



**SPECIAL CLINTON CITY COUNCIL MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR  
L. Mitch Adams**

**CITY COUNCIL MEMBERS  
Anna Stanton  
Karen Peterson  
Mike Petersen  
Barbara Patterson  
TJ Mitchell**

<b>Date of Meeting</b>	<b>June 25, 2019</b>	<b>7:00 PM</b>	<b>Called to Order: 7:00 p.m.</b>
<b>Staff Present</b>	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Public Works Director Mike Child, Recreation Director Bruce Logan, Police Chief Chilson, Officer Matt Fawbush, Lt. Shawn Stoker, Officer Monica DeCarlo and Lisa Titensor recorded the minutes.		
<b>Citizens Present</b>	Jason Watterson, Renee Stoker, Karen Kagie		
<b>Pledge of Allegiance</b>	Anna Stanton		
<b>Prayer or Thought</b>	TJ Mitchell		
<b>Roll Call &amp; Attendance</b>	Present were: Mayor Adams, Councilmember TJ Mitchell, Councilmember Anna Stanton and Councilmember Barbara Patterson  Excused were: Councilmember Karen Peterson and Councilmember Mike Petersen		
<b>Public Input</b>	Karen Kagie introduced herself as a council candidate for the 2019 Clinton City Municipal Election.		
<b>Mayor Adams directed the Council to agenda item E.</b>			
<b>A. 7:10 P.M. PUBLIC HEARING RESOLUTION 11-19 CERTIFICATION OF TAX RATE AND ADOPTION OF FINAL BUDGET FOR FISCAL YEAR 2019-20</b>			
<b>Petitioner</b>	Dennis Cluff		
<b>Discussion</b>	The current Tax Rate for FY 2018-19 is 0.001794. The proposed new tax rate is 0.001660.  The Final Budget is nearly the same as the Tentative Budget with the exception of the Storm Drain Enterprise Fund where correct projects were added. All the other changes are typo corrections in the Detail portions of the Budget with the funds remaining the same. No additional General Fund transfers are needed in order to stay within the State carryover guidelines.  Mayor Adams opened the public hearing at 7:10 p.m. and with no public comment, closed the public hearing at 7:11 p.m.		
<b>CONCLUSION</b>	<b>Councilmember Stanton moved to adopt Resolution 11-19, Certifying a Tax Rate of .001660 for Fiscal Year 2019-20, and Adopt the Final Budget for Fiscal Year 2019-20. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember Stanton, aye; and Councilmember Patterson, aye.</b>		
<b>B. PRESENTATION ON TRUST ACCOUNTABILITY PROGRAM (TAP)</b>			
<b>Petitioner</b>	Dennis Cluff, Jason Watterson-ULGT		

