



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Barbara Patterson
TJ Mitchell
Marie Dougherty
Gary Tyler**

Date of Meeting	March 14, 2023	Call to Order: 7:00 PM
City Council & Staff Present	City Manager Dennis Cluff, Community Development Director Peter Matson, Police Chief Shawn Stoker, Fire Chief David Olsen, Recreation Director Brooke Mitchell attended electronically and Treasurer Steve Hubbard.	
Attendees	Celeste Hopkins, Ruth Stone, Melisa Meadows, Shane Rasband, Rob Elggren	
Invocation or Thought & Pledge of Allegiance	Councilmember Dougherty	
Roll Call & Attendance Of City Council	Mayor Stanger was excused at 7:35 pm, Councilmember Dougherty, Councilmember Patterson, Councilmember Stanton Excused were Councilmember Mitchell and Councilmember Tyler	
Public Input	Shane Rasband representing Lexington Estates HOA presented the City Council with some comments from the homeowners in Lexington Estates. The majority are in favor of dissolving the HOA. They do not feel there is any value or benefits to the existing HOA.	

A. EMPLOYEE OF THE MONTH FOR FEBRUARY 2023 – TAMMY ANDERSON

Petitioner	Dennis Cluff, Treasurer Steve Hubbard
Discussion	<p>Treasurer Steve Hubbard reported Tammy Anderson serves in multiple capacities within the City; her primary position is in the Treasurer Department. In this department, her main duties are focused on the biweekly payroll process, which has become more involved and intense over the past couple of years as more tasks have been added such as additional employees, varied compensation types and now an online time keeping function. Within this department she is also skilled at running the front counter operations for cash receipting, resolving billing questions, signing up new resident utilities, and answering general questions about issues pertaining to citywide functions. She takes calls that would normally be transferred to other areas, but many times is able to provide the necessary information.</p> <p>Her ability to be responsive in such a wide array of questions lies in the fact that she also serves in the Court one day a week and shares any remaining time in the Community Development Department as a Business License Specialist. While there, her work ethic is the same as with the Treasurer department. She is known, as Peter has acknowledged, for a broad understanding of City operations and helps with planning and building inspections. If she has questions, she willing asks for assistance after exhausting all avenues of research on her own.</p> <p>She expanded her work hours to the Treasurer Department in August of 2016 after having already worked part time in Community Development since September 2012 and adding part time work with the Court in early 2016.</p>

	<p>Tammy is truly a great asset to the overall operations within the City AND to its citizens. We are honored to recognize her as the Employee of the Month for February 2023.</p> <p>Tammy stated she enjoys working at Clinton City. The staff, management and council work well together and make it a pleasant environment.</p>
B. PRESENTATION FROM VICTIMS ADVOCATE - CELESTE HOPKINS	
Petitioner	Chief Stoker, Celeste Hopkins
Discussion	<p>Victim’s Advocate Celeste Joynt gave a statistical presentation on the services that have been provided through this program over the past year.</p> <p>She explained she has some goals to implement over the next two years. One of the most important being to focus on feedback from the victims she works with. She feels this will improve her ability and skill as an advocate.</p> <p>Councilmember Stanton expressed appreciation for the important services Celeste provides the community.</p> <p>Councilmember Dougherty stated she appreciates these services as well and realizes there is a burden that comes with it.</p> <p>Chief Stoker commented this is an important function in the community. Unfortunately, the funding for this program is being significantly reduced. In order for the program to continue in Clinton, additional funds from the City will need to be dedicated to keep it going.</p>
C. RESOLUTION 06-23 - INTERLOCAL COOPERATION AGREEMENT WITH DAVIS COUNTY FOR ELECTION SERVICES FOR 2023	
Petitioner	Dennis Cluff
Discussion	<p>Clinton City has contracted with Davis County Election Services for election services for the past several elections and the service has been excellent. The County has the personnel, equipment and knowledge to effectively and efficiently provide for the election needs of the Davis County cities. With this agreement, the County will run all of the election functions except the initial candidate sign-ups and the canvassing of the vote (required to be performed by the City Council). This will be a great saving of time for the City Recorder. Previously, all the Davis County cities have also signed up with the County to take care of their previous elections as well.</p> <p>Once all the city agreements have been signed and the County knows for sure what jurisdictions (cities, special districts etc...) will be participating in the cost of the elections, the County will provide us with a new detailed cost break down for the election. Without other jurisdiction participation in our elections and expecting that we hold a Primary and General election, our anticipated cost will be approximately \$39,100, which is in the new proposed FY23-24 draft budget.</p>
CONCLUSION	<p><i>Councilmember Patterson moved to adopt Resolution 06-23; approving the Interlocal Cooperation Agreement with Davis County for election services for the year 2023 . Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye.</i></p>
D. 7:00 PM PUBLIC HEARING, RESOLUTION 07-23 - AMENDMENTS TO FY 22-23 BUDGET	
Petitioner	Dennis Cluff
DISCUSSION	<p>This budget amendment includes:</p> <p>a) Paramedic equipment – ordered last fiscal year and just arrived (\$2,400);</p>

