



# **CLINTON CITY**

## **2023**

### **MUNICIPAL ELECTION CANDIDATE GUIDE**

Clinton City Recorder's Office  
Lisa Titensor, City Recorder  
2267 N 1500 W  
Clinton UT 84015  
801-614-0700  
[ltitensor@clintoncity.com](mailto:ltitensor@clintoncity.com)



Dear Candidate,

Congratulations on deciding to run for the Clinton City Council.

This guide has been designed to provide you with helpful information about the election process in Clinton City. The required forms you will need as a candidate have been included.

According to the State Election Code, the City Recorder is responsible for supervising the candidate filing process for municipal elections. Please note, this packet is not intended to replace the laws of the State of Utah. Each candidate is responsible for knowing and abiding by the laws for the office for which they are applying.

The information you provide to the City Recorder's office in conjunction with the election is considered public information. Upon request, the public will be given copies of your campaign files including your address and phone numbers. Additionally, your information will be made available on the Clinton City website. If you wish to classify your address as a protected record, you must provide an alternate address, email or phone number.

The candidate declaration period is June 1 to June 7, 2023 and must be filed in person.

Please contact me at 801-614-0700 or email [ltitensor@clintoncity.com](mailto:ltitensor@clintoncity.com) with questions.

Sincerely,

Lisa Titensor  
City Recorder

For additional questions contact:

CLINTON CITY  
LISA TITENSOR  
Clinton City Recorder  
2267 N 1500 W  
Ph: 801-614-0700  
[ltitensor@clintoncity.com](mailto:ltitensor@clintoncity.com)  
[www.clintoncity.com](http://www.clintoncity.com)

DAVIS COUNTY CLERK'S OFFICE  
Brian McKenzie  
61 South Main Street  
P.O. Box 618  
Farmington, UT 84025  
Ph: 801-451-3508  
Fax: 801-451-3421  
<http://www.DavisVotes.com>

OFFICE OF THE LIEUTENANT GOVERNOR  
Utah State Capital Building, Suite #220  
P.O. Box 142325  
Salt Lake City, UT 84114  
Ph: 801-538-1041  
Fax: 801-538-1133  
<http://vote.utah.gov>



DAVIS COUNTY ELECTIONS

# candidate orientation

**Filed for office. What  
now?**

- CANDIDATE RESOURCES
- KEY DEADLINES
- FINANCIAL REPORTING
- ELECTION PROCESSES

**Join us  
June 12  
6PM-7PM**

61 S Main St,

Farmington

801-451-3550

[DavisVotes.com](http://DavisVotes.com)

# **CLINTON CITY MUNICIPAL ELECTION INFORMATION – 2023**

## **CLINTON CITY FORM OF GOVERNMENT AND COMPENSATION**

Clinton City is governed by a six-member council form of government in accordance with [Section 10-3b-301](#), [Section 10-3b-302](#) and [Section 10-3b-303](#) of the Utah Stated Code. The governing body consists of the Mayor and five Councilmembers.

The Clinton City Council meets the second and fourth Tuesday of each month beginning at 7 PM unless otherwise specifically noticed.

In summary, the City Council adopts ordinances and resolutions, appropriates funds, approves contracts or commitments of city resources; sets appropriate tax rates, adopts the city budget; sets sewer, water and solid waste rates; reviews municipal administration and ratifies the Mayor's appointment to City boards and committees; and exercises other responsibilities as required by law. The Mayor presides over all City Council meetings but does not vote unless to break a tie.

More information on the City Council can be found in [Title 2](#) of the Clinton City Code.

The City Council also serves as the Board of Directors for the Redevelopment Agency and the Special Sanitary Sewer Service District.

The Mayor receives compensation of \$1,144.00 per month and the City Council receives compensation of \$572.00 per month. All members of the Council are eligible to participate in the 401k program

## **ELECTED OFFICES TO BE VOTED ON IN THE 2023 CLINTON CITY MUNICIPAL ELECTION:**

- |                  |             |                                     |
|------------------|-------------|-------------------------------------|
| • Council Member | 4-year term | January 1, 2024 – December 31, 2027 |
| • Council Member | 4-year term | January 1, 2024 – December 31, 2027 |
| • Council Member | 4-year term | January 1, 2024 – December 31, 2027 |

## **QUALIFICATIONS FOR ELECTED OFFICE:**

### **[\*Utah Code §10-3-301\*](#)**

1. A candidate must be a United States Citizen.
2. \*A candidate must be at least 18 years old and be a registered voter in the municipality.
3. A candidate must have resided in Clinton City for the 12 consecutive months immediately preceding the election.
4. \*\*A candidate must not have been convicted of a felony unless the right to hold elected office has been restored as stipulated by [U.C.A. 20A-2-101.5](#)

*\* Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.*

*\*\* Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

VOTER REGISTRATION DEADLINES 20A-2-102.5	
August 4, 2023	Mail in form (post marked 11 days before Primary Election)
October 27, 2023	Mail in form (post marked 11 days before General Election)

## **CAMPAIGN FILING**

**A City resident may become a candidate for a City Council seat by either:**

1. Declaring Candidacy with the City Recorder (signing the form in person) **and** paying a \$25.00 fee; **or**,
2. Obtaining a Nomination Petition from the City Recorder's office and getting 25 or more qualified signatures (Clinton residents 18 yrs of age or older) - **and** declaring Candidacy with the City Recorder (signing the form in person) - **No Fee**.