<b>Discussion</b>	<p>Mr. Cluff explained the Utah Local Governments Trust takes care of all of Clinton City’s liability, workers compensation, auto and physical structure insurance. He introduced Jason Watterson with the ULGT to recognize Clinton City for participating in the TAP program.</p> <p>Jason Watterson explained the Trust Accountability Program (TAP) is an incentive program to keep safety in the minds of employees. Clinton City has shown they have good programs in place and provide their employees with regular training to prevent accidents. He applauded Clinton City’s efforts in keeping insurance claims costs down and presented the City Council with an award and identified they received a rebate of over \$5,000 on their Workers Compensation premiums.</p>																																																
<b>Mayor Adams directed the Council to Agenda Item D.</b>																																																	
<b>C. 7:20 P.M.-PUBLIC HEARING - RESOLUTION 12-19, AMENDMENTS TO FY 18-19 BUDGET</b>																																																	
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<b>Discussion</b>	<p>Mr. Cluff explained that in order to balance out the annual budget, the funds within each departmental budget must be sufficient to cover the costs. In some cases during the fiscal year changes have been needed or added costs incurred which now must be covered within those specific budgets.</p> <p>All of the budgetary increases are itemized in Attachment “A”. As you will see, additions are made to General Fund categories, Water Fund and the Solid Waste fund. By category these are:</p> <table border="1" data-bbox="418 940 1474 1507"> <thead> <tr> <th><u>Dept</u></th> <th><u>Line Item</u></th> <th><u>\$ Increase</u></th> <th><u>Description</u></th> </tr> </thead> <tbody> <tr> <td>Prof/Tech</td> <td>Engineering</td> <td>\$27,500</td> <td>More plan reviews &amp; projects</td> </tr> <tr> <td>Police</td> <td>Overtime</td> <td>\$30,000</td> <td>Extra OT &amp; DUI/Vfast State reimbursement work</td> </tr> <tr> <td>Cemetery</td> <td>Improvements</td> <td>\$6,200</td> <td>Extra improvement costs</td> </tr> <tr> <td>Water</td> <td>Equip Maint</td> <td>\$30,000</td> <td>Extra Well construction/repair costs</td> </tr> <tr> <td>Water</td> <td>Sample/Tests</td> <td>\$7,000</td> <td>Increased level of testing</td> </tr> <tr> <td>Water</td> <td>Electric Utility</td> <td>\$7,000</td> <td>Extra costs of pumping &amp; added equip power demands</td> </tr> <tr> <td>Water</td> <td>Engineering</td> <td>\$15,000</td> <td>Extra costs of Well construction and repair work</td> </tr> <tr> <td>Solid Waste</td> <td>Dump costs</td> <td>\$20,800</td> <td>Extra costs of disposal</td> </tr> <tr> <td>Solid Waste</td> <td>Collection costs</td> <td>\$17,000</td> <td>Extra costs of collection</td> </tr> <tr> <td>Solid Waste</td> <td>Depreciation</td> <td>\$ 2,200</td> <td>New cost</td> </tr> <tr> <td>Solid Waste</td> <td>Equipment(cans)</td> <td>\$41,000</td> <td>Extra costs for added garbage can purchases</td> </tr> </tbody> </table> <p>Mayor Adams opened the public hearing at 7:25 p.m. and with no public comment, closed the public hearing at 7:26 p.m.</p>	<u>Dept</u>	<u>Line Item</u>	<u>\$ Increase</u>	<u>Description</u>	Prof/Tech	Engineering	\$27,500	More plan reviews & projects	Police	Overtime	\$30,000	Extra OT & DUI/Vfast State reimbursement work	Cemetery	Improvements	\$6,200	Extra improvement costs	Water	Equip Maint	\$30,000	Extra Well construction/repair costs	Water	Sample/Tests	\$7,000	Increased level of testing	Water	Electric Utility	\$7,000	Extra costs of pumping & added equip power demands	Water	Engineering	\$15,000	Extra costs of Well construction and repair work	Solid Waste	Dump costs	\$20,800	Extra costs of disposal	Solid Waste	Collection costs	\$17,000	Extra costs of collection	Solid Waste	Depreciation	\$ 2,200	New cost	Solid Waste	Equipment(cans)	\$41,000	Extra costs for added garbage can purchases
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<b>CONCLUSION</b>	<p><b>Councilmember Mitchell moved to adopt Resolution 12-19 amending the budget for FY 2018-19. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember Stanton, aye; and Councilmember Patterson, aye.</b></p>																																																
<b>D. RESOLUTION 13-19 - ANNUAL ADOPTION OF THE CLINTON CITY CONSOLIDATED FEE SCHEDULE</b>																																																	
<b>Petitioner</b>	Dennis Cluff, Valerie Claussen																																																
<b>Discussion</b>	<p>Mr. Cluff identified there are a few changes proposed for fiscal year 2019-20:</p> <ol style="list-style-type: none"> <li>1) Animal Control fee = \$0.10 increase/edu;</li> </ol>																																																

