



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Barbara Patterson
Marie Dougherty
Gary Tyler**

Date of Meeting	May 9, 2023	Call to Order: 7:00 PM
City Council & Staff Present	City Manager Dennis Cluff, Police Chief Shawn Stoker, Fire Chief David Olsen, Asst. Fire Chief Justin Benavides, Amy Visser, Recreation Director Brooke Mitchell, Emma Visser, Addison Rodriguez, Treasurer Steve Hubbard, IT Specialist Dereck Bauer and Lisa Titensor recorded the minutes.	
Attendees	Shane Rasband, Kathleen Silva, Rob Elggren, Melisa Meadows, Ruby Hageniler, David Johnson	
Invocation or Thought & Pledge of Allegiance		
Roll Call & Attendance Of City Council	Mayor Stanger, Councilmember Dougherty, Councilmember Patterson, Councilmember Stanton and Councilmember Tyler	
Public Input	<p>There was none.</p> <p>Mayor Stanger expressed appreciation for the service of former Councilmember TJ Mitchell provided during his time as a member of the City Council.</p>	
A. EMPLOYEE OF THE MONTH FOR APRIL 2023 – EMMA VISSER, RECREATION		
Petitioner	Dennis Cluff, Recreation Director Brooke Mitchell	
Discussion	<p>Recreation Director Brooke Mitchell stated she has nominated Emma Visser from the Recreation Department for Employee of the Month for April 2023. Emma started as a janitor for the recreation building. Then moved to the part time front counter position and currently holds the regular part time position as a Recreation Receptionist. Along with answering phones and preparing the rental room for renters Emma takes on many other responsibilities. She adds expenses into our budget sheets for the different GL accounts; makes flyers for programs, activities and park bowery reservations; she looks up team information for participants when they call the recreation office; registers people for programs, the rental room and park bowery’s; answers the many questions people call our office with and does it all with a positive and helpful attitude. Emma treats customers with respect even when they are not treating her very kindly.</p> <p>Emma has been doing a great job as a Recreation Receptionist. Emma exhibits pride in her work and conducts herself in a professional and positive manner.</p> <p>Emma has helped plan and arrange activities for the upcoming Heritage Days Celebration. She takes initiative and knows what tasks need to be done. Emma shares her knowledge, expertise and resources with other team members. Emma is a valuable employee to the recreation department.</p>	
B. JAZZ AWARD		
Petitioner	Recreation Director Brooke Mitchell	