	<p>b) Stainless steel fixtures for Park restroom repairs (\$5,200);</p> <p>c) Parks tree pest treatments for pests killing park trees at Civic Center (\$13,500);</p> <p>d) Heritage Days – full costs for June celebration- 2nd this fiscal year (\$86,263);</p> <p>e) Transfer from #38 Cap Improvements fund to #47, 2000 W project (\$1,501,500);</p> <p>f) Transfer from #38 Cap Improvements fund to #48, 1800 N project (\$214,000);</p> <p>g) Transfer from General Fund to Motor Pool - \$65,000 down payment on new ambulance.</p> <p>After the completion of the audit, another budget amendment may be necessary to add in carryover amounts that could be useful to the current budget.</p> <p>Mayor Stanger opened the public hearing at 7:31 pm and with no public comment, closed the public hearing.</p> <p>The full list of Budget Amendments are included as Attachment A.</p>
CONCLUSION	<i>Councilmember Dougherty moved to adopt Resolution 07-23, approving the amendments to the FY 22-23 Budget . Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember Stanton, aye, Councilmember Tyler, aye.</i>
Approval of Minutes	<i>Councilmember Patterson moved to approve the minutes of the February 27, 2023 City Council Work Session and the February 28, 2023 City Council Meeting. Councilmember Dougherty seconded the motion. Councilmembers’ Dougherty, Patterson and Stanton voted in favor of the motion.</i>
Accounts Payable	<i>Councilmember Dougherty moved to authorize the payments. Councilmember Patterson seconded the motion. Councilmembers’ Dougherty, Patterson and Stanton voted in favor of the motion.</i>
Planning Commission Report	<ul style="list-style-type: none"> • The Planning Commission meeting was cancelled for March 7, 2023.
City Manager	<ul style="list-style-type: none"> • Weber Basin Water Conservancy District will hold a tour on June 22, 2023. • Weber Basin Water Conservancy District will hold their annual meeting on April 6, 2023 at 10:30 am.
Staff reports	<ul style="list-style-type: none"> • Police Chief Stoker reported the police department has completed required training in trauma and assessment. They strive to stay up to date on all training that will benefit the community. • Community Development Director Peter Matson gave an update on development within the City.
Councilmember Dougherty	<ul style="list-style-type: none"> • The Arts Board will host a photo class for cell phones on March 16, 2023 at 7pm.
Councilmember Patterson	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Mitchell	<ul style="list-style-type: none"> • Excused.
Councilmember Stanton	<ul style="list-style-type: none"> • The Youth Council will attend the Youth Council Leadership Conference in Logan Utah this coming weekend.
Councilmember Tyler	<ul style="list-style-type: none"> • Excused.
Mayor Stanger	<ul style="list-style-type: none"> • Met with the WFRC and informed them Clinton would like help in the future on the 2000 W project to connect our trails.
ADJOURNMENT	Councilmember Patterson moved to adjourn. Councilmember Dougherty seconded the motion. Councilmembers Dougherty, Patterson and Stanton

voted in favor of the motion. The meeting adjourned at 7:51 pm.

Lisa Titensor, Clinton City Recorder

ATTACHMENT A

COUNCIL BUDGET AMENDMENTS-March 2023					
Item	Dept	Description	Increase	Decrease	Balance
GENERAL FUND REVENUES					
10-3870	Revenue	Gen Fund Balance	172363		284159
		TOTAL	172363		
GENERAL FUND EXPENSES					
10-5774	Paramedics	Equipment	2400		7400
10-6426	Parks	Restroom fixture repairs	5200		131646
10-6473	Parks	Tree pest treatment	13500		50000
10-7111	Heritage Days	Salaries	3982		9782
10-7113	Heritage Days	Benefits	1130		3530
10-7141	Heritage Days	Advertising	15		9565
10-7163	Heritage Days	Sound System/Stage	14731		29301
10-7164	Heritage Days	Booths & Entertainment	25915		49915
10-7165	Heritage Days	Fireworks	20500		41000
10-7166	Heritage Days	Misc Activities	19990		52780
10-8020	Transfers	Trans to Motor Pool-ambulance payment	65000		65000
		TOTAL	172363	0	
FUND #38 - CAPITAL IMPROVEMENT PROJECTS - REVENUE					
38-4073	Cap Projects	Improvements	1715500		2656049
		Total	1715500		
FUND #38 - CAPITAL IMPROVEMENT PROJECTS - EXPENSES					
38-4084	Cap Projects	Trans to #47 - 2000 West Project	1501500		2901500
38-4087	Cap Projects	Trans to #48 - 1800 North Project	214000		214000
		Total	1715500		
FUND #41 - MOTOR POOL - REVENUE					
41-3357	Motor Pool	Transf from General Fund	65000		65000
		Total	65000		
FUND #41 - MOTOR POOL - EXPENSE					
41-4070	Motor Pool	Vehicle Purchase	65000		519275
		Total	65000		
FUND #47- 2000 WEST PROJECT - REVENUE					
47-3375	2000 W Project	Transf from Fund #38, Cap Improve	1501500		2901500
		Total	1501500		
FUND #47- 2000 WEST PROJECT -EXPENSE					
47-4073	2000 W Project	Improvements	1351500		2611730
47-4076	2000 W Project	Engineering	150000		290000
		Total	1501500		
FUND #48- 1800 NORTH PROJECT - REVENUE					
48-3375	1800 N Project	Transf from Fund #38, Cap Improve	214000		214000
		Total	214000		
FUND #48- 1800 NORTH PROJECT - EXPENSE					
48-4076	1800 N Project	Engineering	214000		214000
		Total	214000		