	<ol style="list-style-type: none"> <li>2) Water fee = \$0.50 increase/edu; (other water fees with proportionate increases);</li> <li>3) Solid Waste fee = \$2.00 increase/can;</li> <li>4) Add “or Amended Plat” to Final Plat fee category;</li> <li>5) Add “Administrative Requests (minor variance, zoning verification, etc...)” (NEW, but this rate has been used for these types of requests and is included for clarification)= \$255/each;</li> <li>6) Technology fee (NEW) = a \$5 increase was added to all Planning &amp; Zoning applications, including, Rezones, Agriculture Protection, CUPs, CUP appeals, Request for Bd of Adjustments, and a tiered rate for building permits from \$1 for permits up to \$100, \$30 for single family, and up to \$45 for commercial permits.</li> <li>7) General Plan text and Land Use Map change request = \$405 increase and \$505 increase, respectively; (consistent with expenses incurred by City for processing these types of request)</li> <li>8) Solar Hot Water Residential System inspection = \$58.80 increase; (to be in line with costs associated with issuing this type of permit)</li> <li>9) Solar Electric System Residential inspection = \$58.80 increase;(to be in line with costs associated with issuing this type of permit)</li> <li>10) Remove copies of Fire EMS reports from fee schedule &amp; add billing company as source;</li> <li>11) CPR/AED certification = add “plus cost of card per student”.</li> </ol> <p>Until future action, all the other fees are the same as FY 18-19.</p> <p>Councilmember Patterson asked for clarification if the cemetery fees are adequate.</p> <p>Mr. Cluff responded staff regularly does comparison of other cities fees and Clinton’s fees are inline.</p>
<b>CONCLUSION</b>	<p><b>Councilmember Patterson moved to adopt Resolution 13-19, approving the 2019 - 20 Clinton City Consolidated Fee Schedule. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember Stanton, aye; and Councilmember Patterson, aye.</b></p>
<p><b>Mayor Adams directed the Council back to Agenda Item C.</b></p>	
<p><b>E. PURCHASE OF VEHICLES AND EQUIPMENT FOR FY 19-20</b></p>	
<b>Petitioner</b>	<p>Dennis Cluff, Mike Child, Dave Sottosanti</p>
<b>Discussion</b>	<p>Mr. Child reviewed the information included in the staff report. The following vehicles are budgeted for purchase in FY 19-20. Purchase approval will be effective July 1, 2019. The listed prices are from the State Bids on these vehicles, with the exception of the Vac trailer and power wash, see attached bids.</p> <p><b><u>State Bid Items</u></b></p> <ol style="list-style-type: none"> <li>1) Police (2 Vehicles)—Ford F150--\$32,480 each = \$64,960 + Equipment= \$45,084.74 = <b>\$110,044.74</b></li> <li>2) Streets Dept-International HV607 =\$84,102.56 + Equipment, dump bed, Sander and Plow \$72,372.67 =<b>\$156,475.23</b></li> <li>3) Parks Dept- Jacobsen HR700 gang mower = <b>\$74,783.84</b></li> <li>4) Community Development- Ford Escape = <b>\$22,584</b></li> <li>5) Parks Dept- Power Turf Renovation implement= <b>\$12,995.00</b></li> </ol> <p><b><u>Open Bid</u></b></p> <ol style="list-style-type: none"> <li>6) Water Dept- Ring O Matic Vac Trailer = <b>\$59,800</b> HGAC Buy Contract SC01-18</li> <li>7) Parks Dept- Landa Hot water pressure washer and trailer =<b>\$11,183.00</b></li> </ol>

	With the inclusion of the Power Turf Renovation Implement for baseball diamonds, these purchases are <u>\$15,754.19</u> under the FY 19-20 Budget amount.
<b>CONCLUSION</b>	<b>Councilmember Mitchell moved to approve the purchase of the listed vehicles and equipment after July 1, 2019. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember Stanton, aye; and Councilmember Patterson, aye.</b>
<b>Mayor Adams directed the Council back to agenda item A.</b>	
<b>Approval of Minutes</b>	<b>Councilmember Patterson moved to approve the minutes of the June 11, 2019 City Council Meeting. Councilmember Stanton seconded the motion. Councilmembers Mitchell, Stanton and Patterson voted in favor of the motion.</b>
<b>Accounts Payable</b>	<b>Councilmember Stanton moved to pay the bills. Councilmember Mitchell seconded the motion. Councilmembers Mitchell, Stanton and Patterson voted in favor of the motion.</b>
<b>Planning Commission Report</b>	Community Development Director Valerie Claussen reported the June 18, 2019 Planning Commission meeting was cancelled. <ul style="list-style-type: none"> <li>• A new Building Official will be hired and will start employment July 15.</li> </ul>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>• The City will be closed for the July 4<sup>th</sup> holiday.</li> <li>• Asked for the City Council to consider cancelling the July 23, 2019 City Council meeting due to no agenda items pending. If one is needed a special meeting can be called.</li> </ul> <p>The Council directed staff to cancel the July 23, 2019 City Council meeting unless something comes up that needs to be addressed.</p> <ul style="list-style-type: none"> <li>• Veteran’s Memorial is still under construction. It should be complete by August.</li> </ul>
<b>Mayor Adams</b>	<ul style="list-style-type: none"> <li>• COG implemented a sales tax which is anticipated to generate over \$13,000,000 a year in Davis County. Clinton City will seek to get a grant for some of those funds.</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>• Nothing at this time.</li> </ul>
<b>Councilmember K. Peterson</b>	<ul style="list-style-type: none"> <li>• Excused</li> </ul>
<b>Councilmember M. Petersen</b>	<ul style="list-style-type: none"> <li>• Excused</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>• Heritage Days is July 11 – 13 beginning with the Youth Parade.</li> </ul>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>• Appreciates staff for all the work that gets put into the budget.</li> <li>• The Youth Council applications are currently being accepted through June 30.</li> <li>• Troy Bullard from Larry H. Miller will provide vehicles for the Council to ride on during the parade.</li> </ul>
<b>ADJOURNMENT</b>	<b>Councilmember Stanton moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers Mitchell, Patterson and Stanton voted in favor of the motion. The meeting adjourned at 7:30 p.m.</b>
<b><u>ACTION ITEMS</u></b>	<ul style="list-style-type: none"> <li>• Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review</li> <li>• Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review</li> <li>• Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018).</li> </ul>