**Declaration of Candidacy Forms or Nomination Petition** must be filed in person with the City Recorder at 2267 N 1500 W Clinton, Utah between the hours of 8am and 5pm. The Candidate Filing Period is from Thursday June 1, 2023 to 5:00 p.m. on Wednesday June 7, 2023. ([UCA 10-3-301](#))(5 days only!!).

DECLARATION OF CANDIDACY DEADLINES	
June 1 – June 7, 2023	Declarations of candidacy must be filed in person, with the city recorder's office during regular office hours Monday – Friday 8 AM to 5 PM
June 15, 2023	Davis County Elections Candidate Orientation 6 to 7 PM
September 25, 2023	Write-In Candidates (65 days before General Election); Write in form; 20A-9-601 (2)(a)

Following the filing of a declaration of candidacy, the City Recorder will publish the names of the candidates on the City website and provide the information to the Davis County Elections Office.

As identified in [Utah State Code 20A-9-203\(10\)](#). Any Declaration of Candidacy or Nominating Petition is valid unless a written objection is filed with the City Recorder within 10 days after the last day for filing. If an objection is made, the City Recorder will immediately mail or personally deliver notice of the objection to the affected candidate, and decide on any objection within 48 hours after it is filed. If the City Recorder sustains the objection, the candidate may correct the problem by either amending the declaration/nominating petition or filing a new declaration within three days after the objection is sustained. Objections may be filed for such things whether a candidate meets residency requirements or is a registered voter.

A voter who signs a nomination petition under this section may have the voter's signature removed from the petition by, no later than three business days after the day on which the petition is filed with the city recorder or municipal clerk, submitting to the municipal clerk a statement requesting that the voter's signature be removed.

Any candidate may withdraw candidacy by filing a ***“Withdrawal of Candidacy”*** affidavit with the City Recorder any time up to 23 days before the election.

## **PLEDGE OF FAIR CAMPAIGN PRACTICES**

The City Recorder shall provide each candidate that appears to meet the requirements of candidacy with a copy of the State of Utah ***“Pledge of Fair Campaign Practices”***. Signing the pledge is voluntary. Signed pledges shall be kept on file in the office of the City Recorder for public inspection for 30 calendar days after the general election. ([U.C.A.20A-9-206](#))

## **UTAH STATEWIDE ELECTRONIC VOTER INFORMATION WEBSITE - CANDIDATE PROFILE**

As directed in Utah Code § 20A-7-801, Utah's Lieutenant Governor hosts a statewide electronic voter information website. Candidates may submit statements of qualifications (up to 200 words) and certain biographical information for inclusion on the website. You can create an online profile page that will provide information about you to the voters at: <http://vote.utah.gov/>. Candidate profiles can be edited until the submission deadline. Once the deadline has passed, ***no changes may be made to a candidate's profile and no late submission will be accepted.*** The Lt. Gov's office will review and approve candidate profile pages. This website is used by hundreds of thousands of voters every election to research candidates and locate their voting information.

<b>UTAH STATE CANDIDATE PROFILE SUBMISSION DEADLINE</b>	
Candidates may submit a 200 word bio to the state website. The deadline is 5 PM sharp. The July 3 deadline applies <i>only</i> to the primary election. The September 8 deadline applies to the general election. Candidates will need to resubmit their bio if they are successful in the primary election. <a href="#">20A-7-801(4)</a>	
July 3, 2023 Before 5 PM	Primary Election
September 8, 2023 Before 5 PM	General Election

### **FAQs**

#### **Q: What is included in the profile?**

Photograph, 200 word statement, and certain biographical information.

#### **Q: When is the profile available to the public?**

Profiles are available for both the Primary and General Elections. Profiles will be publicly posted on the website approximately 1 week after the submission deadline. A profile must be submitted for the primary and then again for the general election.

#### **Q: I can't find the email to edit my profile. What do I do?**

Check your email's junk or spam folder. If you cannot locate the email, contact the Lieutenant Governor's Office at 801-538-1041.

#### **Q: The website gives me an error message when I try to submit my profile. What can I do?**

If you uploaded a photograph, check the size of the photograph's file. If the file size is large (more than 1MB), simply upload a smaller image file. Some online websites offer free photo compression.