<p>Discussion</p>	<p>Ms. Mitchell then reported that the Clinton Recreation Department received the Jr. Jazz Innovator Award of the Year from the Utah Jazz organization for how our department treats participants, parents and spectators of our Jr. Jazz basketball program. This is a huge honor especially with the size of the Jr. Jazz program. We are proud of our City employees for providing such a good atmosphere for the program participants and spectators. She explained that Addison Rodriguez and Breanna Lyman are in charge of the Jr. Jazz program. A customer called the Utah Jazz directly to recommend Clinton City.</p>
<p>C. 7:00 PM PUBLIC HEARING – ADOPTION OF FY 2023-24 TENTATIVE BUDGET</p>	
<p>Petitioner</p>	<p>Dennis Cluff</p>
<p>Discussion</p>	<p>At the April 26th special work session, the Council approved a draft FY 2023-24 budget and set this Tentative Budget Hearing. The recommended changes have been made to the draft budget. The decision to increase the fees for Dispatch, Sewer and Storm Drain are still under consideration as well as a potential Property Tax increase.</p> <p>A special Council meeting for the Final Budget and Tax Rate Certification is required for June 22. If the Council decides to increase taxes, a Truth in Taxation Hearing for the August 8th Council meeting to address a Property Tax increase will be needed. Actual proposed tax rates and valuations will not be available until the middle of June, so notices to the public of any tax increase will have to be subsequent as required by the Utah tax laws.</p> <p>Separate meetings on June 22nd are required to adopt the RDA and SSSSD budgets as they are separate Districts yet still part of the overall City’s budgetary system.</p> <p>Mayor Stanger opened the public hearing at 7:10 p.m. and with no public comment closed the public hearing.</p> <p>Mr. Cluff reported he received the new Dispatch Fees from Davis County. They are increasing significantly. An increase in the fee of at least \$.20 is needed to cover the almost \$13,000 increase from the County.</p> <p>The fee is based on the total number of officers and an average of the total number of fire calls.</p> <p>The Council discussed the potential pay changes proposed for the Fire Department included in the Tentative Budget. They decided this issue needs further discussion and consideration. They directed staff to continue with the pay scale for the Fire Department that was presented with the proposed Tentative Budget for now.</p>
<p>CONCLUSION</p>	<p><i>Councilmember Dougherty moved to adopt the Tentative Budget for FY 2023-24, with the Fire salary reinstated from the proposed Tentative Budget with 19 steps and set Public Hearings for the Final City Budget for Thursday June 22, 2023 Special Council Meeting at 7:00 PM. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<p>D. <u>RESOLUTION 09-23</u> - INTERLOCAL COOPERATION AGREEMENT WITH DAVIS COUNTY RELATING TO CDBG GRANTS DURING 2024 TO 2026</p>	
<p>Petitioner</p>	<p>Dennis W. Cluff</p>
<p>Discussion</p>	<p>Davis County is an entitlement entity of the federal Community Development Block Grant (CDBG) program. The County in turn can cooperate with other non-entitlement entities, like Clinton City, allowing them to participate in the grant</p>

