

Clinton City Job Description

Class Title: Mechanic

Department: Public works

Wage: \$20.14 -- \$29.34 typically starts at lower end of scale.

Job Description

Under direction from the Motor Pool Shop Supervisor, we are looking for a skilled Auto Mechanic to maintain and repair vehicles. You will be responsible for troubleshooting issues and fixing them to maximum reliability and functionality.

An excellent auto mechanic has good eye-hand coordination and manual dexterity. They are well-versed in complex mechanical and electrical systems of vehicles and have excellent problem-solving skills. They must also be good communicators to communicate with other departments.

Responsibilities

- Operates motorized and light equipment including pickup truck, and various hand and power tools.
- Cleans facilities and performs routine maintenance service on all City-owned vehicles and equipment.
- Preform mechanical duties automotive work.
- Picks up vehicle parts from vendors.
- Delivers and picks up vehicles for service.
- Inspect vehicle engine and mechanical/electrical components to diagnose issues accurately.
- Inspect vehicle computer and electronic systems to repair and maintain.
- Conduct routine maintenance work (replacing fluids, lubricating parts etc.) for vehicle functionality and longevity.

- Repair or replace broken or dysfunctional parts and fix issues (e.g. leaks)
- Maintain equipment and tools and keep in good condition.

Knowledge, Skills and Abilities

- Excellent knowledge of mechanical, electrical components of vehicles.
- Working knowledge of vehicle diagnostic systems and methods.
- Ability to handle various tools and equipment.
- Observe all safety precautions for protections against accidents, dangerous fluids, chemicals etc.
- Valid certification's (e.g. ASE) is a definite plus.
- Ability to follow verbal and written instructions as given by Motor Pool Supervisor
- Skills in reading, writing, and basic math.
- Ability to coordinate multiple tasks efficiently.

Physical Demands

- Regularly walk, stand, or stoop
- Frequently lift, carry, push, pull or otherwise move objects weighing up to 80 pounds.
- Ascend or descend ladders, scaffolding, and ramps.
- Use tools or equipment requires a high degree of dexterity.
- Regularly drive a motor vehicle.
- Work for sustained periods of time maintaining concentrated attention to detail.

Working Conditions

- Work is performed in a partially environmentally controlled building.
- Work is performed in a very noisy place.
- Work exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases.
- Work exposes incumbent to possible bodily injury from moving mechanical parts of equipment, tools, or machinery.
- Work exposes incumbent to hazardous chemicals.

- Work is occasionally performed for sustained period outdoors and occasionally in hot, cold, or inclement weather.
- Work requires the use of protective devices such as masks, goggles, and gloves.
- Work exposes incumbent to unknown and dangerous conditions.

Education and Experience

- High school diploma or equivalent
- 3- 5 years of formal work experience performing basic automotive maintenance duties.

Licensing

- Applicant must possess a valid State of Utah Driver's License.
- Obtain a CDL within 90 days of being hired.
- Heavy truck safety inspector within 90 days.

This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skill.