**Effective 5/5/2021**

**20A-7-801 Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.**

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
  - (a) the offices and candidates up for election;
  - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
  - (c) the status of a voter's trackable ballot, in accordance with Section 20A-3a-401.5, accessible only by the voter.
- (3) Except as provided under Subsection (6), the website shall include:
  - (a) all information currently provided in the Utah voter information pamphlet under Chapter 7, Part 7, Voter Information Pamphlet, including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
  - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, [judges.utah.gov](http://judges.utah.gov);
  - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation, for each judicial appointee to a court that is subject to a retention election, in accordance with Section 20A-12-201, for the upcoming general election;
  - (d) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
  - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section 20A-3a-703 and the location of the election day voting center;
  - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
  - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection 20A-1-308(2); and
  - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section 20A-3a-401.5, including:
    - (i) when a ballot has been mailed to the voter;
    - (ii) when an election official has received the voter's ballot; and
    - (iii) when the voter's ballot has been counted.
- (4)
  - (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
    - (i) a list of all candidates for each office;
    - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election or before 5 p.m. no later than 60 days before the general election:
      - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
      - (B) the following current biographical information if desired by the candidate, current:



- (I) age;
  - (II) occupation;
  - (III) city of residence;
  - (IV) years of residence in current city; and
  - (V) email address; and
  - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
  - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
    - (A) a copy of the number and ballot title of each ballot proposition;
    - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
    - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
    - (D) other factual information determined helpful by the election official.
  - (b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.
  - (c) The lieutenant governor shall:
    - (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
    - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
    - (iii) organize, format, and arrange the information submitted under this section for the website.
  - (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
    - (i) Utah voter needs;
    - (ii) public decency; or
    - (iii) the purposes, organization, or uniformity of the website.
  - (e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).
- (5)
- (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:
    - (i) a listing of each objection to the lieutenant governor's determination; and
    - (ii) the basis for each objection.
  - (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
  - (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6)
- (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
  - (b) The information on the website will anticipate and answer frequent voter questions including the following:
    - (i) what offices are up in the current year for which the voter may cast a vote;

- (ii) who is running for what office and who is the incumbent, if any;
  - (iii) what address each candidate may be reached at and how the candidate may be contacted;
  - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
  - (v) what qualifications have been submitted by each candidate;
  - (vi) where additional information on each candidate may be obtained;
  - (vii) what ballot propositions will be on the ballot; and
  - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section 20A-3a-401.5.
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

Amended by Chapter 100, 2021 General Session

# How to Submit Your Candidate Profile

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The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website, [VOTE.UTAH.GOV](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement. The candidate profile portal may timeout during the submission process; it is recommended that candidates write out their profile details in a separate document to save their work.

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## HOW DO I SUBMIT MY PROFILE?

1. Visit the website [VOTE.UTAH.GOV](https://vote.utah.gov). Select the button "Resources for Candidates, Political Groups & Parties" at the bottom of the page.
  2. After being directed to a new page, select the option "Submit candidate profile."
  3. You will be directed to the UtahID portal. If you do not have a UtahID account, you must create one to proceed. If you already have a UtahID account, simply log into your account.
  4. After creating your UtahID account, you will be prompted for a PIN number. To obtain a PIN number, select your name in the dropdown menu then check your email.
  5. After selecting your name in the dropdown menu, you will receive an email with your PIN number. Your PIN number will be sent to the email address that you provided on your declaration of candidacy. It will not be sent to the email address of your UtahID account.
  6. After receiving your PIN number, enter it into the website and click "Submit."
  7. After entering your PIN number, the website will prompt you to enter your candidate profile. After you are completed, click "Submit for Approval." You have the ability to save and edit your profile *before* the deadline.
- 

## WHEN CAN I SUBMIT MY PROFILE?

- **Primary Election Candidates**  
**July 1<sup>st</sup>, 2023 at 5:00 p.m. (Mountain Time)**
- **General Election Candidates:**  
**September 8<sup>th</sup>, 2023 at 5:00 p.m. (Mountain Time)**

Please note that these deadlines are established by law (see 20A-7-801(4)). As a result, late submissions and edits cannot be accepted.

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Do you need assistance with your candidate profile? Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or [elections@utah.gov](mailto:elections@utah.gov). Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)

## **DAVIS COUNTY ELECTION WEBPAGE**

Candidate names and contact information will also automatically be posted on the Davis County Election Webpage. Candidates may submit a photograph and a statement of qualifications to Davis County Elections to be included with the general contact information.

### **Davis County**

## How to

# **SUBMIT YOUR CANDIDATE PROFILE**



Davis County will automatically post candidate names and contact information on Davis County's Elections Webpage. Candidates may also submit a photograph and a statement of qualifications to be posted on the Davis County Elections webpage.

General candidate information including name, address, and contact information will be acquired from the declaration of candidacy. Candidates will receive an email from Brian McKenzie, following the declaration of candidacy period, which will include a unique authentication code. This code will be needed to validate a candidate profile submission.

**Guidelines for Photograph:** Photographs should be formatted in a JPEG, PNG or GIF format. Photographs should be of the candidate only; additional persons will be cropped out of the posted image. Photographs deemed inappropriate or derogatory in any way will not be posted, but the candidate will be provided an opportunity to submit a new photograph to be posted.

**Guidelines for Statement of Qualifications:** The statement of qualifications shall be no longer than 200 words. Submissions that meet these requirements will be posted exactly as they are submitted to the County and Davis County accepts no responsibility for typos or other errors submitted by the candidate. Davis County does not validate nor guarantee the accuracy of any statement provided by the candidate in their submission; the candidate assumes all liability for submitting false statements. The county reserves the right to refuse posting of any statement deemed inappropriate or derogatory in any way, the candidate will be provided an opportunity to submit a new statement if this is the case.