	<p>program as sub-recipients. This the City has done for many years. This agreement is the formal process to allow for the City to potentially participate with the County’s CDBG funding.</p>																						
CONCLUSION	<p><i>Councilmember Tyler moved to adopt Resolution 9-23 approving the City to participate in Davis County’s Community Development Block Grant (CDBG) program for years 2024, 2025 and 2026 through an Interlocal Cooperation Agreement. Councilmember seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>																						
<p>E. APPROVAL OF 2023 CLINTON CITY ELECTION POLLING LOCATION AND COUNTY VOTE CENTERS</p>																							
Petitioner	Dennis Cluff, Lisa Titensor-Recorder																						
DISCUSSION	<p>Due to the vote by mail process utilized by the County, Clinton only needs one polling/voting center in each city for the 2023 City elections. Traditionally the City Recreation Center has been the main voting center and is known as such by much of the City residents. By State law local residents can vote at any of the approved County vote centers. These vote center locations are listed below. This designation by the Council is required as part of the upcoming election process.</p> <p style="text-align: center;">Approval of 2023 Polling Location and Vote Centers</p> <p>In accordance with 20A-5-403 the following has been designated a polling place for the 2023 Municipal Primary and General Elections for <u>Clinton City</u> and is established as a common polling place for all voting precincts within this city in accordance with 20A-5-303.</p> <p>Clinton City Recreation Center 1651 W 2300 N, Clinton UT 84015</p> <p>In addition, and in accordance with 20A-3a-703, the following are designated as Election Day voting centers, so long as the cities, in which these buildings are located, are required to hold an election.</p> <table border="1" style="width: 100%;"> <tr> <td>Bountiful Library</td> <td>725 South Main Street, Bountiful</td> </tr> <tr> <td>Centerville Library</td> <td>45 South 400 West, Centerville</td> </tr> <tr> <td>Clearfield Library</td> <td>1 North Main Street, Clearfield</td> </tr> <tr> <td>Clinton Recreation Center</td> <td>1651 West 2300 North, Clinton</td> </tr> <tr> <td>Farmington Community Center</td> <td>120 South Main Street, Farmington</td> </tr> <tr> <td>Fruit Heights City Hall</td> <td>910 South Mountain Road, Fruit Heights</td> </tr> <tr> <td>Kaysville Library</td> <td>215 North Fairfield Road, Kaysville</td> </tr> <tr> <td>Davis Conference Center</td> <td>1651 North 700 West, Layton</td> </tr> <tr> <td>City of North Salt Lake City Hall</td> <td>10 East Center Street, North Salt Lake</td> </tr> <tr> <td>South Weber Family Activity Center</td> <td>1181 Lester Drive, South Weber</td> </tr> <tr> <td>Sunset City Hall</td> <td>200 West 1300 North, Sunset</td> </tr> </table>	Bountiful Library	725 South Main Street, Bountiful	Centerville Library	45 South 400 West, Centerville	Clearfield Library	1 North Main Street, Clearfield	Clinton Recreation Center	1651 West 2300 North, Clinton	Farmington Community Center	120 South Main Street, Farmington	Fruit Heights City Hall	910 South Mountain Road, Fruit Heights	Kaysville Library	215 North Fairfield Road, Kaysville	Davis Conference Center	1651 North 700 West, Layton	City of North Salt Lake City Hall	10 East Center Street, North Salt Lake	South Weber Family Activity Center	1181 Lester Drive, South Weber	Sunset City Hall	200 West 1300 North, Sunset
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	Syracuse Library	1875 South 2000 West, Syracuse	
	West Bountiful City Hall	550 North 800 West, West Bountiful	
	West Point City Hall	3200 West 300 North, West Point	
	Woods Cross City Hall	1555 South 800 West, Woods Cross	
CONCLUSION	<p><i>Councilmember Patterson moved to approve the Clinton City Recreation Center as the Clinton Polling Location and the other County Vote Centers for the 2023 Primary and General Elections. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>		
DISCUSSION ITEMS	<p>Lexington Estates HOA Discussion:</p> <p>Mayor Stanger reported Lexington Estates has petitioned the City to dissolve the existing HOA.</p> <p>Community Development Director Matson reported the HOA consists of three phases. Each lot has declarations and notices of assessments assigned to them. The biggest question lies with the 15-18 lots that back directly onto 1300 N. An agreement for the perpetual maintenance of the landscape strip would need to be addressed. The County would also have requirements and forms that would need to be recorded with the property.</p> <p>Mr. Cluff commented that most likely moving the fence for those homes on 1300 N would need to be addressed. Snow removal is also an issue.</p> <p>Mayor Stanger stated he is in favor of keeping the landscaping as it is because it adds to the beauty of the City especially on the collector streets. He does not feel it is appropriate to modify development agreements previously instated.</p> <p>Councilmember Dougherty said although she agrees with wanting to keep the beauty in Clinton she has a fundamental problem with Development Agreement requiring the HOA being developed in the first place. There is no service for the neighborhood beyond that strip of landscaping. These types of HOA's are not well suited to those types of scenarios. They fall into dysfunction and the residents face contention and it prevents cohesiveness. She balks at the idea of burdening a small group of people for the beauty of the entire City. If beautification is the only purpose, the City may need fund the maintenance for the landscaping. She would be in favor of amending the development agreement with the insurance that the fence is dealt with cohesively and the homeowners take responsibility of the snow removal.</p> <p>Mr. Matson stated he could not find a specific development agreement. The HOA was part of the subdivision approval. He feels the Planning Commission should review and make a recommendation to the City Council on this issue.</p> <p>Mr. Cluff directed Mr. Matson to check with the County to see what is recorded with the deeds especially with the homes that are located directly on 1300N.</p> <p>Councilmember Stanton does not want to see already developed areas become concrete. She understands Councilmember Dougherty's comments but needs more time to consider the issue. She does see an issue that the residents in this HOA are not receiving any other benefits or services.</p> <p>Councilmember Tyler feels there were reasons why the previous Council made these agreements. He is concerned about setting a precedent for other HOA's. He is leaning toward leaving the HOA as is.</p>		

