869. <p>The low bidder is Asphalt Preservation Company at \$11,433. This is the same company that was awarded the 2019-2020 Streets Surface Treatment package. The product that will be applied to the trails is a spray on "High Density Mineral Bond". Staff has checked their work on projects in other cities and is confident that the product will hold up well.</p>
CONCLUSION	Councilmember Stanton moved to award the Trail Asphalt Surface Treatment bid to Asphalt Preservation Company for \$11,433.00. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.
F. AWARD FOR ENGINEERING SERVICES AGREEMENT WITH JUB ENGINEERS - 800 N STREET CONSTRUCTION PROJECT	
Petitioner	Dennis Cluff, Mike Child
Discussion	<p>Mr. Cluff explained that funding for the project environmental and planning portion of the 800 N project is now available.</p> <p>Both Clinton and West Point received funding through the UDOT conversion process of federal STP funds through Wasatch Front Regional Council for street improvements on 800 N between 2000 W and 3000 W. This is a joint street improvement project between Clinton and West Point, with Clinton providing the Project Administration. We will prepare an Interlocal Agreement with West Point for the administration of this project and bring it forward at the June 11, 2019 meeting.</p> <p>The first phase is to get the engineers on board and begin the environmental and planning process. This professional services agreement/contract details the work schedule the engineers will be following. Once the planning is complete and the actual construction funds are released, we will need to amend this agreement to provide for engineering construction management services.</p>
CONCLUSION	Councilmember M. Petersen moved to award the Engineering Services Contract with JUB Engineers for engineering services with the 800 N (2000 W to 3000 W) street construction. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.
Approval of Minutes	Councilmember Mitchell moved to approve the minutes of the April 23, 2019 City Council Meeting. Councilmember M. Petersen seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M. Petersen and Stanton voted in favor of the motion.
Accounts Payable	Councilmember Stanton moved to pay the bills. Councilmember Patterson seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M.

	Petersen and Stanton voted in favor of the motion.
Planning Commission Report	<p>Community Development Director Valerie Claussen reported on the May 7, 2019 Planning Commission meeting as recorded in the minutes.</p> <p>The Planning Commission requested direction from the City Council to review the continued allowance of dog kennels in the City.</p> <p>The Council was in consensus for staff to bring back more background information for the Council to review.</p>
City Manager	<ul style="list-style-type: none"> Received the Commercial Leakage Study report and feels the information was firm; he would like to pass the information on to the CRA consultant to incorporate and begin the CRA process. <p>The Council was in consensus to send it on.</p> <ul style="list-style-type: none"> City Hall will be closed on May 27, 2019 in observance of Memorial Day.
Mayor Adams	<ul style="list-style-type: none"> Excused
Councilmember Patterson	<ul style="list-style-type: none"> Received a complaint about Powerline Park and how long the grass is. The Parks Board will meet May 22.
Councilmember K. Peterson	<ul style="list-style-type: none"> Clinton Service Day is schedule for June 29. Received another report of concern over the Round a Bout on 2300 N. <p>Mr. Cluff responded the Police Department and Parkside Elementary are working together. The school will only allow children to enter through the front door. The crosswalk and the flashing lights will be moved up to the round-a-bout. A crossing guard will be able to assist children crossing more efficiently.</p> <p>Larry Stuart commented he would like to see the rules for the round-a-bout included in the newsletter.</p>
Councilmember M. Petersen	<ul style="list-style-type: none"> Nothing at this time
Councilmember Stanton	<ul style="list-style-type: none"> The North Davis Sewer District Board discussed the first quarter financial report, construction projects and engineering updates at their last meeting. The Youth Council recently participated with the Easter Egg Hunt and will participate in an Active Shooter Drill with the Police Department.
Councilmember Mitchell	<ul style="list-style-type: none"> Attended a RAB Meeting, they are slowly getting the contamination cleaned up. Played on the new disc golf course, pleased but difficult to locate the boxes.
ADJOURNMENT	Councilmember M. Petersen moved to adjourn. Councilmember Stanton seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M. Petersen and Stanton voted in favor of the motion. The meeting adjourned at 8:10 p.m.
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018). Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).

Dennis W. Cluff, Clinton City Recorder