#### **Submission Deadlines**

Primary Election – July 3, 2023 at 5:00 p.m. (Mountain Time)

General Election – September 8, 2023 at 5:00 p.m. (Mountain Time)

#### **Contact Information:**

Brian McKenzie, Davis County Election Manager

801-451-3508

[bmckenzie@daviscountyutah.gov](mailto:bmckenzie@daviscountyutah.gov)

## **MASTER BALLOT POSITION LIST**

In accordance with [Utah Code §20A-6-305](#), election officers shall use the master ballot position list for the 2022-23 as established by the Lieutenant Governor's office to determine the order in which the candidates will be listed on the ballot.

### **2022-23 MASTER BALLOT POSITION LIST**

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

#### **a. Master Ballot Position List**

1) Q	14) L
2) P	15) W
3) N	16) R
4) U	17) F
5) Y	18) G
6) M	19) C
7) E	20) X
8) D	21) A
9) T	22) V
10) O	23) Z
11) H	24) B
12) K	25) S
13) I	26) J

#### **b. Written procedures for election officials to use the master ballot position list.**

In accordance with Utah Code Section 20A-6-305, election officers shall use the master ballot position list for 2022-2023 to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officer shall apply the randomized alphabet as so:

- The candidate's surnames as listed on the declaration of candidacy.
- If two or more candidates have surnames that begin with the same letter, the list shall be applied to each subsequent letter in the candidates' surnames as listed on the declaration of candidacy.
- If two or more candidates have an identical surname as listed on the declaration of candidacy, the list shall be applied to the candidates' given (first) names as listed on the declaration of candidacy.

#### **c. Written procedures for the Lieutenant Governor in conducting the randomization in a fair manner and record of the random selection process used.**

The Office of the Lieutenant Governor conducted the randomized process by drawing wooden letter tiles from an opaque bag following these procedures:

1. A wooden tile with each letter of the alphabet printed is to be placed in an opaque bag
2. Three individuals are to be selected to draw tiles out of the bag
3. The order the individuals draw tiles out of the bag is selected at random by rolling the die
4. The person rolling the highest number on the die picks first, the second highest roller picks second, and the lowest roller picks third
5. Ties are broken by rolling the die until one of the individuals in the tie rolls a number that is higher than the other person they are tied with
6. Letters are pulled out of the opaque bag until all tiles are removed.
7. The order the tiles were picked from the bag became the Master Ballot Position List

The randomization was done on Friday, March 25, 2022, and livestreamed on <https://twitter.com/electionsutah>. Notice of the meeting was posted on the Office's Twitter account and on the Utah Public Notice Website. The recording of the meeting is posted on the Utah Elections YouTube channel: <https://www.youtube.com/user/utahelctions/featured>.

## **ELECTION DATES**

The City will hold a **Primary Election** on **Tuesday August 15, 2023** if there are more than five (5) candidates for City Council and/or three (3) candidates for Mayor. The four (4) City Council candidates and two (2) Mayoral candidates with the most votes from the Primary Election will then advance to the General Election. Regardless of whether there is a Primary Election in August, if there are more than three candidates for City Council and/or two for Mayor, the **General Election** will be held on **Tuesday November 7, 2023**.

<b>ELECTION DATES</b>	
August 15, 2023	Primary Election (if needed)
Tuesday August 29, 2023	Municipal Primary Election Canvass (Verification of election results)
Tuesday November 7, 2023	General Election
Tuesday November 21, 2023	Municipal Election Canvass (Verification of election results)
30 days after disqualification	Candidates who are disqualified for failing to file a financial report by the deadline

## **CAMPAIGN FINANCIAL REPORTING REQUIREMENTS**

All Clinton City municipal candidates are subject to financial disclosure requirements identified in [Utah Code 10-3-208](#) and must submit campaign financial statements for each election (primary election and/or general election). Failure to submit disclosures by these deadlines will result in disqualification.

<b>CAMPAIGN FINANCIAL DISCLOSURE REPORT DEADLINES</b>	
August 8, 2023 Primary Election Report	1 <sup>st</sup> Financial Disclosure due 7 days before Primary Election; any candidate who does not meet this deadline will be <u>disqualified</u> and have their name removed from the ballot. UCA 10-3-208(4)
September 14, 2023 Post Primary Report	Candidates eliminated during the Primary Election must submit a final financial disclosure report. UCA 10-3-208(4)(c)
October 10, 2023 28 Day Report	Jan. 1, 2023-Oct. 5, 2023 (no primary) OR Aug. 3, 2023 – Oct. 5, 2023 (won primary)
October 31, 2023 General Election Report	2 <sup>nd</sup> Financial Disclosure due 7 days before the General Election; any candidate who does not meet this deadline will be <u>disqualified</u> and have their names removed from the ballot. UCA 10-3-208(4)(b)
December 7, 2023 Post General Report	30 days after General Election; all final candidates shall submit their final financial disclosure report. UCA 10-3-208(4)(b)

*Campaign Financial Disclosures are due by 5:00 PM on the due date.*

*Campaign finance statements should include all contributions received and expenditures made up to and including 5 days before the campaign finance statement is due.*

All campaign financial statements will be made available for viewing on the State website, [www.disclosures.utah.gov](http://www.disclosures.utah.gov).