	<p>Mayor Stanger suggested waiting until a new Councilmember is chosen to move forward with a decision on this issue.</p> <p>Mr. Cluff clarified this HOA was established by the developer to make the subdivision look nice and stand out.</p> <p>Councilmember Patterson said she likes it the way it is.</p> <p>Public Works Director David Williams addressed the Council to ask for direction on the development of two areas:</p> <ul style="list-style-type: none"> • Pond Park • Land X <p>He presented the Council with some design options to consider.</p> <p>Councilmember Tyler likes the open space for a soccer field. He Likes the idea of pickle ball courts, a bowery and restrooms.</p> <p>Mr. Williams cautioned there is limited parking available at this location. The idea is to have a paved asphalt surface bike path.</p> <p>Councilmember Stanton said she likes option 2 with the bike path and pickleball courts.</p> <p>Mayor Stanger said he would be more in favor of eight pickle ball courts and a playground. He is concerned about an asphalt bike course.</p> <p>Councilmember Dougherty likes the idea of a bike park.</p> <p>Mr. Williams presented another idea; installing pickle ball courts underneath the viaduct on 1800 N. It is shaded all summer long and there are no close neighbors for the lights to bother.</p> <p>Mayor Stanger said he likes shade near a playground for parents to watch their children.</p> <p>Councilmember Stanton said she would like to see benches.</p>
<p>Approval of Minutes</p>	<p><i>Councilmember Patterson moved to adopt the minutes of the March 28, 2023 City Council Meeting; the April 11, 2023 City Council Meeting and the April 26, 2023 Special City Council Work Session. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<p>Accounts Payable</p>	<p><i>Councilmember Stanton moved to authorize the payments. Councilmember Tyler seconded the motion. Councilmembers' Dougherty, Patterson, Stanton and Tyler voted in favor of the motion.</i></p>
<p>Planning Commission Report</p>	<ul style="list-style-type: none"> • The Planning Commission will meet next on June 6.
<p>City Manager</p>	<ul style="list-style-type: none"> • May 15 is the special meeting to appoint a City Council member to fill the vacancy that Councilmember Mitchell left. • May 20 is the annual Clinton City Shred Day in the west parking lot from 10am to 12 pm. • The May 23, City Council meeting will be cancelled unless something comes up that needs to be addressed. • The Landscape Ord & Budget Amendments will be brought forward at the June 13, 2023 City Council meeting.

<p>Staff reports</p>	<p>Public Works Director David Williams</p> <ul style="list-style-type: none"> • Reported that the 1300 N project is progressing well. • May 21-26 is National Public Works Week. There are some special plans in place for Public Works to let them know how much they are appreciated. <p>Mayor Stanger asked Mr. Williams to look into a large pot hole going into Wal-Mart on the right of the entrance on 1800 N.</p> <p>Recreation Director Brooke Mitchell</p> <ul style="list-style-type: none"> • Heritage Days is in four weeks. • Spring Sports are in full swing. • She invited the Council to serve at the community BBQ during Heritage Days. <p>Fire Chief David Olsen</p> <ul style="list-style-type: none"> • Expressed appreciation for the Lunch with the Mayor program. • Has received two paramedic applications • Needs guidance on code enforcement for landscaping issues
<p>Councilmember Dougherty</p>	<ul style="list-style-type: none"> • Arts Board – Friday May19 Activity
<p>Councilmember Patterson</p>	<ul style="list-style-type: none"> • Nothing at this time.
<p>Councilmember Stanton</p>	<ul style="list-style-type: none"> • The Sewer District will meet on Thursday.
<p>Councilmember Tyler</p>	<ul style="list-style-type: none"> • Nothing at this time.
<p>Mayor Stanger</p>	<ul style="list-style-type: none"> • Email issues have been resolved. • Wasatch Integrated – majority of household waste gets transferred out near Toole – need a new hauling company
<p>ADJOURNMENT</p>	<p><i>Councilmember Stanton moved to adjourn. Councilmember Tyler seconded the motion. Councilmembers Dougherty, Patterson, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 8:46 pm.</i></p>

Lisa Titensor, Clinton City Recorder