	<ul style="list-style-type: none"><li>• Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018).</li><li>• Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).</li></ul>
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**Dennis W. Cluff, Clinton City Recorder**

ATTACHMENT A

<b>COUNCIL BUDGET AMENDMENTS-JUNE 2019</b>						
<u>Item</u>	<u>Dept</u>	<u>Description</u>	<u>Revenue</u> <u>Increase</u>	<u>Expense</u> <u>Increase</u>	<u>Balance</u>	<u>Comments</u>
<b>GENERAL FUND REVENUES</b>						
10-3870	Revenue	General Fund Surplus	62700			
		<b>GF Revenue TOTAL</b>	<b>62700</b>			
<b>GENERAL FUND EXPENSES</b>						
10-4932	Prof/Tech	Engineering Services	27500		72250	more plan reviews, engineering projects services
10-5415	Police	Overtime	30000		73860	extra OT & 14K+ State Reimbursement (DUI/Vfast)
10-6673	Cemetery	Improvements	5200		89255	extra cost for improvements
		<b>GF Expense TOTAL</b>	<b>62700</b>	<b>0</b>		
			<u>Revenue</u> <u>Increase</u>	<u>Expense</u> <u>Increase</u>		
<b>WATER ENTERPRISE FUND - #51</b>						
<b>REVENUE</b>						
51-3610	Water	Interest	4370		38020	increase in interest earnings
51-3710	Water	Metered Sales	26700		1839000	increase in water sales
51-3720	Water	Fund Balance	27930		---	extra cost coverage
		<b>TOTAL</b>	<b>59000</b>			
<b>EXPENSE</b>						
51-4025	Water	Equip supplies & maint	30000		124300	extra cost of well construction and repairs
51-4026	Water	Samples & Testing	7000		18530	increased level of testing
51-4028	Water	Electric Utility	7000		28800	extra cost of pumping and added equip power demands
51-4076	Water	Engineering	15000		31200	extra cost of well construction and repairs
		<b>TOTAL</b>	<b>59000</b>	<b>0</b>		
			<u>Revenue</u> <u>Increase</u>	<u>Expense</u> <u>Increase</u>		
<b>SOLID WASTE ENTERPRISE FUND # 54</b>						
<b>REVENUE</b>						
54-3610	Solid Waste	Interest	5000		11200	interest earnings increase
54-3720	Solid Waste	Fund Balance	25000		---	extra cost coverage
54-3731	Solid Waste	Collection Fees	51000		1402800	increase in collection fees
		<b>TOTAL</b>	<b>81000</b>			
<b>EXPENSE</b>						
54-4039	Solid Waste	Dump Charges	20800		559500	extra costs
54-4042	Solid Waste	Collection Charges	17000		394600	extra costs
54-4053	Solid Waste	Depreciation	2200		2200	new cost
54-4074	Solid Waste	Equipment	41000		77600	extra costs for garbage can purchases
		<b>TOTAL</b>	<b>81000</b>	<b>0</b>		