**Effective 5/3/2023**

**10-3-208 Campaign finance disclosure in municipal election.**

- (1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:
- (a) "Agent of a candidate" means:
    - (i) a person acting on behalf of a candidate at the direction of the reporting entity;
    - (ii) a person employed by a candidate in the candidate's capacity as a candidate;
    - (iii) the personal campaign committee of a candidate;
    - (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
    - (v) a political consultant of a candidate.
  - (b) "Anonymous contribution limit" means for each calendar year:
    - (i) \$50; or
    - (ii) an amount less than \$50 that is specified in an ordinance of the municipality.
  - (c)
    - (i) "Candidate" means a person who:
      - (A) files a declaration of candidacy for municipal office; or
      - (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
    - (ii) "Candidate" does not mean a person who files for the office of judge.
  - (d)
    - (i) "Contribution" means any of the following when done for political purposes:
      - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
      - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
      - (C) any transfer of funds from another reporting entity to the candidate;
      - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
      - (E) a loan made by a candidate deposited to the candidate's own campaign; and
      - (F) an in-kind contribution.
    - (ii) "Contribution" does not include:
      - (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
      - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
      - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
  - (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
    - (i) with the candidate's prior knowledge, if the candidate does not object;
    - (ii) by agreement with the candidate;
    - (iii) in coordination with the candidate; or
    - (iv) using official logos, slogans, and similar elements belonging to a candidate.
  - (f)

- (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
  - (A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a);
  - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
  - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
  - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
  - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section 20A-11-101; or
  - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
- (ii) "Expenditure" does not include:
  - (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
  - (B) money lent to a candidate by a financial institution in the ordinary course of business.
- (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.
- (h)
  - (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
  - (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:
    - (A) has already been paid, with money or other consideration;
    - (B) expects to be paid in the future, with money or other consideration; or
    - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.
  - (i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.
- (j) "Reporting entity" means:
  - (i) a candidate;
  - (ii) a committee appointed by a candidate to act for the candidate;
  - (iii) a person who holds an elected municipal office;
  - (iv) a party committee as defined in Section 20A-11-101;
  - (v) a political action committee as defined in Section 20A-11-101;
  - (vi) a political issues committee as defined in Section 20A-11-101;
  - (vii) a corporation as defined in Section 20A-11-101; or
  - (viii) a labor organization as defined in Section 20A-11-1501.
- (2)



- (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3) through (7).
  - (b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).
  - (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (7).
- (3) Each candidate:
- (a) shall deposit a contribution in a separate campaign account in a financial institution; and
  - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4)
- (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection 20A-1-201.5(2).
  - (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
    - (i) 28 days before the day on which the municipal general election is held;
    - (ii) seven days before the day on which the municipal general election is held; and
    - (iii) 30 days after the day on which the municipal general election is held.
  - (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
- (a) 28 days before the day on which the municipal general election is held;
  - (b) seven days before the day on which the municipal general election is held; and
  - (c) 30 days after the day on which the municipal general election is held.
- (6) Each campaign finance statement described in Subsection (4) or (5) shall:
- (a) except as provided in Subsection (6)(b):
    - (i) report all of the candidate's itemized and total:
      - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
      - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
    - (ii) identify:
      - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
      - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or
  - (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (7) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:

- (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or
  - (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (8)
- (a) A municipality may, by ordinance:
    - (i) provide an anonymous contribution limit less than \$50;
    - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
    - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
  - (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (8)(a) if:
    - (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and
    - (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (9).
- (9) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
- (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
  - (b) the dates when the candidate's campaign finance statement is required to be filed; and
  - (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (10) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:
- (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
  - (b) make the campaign finance statement filed by a candidate available for public inspection by:
    - (i)
      - (A) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the statement is filed; and
      - (B) verifying that the address of the municipality's website has been provided to the lieutenant governor in order to meet the requirements of Subsection 20A-11-103(5); or
    - (ii) submitting a copy of the statement to the lieutenant governor for posting on the website established by the lieutenant governor under Section 20A-11-103 no later than two business days after the statement is filed.
- (11)
- (a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:
    - (i) may send an electronic notice to the candidate that states:
      - (A) that the candidate failed to timely file the campaign finance statement; and
      - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
    - (ii) may impose a fine of \$50 on the candidate.

- (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.
- (c) If a candidate is disqualified under Subsection (11)(b), the election official:
  - (i) shall:
    - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
    - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
    - (C) post notice of the disqualification on a public website; and
    - (D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and
  - (ii) may not count any votes for that candidate.
- (12) An election official may fulfill the requirements described in Subsection (11)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:
  - (a) informing the voter that the candidate is disqualified; or
  - (b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.
- (13) Notwithstanding Subsection (11)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:
  - (a) the statement details accurately and completely the information required under Subsection (6), except for inadvertent omissions or insignificant errors or inaccuracies; and
  - (b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (14) A candidate for municipal office who is disqualified under Subsection (11)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (15) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (16)
  - (a) A private party in interest may bring a civil action in district court to enforce the provisions of this section or an ordinance adopted under this section.
  - (b) In a civil action under Subsection (16)(a), the court may award costs and attorney fees to the prevailing party.

Amended by Chapter 45, 2023 General Session

## **OATH OF OFFICE**

Newly elected officials are required to take and sign an “*Oath of Office*” at 12:00 noon on the first Monday in January or as soon thereafter as possible.

*“I do solemnly swear that I will support, obey and defend the Constitution of the United States, and the constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.”*

OATH OF OFFICE	
January 2, 2024	Newly Elected Officials Oath of Office Ceremony,

## **ETHICS**

The State of Utah has enacted the “Municipal Officers’ and Employees’ Ethics Act” which establishes standards of conduct for elected and appointed officials. This information is located at: [UCA 10-3-1301 through 10-3-1312](#).

## **VOTE BY MAIL**

The 2023 Clinton City Municipal Election will be conducted using Vote by Mail in coordination with the Davis County Clerk/Auditor. For more information on Vote by Mail & Voter Registration visit the [Davis County Elections Website](#).

For those who wish to vote early, ballots can be dropped off in a secure drop box located in the parking lot of Clinton Recreation 1651 W 2300N.

# **SIGN REGULATIONS**

**As identified in the Clinton City Code 24-4-1(17) Political and Campaign Signs shall meet the following requirements:**

(1) Political and Campaign Signs shall meet the following requirements:

- (a) Posting on public right-of-way. It shall be unlawful for any person to post a campaign sign in a public right-of-way.
- (b) Prior to posting of any campaign signs the candidate, a representative of the candidate or representative of the campaign shall provide to the Code Enforcement Officer the name and number of a contact person for the candidate or campaign.
- (c) Posting time limits. It shall be unlawful for any person to post a campaign sign more than sixty (60) days prior to the Primary Election, and it shall be unlawful to fail to remove a campaign sign within five (5) days after the election. However, candidates that advance from a Primary Election to the General Election may leave their signs in place until the General Election. In elections where no Primary Election is required, campaign signs may be posted the day after the date the Primary Election would have occurred.

*History 5/12, 10/15*

- (d) Limitation of number of campaign signs on a lot. No limit is established.
- (e) Limitation of size of campaign signs. On any lot in any zone the maximum size of any one sign shall not be greater than sixteen (16) square feet. The maximum height of the sign may not exceed six (6) feet.
- (f) Removal of illegal campaign signs. The Code Enforcement Officer or authorized agents are authorized to remove any campaign sign found posted within the corporate limits of the City when the sign is in violation of the provisions of this section. For the purpose of removing campaign signs, the Code Enforcement Officer or his authorized agents are empowered to take all steps necessary to remove the unauthorized sign including but not limited to enlisting the aid or assistance of any other department of the City and to secure legal process to the end that all the signs shall be expeditiously removed from any property where posted.
- (g) Notice. Upon discovery, the Code Enforcement Officer or authorized agents shall immediately notify by telephone the candidate, committee or person responsible for the posting of any sign in violation of this section, indicating the location of the sign and that the sign must be removed immediately. If the address or phone number of the person responsible for the violating sign is not known the sign shall be removed under the provisions as set forth in § (f) above.
- (h) Storage and return. If after the notice has been given under § (g) above, any campaign sign has not been removed, the Code Enforcement Officer or authorized agents shall remove the campaign sign and keep a record of the location from which the sign was removed. He/she shall store the sign in a safe location for at least thirty (30) days or until after the election whichever occurs first.
- (i) Visual clearance triangle. No campaign signs shall be located in the visual clearance triangle located on corner lots. The visual clearance triangle is the triangular area at the corner performed by measuring a distance of forty (40) feet along both lot lines back from the point of intersection of the lines. Signs located within the visual clearance triangle may be removed under §(f) above without prior notice as required by § (g) above if determined to be a safety hazard.
- (j) Public Property. Political and campaign signs shall not be placed on public property.
- (k) Illegal signs, public nuisance. Campaign signs in violation of this section are hereby declared to be public nuisances, and may be abated as the by the City.

*History 5/04; 08/07, 7/09*

## **Related Sign Information**

**1) Parking of advertising vehicles prohibited.** No person shall park any vehicle or trailer on a public right-of-way or public property or on private property so as to be visible from a public right-of-way which has attached thereto or located thereon any sign or advertising device for the basic purpose of providing advertisement of products or directing people to a business or activity located on the same or nearby property.

**2) Public areas.** No sign, handbill or poster, advertisement or notice of any kind or sort, whether political or otherwise, shall be fastened, placed, posted, painted or attached in any way in or upon any curbstone, lamp post, telephone pole, telegraph pole, electric light or power pole, hydrant, bridge, tree, rock, sidewalk or street, except when the sign is owned and erected by a public agency or erected by permission of an authorized public agency or required by law.

# 2023 ELECTION FORMS

*State Of Utah Pledge of Fair Campaign Practices (UCA § 20A-9-206)*

*Public Records Disclaimer (UCA §63G-2-305(52))*

*2023 Municipal Declaration of Candidacy Form*

*Qualifications for Candidate Filing Affidavit (UCA 20A-2--101.5; 20A-9-203)*

*Affidavit of Impecuniosity (UCA 20A-9-201)*

*Nomination Petition Form*

*How to Submit Your Candidate Profile*

*2023 Master Ballot Position List*

*Campaign Finance Statutes: Municipal Candidates (UCA 10-3-208)*

*Campaign Finance Report Form*

*Voter Information Website Information*

*Nominating Petition*

*Withdrawal of Candidacy Form*

*Oath of Office*



## PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

### THEREFORE:

**I SHALL** conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

**I SHALL NOT** use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

**I SHALL NOT** use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

**I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

**I SHALL** immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

**I SHALL** defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices."

Name: \_\_\_\_\_ Office: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

\*This document is considered a public record and will be retained for public inspection until 30 days following the election.

## **PUBLIC RECORD DISCLAIMER**

The information you provide on your declaration of candidacy, certificate of nomination, or affidavit of impecuniosity is a public record, and your information will be published, posted, or otherwise publicly accessible.

[Utah Code §63G-2-305\(52\)](#) allows you to make your residential and mailing address a protected record if you provide an alternate address or phone number. If you would like to make your residential and mailing address a protected record, please complete the following:

☐ Yes, I would like to make my residential and mailing address on my declaration of candidacy, certificate of nomination, and/or affidavit of impecuniosity a protected record.

Name: \_\_\_\_\_

Please contact me using the alternate address or phone number:

Alternate Address: \_\_\_\_\_

OR

Alternative Phone Number: \_\_\_\_\_



***CLINTON CITY***  
***2023 Declaration of Candidacy***

**Note: This is a Public Form and may be displayed on a publicly available website.**

Office	
Political Party (Fruit Heights Only)	

Candidate Name	
----------------	--

Phone #		Email	
Website			
Residence Address		Mailing Address	

Please read and initial:

\_\_\_\_ The filing officer read the constitutional and statutory qualifications listed below to me, and I meet those qualifications.

\_\_\_\_ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.

\_\_\_\_ I receive a copy of the pledge of fair campaign practices, and I understand that signing this pledge is voluntary.

\_\_\_\_ I have provided a valid email and I understand this will be used for official communications and updates from election officials including Financial Disclosure Notices. If no email is available I have provided a valid physical address.

\_\_\_\_ I understand my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 P.M on June 7, 2023. I also realize this form is a public document and may be displayed publicly.

\_\_\_\_ I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and its applicable deadlines.

## Qualifications

### Qualifications for Municipal (City) Office

*Utah Code 20A-2-101.5; 20A-9-203*

- U. S. Citizen at time of filing.
- A registered voter in the municipality.
- A resident of the municipality for the consecutive 12 months prior to the date of the election.
- Unless unaffiliated, be a member of a registered political party.
- \*Not convicted of certain crimes

### Qualifications for Local District Trustee

*Utah Code 20A-2-101.5; 17B-1-302*

- U. S. Citizen at time of filing.
- A registered voter in the district.
- A resident of the district for the consecutive 12 months prior to the date of the election.
- \*Not convicted of certain crimes

\*An individual convicted of certain crimes loses the right to hold office until convictions have been expunged OR the individual meets all of the following requirements: (1) 10 years have passed since the individual's most recent felony conviction, (2) The individual paid all court-ordered restitution and fines; and (3) the individual completed probation, granted parole, or completed the term of incarceration associated with the felony. An individual convicted of an election related misdemeanor has restored their rights to hold office according to Utah Code 20A-2-101.3.

I \_\_\_\_\_, declare my candidacy for the office of \_\_\_\_\_ for

\_\_\_\_\_. I do solemnly swear, under penalty of perjury, that: I will meet the qualifications to hold the office, both legally and constitutionally, if selected; I reside at the address provided to the filing officer and the information provided on this form is accurate; I will not knowingly violate any law governing campaigns and elections; I will file all campaign financial disclosure reports as required by law and any applicable ordinance; and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Filing Officer

Subscribed and sworn before me \_\_\_\_\_

**CLINTON CITY**  
**2023 Declaration of Candidacy Private Contact Information**

**Note: The information provided below is used for official use only and will not be provided to the public. Election Officials will use this information to contact you regarding required notices, financial reports, and other important items.**

Office	
Political Party	
Candidate Name	

Phone #		Email	
Residence Address			

I \_\_\_\_\_ solemnly swear, under penalty of perjury, that the information provided above is true and correct.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Filing Officer

Subscribed and sworn before me \_\_\_\_\_



# Affidavit of Impecuniosity

(Utah Code Section 20A-9-201)

\_\_\_\_\_  
Name of Candidate

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

I, \_\_\_\_\_  
Name of Candidate

do solemnly swear, under penalty of law for false statements, that, owing to my poverty, I am unable to pay the filing fee required by law.

☐ (Optional) I wish to classify my address listed above as protected records. By doing so, you must provide an alternative address or phone number.

Alternative Address OR Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

Filing a false statement is a criminal offense. In accordance with Section 20A-1-609, a candidate who is found guilty of filing a false statement, in addition to being subject to criminal penalties, will be removed from the ballot.

\_\_\_\_\_  
Signature of Elections Office

\_\_\_\_\_  
Title

Subscribed and sworn before me this \_\_\_\_\_  
(month/day/year)

**File this form with your declaration of candidacy.**

Questions? 801-538-1041 or [elections@utah.gov](mailto:elections@utah.gov)

Date Received

## NOMINATION PETITION

The undersigned residents of \_\_\_\_\_ Clinton City \_\_\_\_\_ (being 18 years of age or older),

hereby nominate \_\_\_\_\_

(Print candidate's name as it is to appear on the ballot)

to the office of \_\_\_\_\_ for the term of \_\_\_\_\_ years.

	Signature of Resident	Address	Phone
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

The undersigned person who is submitting this petition to the municipal clerk or recorder further states the above named nominee is:

- 1) A United States Citizen at the time of filing;
- 2) A registered voter of the municipality;
- 3) Has resided within the municipality for 12 consecutive months immediately preceding the date of the election;
- 4) Is not a convicted felon who has lost the right to hold elective office.

Submitted by \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Received \_\_\_\_\_, 2023

*Date*

\_\_\_\_\_  
*Clerk/Recorder*

## CAMPAIGN FINANCIAL REPORT

To: Lisa Titensor, Clinton City Recorder

For: \_\_\_\_\_  
*Full Name of Candidate*

\_\_\_\_\_  
*Street Address*

Clinton City      UT      84015  
*City*                      *State*              *Zip*

Name of Office: \_\_\_\_\_  
*(Mayor or City Council)*

*(If total contributions and/or total expenditures are less than \$500, record those totals in items 2 & 3. Otherwise, itemize your contributions and expenditures and record them in items 1 & 3.)*

1. Total contributions greater than \$500.00 (Total from Form A)      \$ \_\_\_\_\_
2. Aggregate total of contributions of \$500.00 or less      \$ \_\_\_\_\_
3. Total campaign expenses (Total from Form B)      \$ \_\_\_\_\_
4. Balance at the end of the reporting period      \$ \_\_\_\_\_

*I do solemnly swear that the information contained herein is true and accurate and reflects a complete record of my campaign contributions and expenditures for this reporting period.*

\_\_\_\_\_  
*Candidate Signature*

\_\_\_\_\_  
*Date Signed*

### ITEMIZED CONTRIBUTION REPORT (Form "A")

Date Received	Name of Contributor	Mailing Address & Zip Code (Optional)	Amount of Contribution
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### ITEMIZED EXPENDITURE REPORT (FORM "B")

Date of Expenditure	Person or Organization To Whom Expenditure was made	Mailing Address & Zip Code (Optional)	Amount of Expenditure
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total (Form B)      \$ \_\_\_\_\_

*(If additional space is needed, use blank paper and list information in the above format and file with this report)*

## ITEMIZED CONTRIBUTION REPORT (Form "A") Continued

[illegible]

## ITEMIZED EXPENDITURE REPORT (Form "B") Continued

[illegible]

# NOMINATING PETITION

The undersigned resident(s) of the City of Syracuse, being 18 years old or older, nominate

\_\_\_\_\_ to the office of  
Councilmember – 4-year term. *(Please print candidate's name as it is to appear on the ballot).*

The undersigned person who is submitting this petition to the City Recorder further states the above named nominee is:

- Registered Voter in the municipality in which the individual is elected;
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election;
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election;
- Pay \$25 filing fee.
- Not convicted of a felony\*\*

*\* Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote. \*\* Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

Submitted by: \_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

Received by: \_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date



# **WITHDRAWAL OF CANDIDACY**

I \_\_\_\_\_, say that I have filed a declaration of candidacy or have been nominated as a candidate by a nominating petition.

I hereby request that my name be removed from the official primary/general ballot for nomination to the office of:

Councilmember, four-year term Pursuant to Utah Code Annotated §78B-5-705 (2008) I declare under criminal penalty of the State of Utah that the foregoing is true and correct.

Executed on \_\_\_\_\_, 2023

\_\_\_\_\_  
Signature

Subscribed and sworn to (or affirmed) before me by \_\_\_\_\_

on this \_\_\_\_\_.  
(month/day/year)

\_\_\_\_\_  
*Notary Public (Clerk or other officer qualified to administer oath)*

(Seal)

The seal of the City of Clinton, Utah, is a circular emblem. It features a central shield with a landscape scene, surrounded by a wreath of olive and oak branches. Above the shield is a bell. The words "THE CITY OF" are inscribed above the shield, and "CLINTON UTAH" is inscribed below it. The year "1891" is also visible. The words "ESTABLISHED" and "1891" are flanked by stars.

# OATH OF OFFICE

STATE OF UTAH    )  
                              ) ss  
COUNTY OF DAVIS)

I \_\_\_\_\_, of Clinton City, Davis County Utah, having been elected to the office of Clinton City Council, do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Signed: \_\_\_\_\_

*Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, A.D. of \_\_\_\_\_.*

\_\_\_\_\_  
*Notary Public*

*My Commission Expires:* \_\_\_\_\_