



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Marie Dougherty
Gary Tyler
Dane Searle
J. Stark**

Date of Meeting	October 10, 2023	Call to Order: 7:00 PM
City Council & Staff Present	City Manager Dennis Cluff, Police Chief Shawn Stoker, Fire Chief David Olsen, Treasurer Steve Hubbard, Community Development Director Peter Matson, Public Works Director David Williams, IT Specialist Dereck Bauer, JUB Engineer Bryce Wilcox and Lisa Titensor recorded the minutes.	
Attendees who signed in	Jones Family, Brooklyn Webb, Colten & Eryn Harris, Nate & Phoebe Narther, Jan Stauffer	
Invocation or Thought & Pledge of Allegiance	Jared Jones gave the prayer. McKay Jones led the pledge of allegiance.	
Roll Call & Attendance Of City Council	Mayor Stanger, Councilmember Dougherty, Councilmember Searle, Councilmember Stanton and Councilmember Tyler Councilmember Stark was excused.	
Public Input	<p>Brooklyn Webb addressed the City Council to discuss the current overnight parking ordinance. She asked the Council to consider modifying the ordinance to only restrict parking when it is snowing or there is snow on the street. She explained this is how Roy City’s ordinance reads and it seems to be effective. She feels it would be more easily enforced and prosecuted this way.</p> <p>Mayor Stanger explained it is sometimes difficult to predict snow. When snow gets piled this would also become more difficult to allow.</p> <p>The Council was in consensus that this would be a difficult change to make due to the unpredictability of storms and when there are longer storm events where snow piles up in the street.</p> <p>Councilmember Searle pointed out that a temporary permit may be applied for through the police department for short term on street parking.</p> <p>Councilmember Dougherty thanked Ms. Webb for coming before the Council to discuss this issue.</p>	
A. EMPLOYEE OF THE MONTH FOR SEPTEMBER 2023 – MCKENZIE JONES		
Petitioner	Dennis Cluff, Brooke Mitchell	
Discussion	Recreation Director Brooke Mitchell stated McKenzie Jones has been a valuable recreation team member for almost two years. She has been serving as a recreation aide and has been involved in all our sports programs as well as some of the special events the department has organized. Throughout her tenure, the recreation staff has been thoroughly impressed with her exceptional performance and ability to easily handle different challenging situations. McKenzie has demonstrated outstanding professionalism, especially when dealing with heated coaches and spectators, such mature interaction is not always expected from our youth employees.	

	<p>McKenzie always comes to work with a positive attitude and shows kindness to her co-workers, supervisors and program participants. Additionally she has demonstrated excellent dependability for her work; we know we can always count on her to complete a task and go above and beyond.</p> <p>She is excellent at interacting with children and understands how to create a fun, engaging learning environment as she instructs and officiates them. She’s done a wonderful job at adapting to disruptive and behavioral challenges from participants, coaches and parents.</p> <p>Our office is highly impressed with McKenzie's eagerness to enhance her knowledge and skills. She frequently seeks feedback on her performance and consistently challenges herself to improve and strengthen her abilities. We are fortunate to have McKenzie as a valuable part of the recreation team, and we take pride in recognizing her as the Employee of the Month for September 2023.</p> <p>The Council expressed their appreciation to McKenzie for her outstanding efforts.</p>
B. DEPT HEAD OF THE 3RD QUARTER OF 2023 - FIRE CHIEF DAVID OLSEN	
Petitioner	Dennis Cluff
Discussion	<p>City Manager Cluff reported that David Olsen has been the Clinton Fire Chief for nearly 11 years. He has a great attitude and work ethic. David has shown himself to be a competent, well organized and caring leader. He is passionate about fire services and the provision to the public with excellent fire and EMS protection services.</p> <p>David is doing an excellent job in running the City’s fire protection services. The advent of the Paramedic service and the inter-agency demand for certified Paramedics has kept him very busy as some of these employees have gone to other agencies and others have been attracted to our City as replacements. David has worked very hard to maintain the outstanding service provided by our Fire Department.</p> <p>David also participates on a couple of State Fire committees, representing our area. I am pleased to work with David and happy to recognize him as the Department Head of the 3rd Quarter of 2023.</p> <p>Councilmember Tyler gave a personal experience when his home caught fire and prior to him serving on the Council. He said that Chief Olsen and the fire department personnel who responded were excellent and provided excellent care and service to his family.</p> <p>Chief Olsen gave credit to the fire department personnel for all their efforts and stated they are truly where the success of the department lies.</p> <p>He agreed the transition to having a paramedic program has been challenging and at times difficult, but is well worth it. He is grateful for the support of the City Council and administration.</p> <p>The Council thanked Chief Olsen for doing such a great job on behalf of the City.</p>
C. EMPLOYEE SERVICE AWARDS FOR THE THIRD QTR 2023	
Petitioner	Peter Matson, Community Development and Dave Williams, Public Works
Discussion	The following two employees are being recognized for their long term service to Clinton City for the third quarter of 2023:

	<ul style="list-style-type: none"> • Kevin Sorensen, Public Works – 15 years. • Amy Visser, Fire – 10 years <p>The City Council and administration is grateful for the hard work and great attitudes exhibited in the work place by these employees.</p>
<p>D. PUBLIC HEARING – CANCELLED: REZONE REQUEST BY DEREK TERRY OF 4.20 ACRES FROM A-1 (AGRICULTURAL) TO PZ (PERFORMANCE) ZONE AND APPROXIMATELY 19.20 ACRES FROM A-1 TO R-M (MULTI-FAMILY RESIDENTIAL). THE R-M REZONE IS ACCOMPANIED BY A REQUEST TO AMEND THE GENERAL PLAN FROM A FUTURE LAND USE DESIGNATION OF PZ AND R-1-15 TO R-M. THE PROPERTY IS LOCATED AT APPROXIMATELY 2600 N 2000 W</p>	
Petitioner	Charles G. Summers Family Trust, Sharon S. Bingham and Doug F. Summers Trustees, Judy Frandsen Trustee, and Ellis F. and Emma Jane Bouwhuis Summers Trustees represented by Garrett Seely and Derek Terry
Discussion	The public hearing to this item has been cancelled and will be re-noticed at a later date.
<p>E. FINAL ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR MONARCH MEADOWS PH 3 SUBDIVISION LOCATED IN THE VICINITY OF 1300 N AND 2525 W</p>	
Petitioner	Peter Matson, Community Development and Dave Williams, Public Works
Discussion	Monarch Meadows Phase 3 Subdivision has completed the warranty period. The developer has requested Final Acceptance of the public improvements for this subdivision. Public Works has inspected the improvements for this phase and recommends the release of any remaining escrow funds.
CONCLUSION	<i>Councilmember Tyler moved to approve the final acceptance of Monarch Meadows Phase 3 subdivision improvements, and authorize the release of the remaining funds held in escrow. Councilmember Searle seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i>
<p>F. ORDINANCE 23-09Z, REQUEST FOR REZONE BY COLTEN & ERYN HARRIS OF APPROX 0.42 ACRES LOCATED AT 2936 W 1800 N FROM R-1-10 TO THE R-1-9 ZONE</p>	
Petitioner	Colten and Eryn Harris, Property Owners Submitted by Peter Matson/Keaton Jones, Community Development
Discussion	<p>The rezoning request consists of one parcel on approximately 0.42 acres located at 2936 West 1800 North (Parcel No. 14-018-0027). The subject property includes a single-family home situated on the eastern side of the property that fronts on 1800 North.</p> <p>The rezoning from the R-1-10 zone to the R-1-9 zone will accommodate future development of a minor subdivision that will include two lots – the eastern portion with the existing single-family home and a new building lot also fronting on 1800 North on the western portion of the property. The western portion includes +/-60 feet of frontage, which is the minimum required in the proposed R-1-9 zone. R-1-9 minimum lot size and setback standards for both proposed lots can be accommodated given the overall lot area of the subject property.</p> <p>The rezone request is consistent with the General Plan Land Use Map (see attached map) recommendation for R-1-9 zoning and single-family subdivisions in the area have developed in the same manner. A similar rezone request was approved in November 2022 on a property just a few doors east of the subject property.</p> <p>Councilmember Dougherty asked if this lot will be impacted when 1800 N is widened.</p> <p>Mr. Matson responded staff will seek UDOT’s input. The lot is wide enough that it should accommodate the zone change. The applicant has already consulted with UDOT. Both the City code and State code allows entrance onto 1800 N in a forward direction. The property owner may leave the existing driveways and utilize it as a type of hammerhead approach if they choose to.</p>

	<p>Councilmember Tyler expressed concern about allowing more traffic to exit onto 1800 N.</p> <p>Mayor Stanger opened the public hearing at 7:31 p.m. With no public comment, he closed the public hearing.</p> <p>Colten Harris explained that UDOT stated the west driveway could be pushed six feet.</p> <p>Mayor Stanger cautioned that when UDOT does widen the road, the property may be impacted.</p>
CONCLUSION	<p><i>Councilmember Searle moved to adopt Ordinance 23-09Z approving the request from Colten and Eryn Harris for a rezoning of approximately 0.42 acres from the R-1-10 zone to the R-1-9 (single-family residential) zone located at 2936 West 1800 North (Parcel No. 14-018-0027). Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
G. COOPERATIVE AGREEMENT WITH UDOT FOR DRAINAGE PERTAINING TO 2000 W WIDENING PROJECT	
Petitioner	Dennis Cluff, David Williams, Bryce Wilcox
Discussion	This item was postponed to a later date.
H. RESOLUTION 21-23, INTERLOCAL COOP AGR WITH DAVIS SCHOOL DISTRICT FOR JOINT USE OF FACILITIES	
Petitioner	Dennis Cluff
Discussion	<p>In an effort to standardize and consolidate their existing agreements, the Davis School District has prepared a “Master” agreement covering all the boiler plate basics pertaining to joint use of City and School facilities. This “Master” agreement also acknowledges Clinton’s existing special arrangements pertaining to each of the three Elementary schools in Clinton through the addendums that are attached to the “Master” agreement. This is basically a continuation of the past agreements of usage.</p>
CONCLUSION	<p><i>Councilmember Stanton moved to adopt Resolution 21-23, approving an Interlocal Cooperative Agreement with Davis School District for Joint use of Facilities. Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
I. ATHLETIC FIELD, SPORT COURT, OPEN GRASS AREA AND DISC GOLF COURSE USE POLICY	
Petitioner	Dennis Cluff, Brooke Mitchell, Zac Martinez
Discussion	<p>The City’s Recreation, Public Works and Community Development departments get many requests to rent the City’s athletic fields, sports courts, open grass areas and disc golf course throughout the year and the requests are increasing. The City has never had a complete formalized Council policy in place outlining how the public could rent these areas. The departments need a policy in place to guide the use of these areas in a fair and equitable manner. A delineated use policy available on-line will also help those wanting to rent the above mentioned areas understand the City’s rules ahead of time and hopefully limit the number of misunderstandings and disagreements that can occur over park usage.</p> <p>Recreation Director Brooke Mitchell explained this has been in the process for the past few years. There have been organized teams using the parks and causing damage to the fields that have not contacted the City. The wear and tear on the</p>

	<p>facilities needs to be addressed. She clarified this is not intended for recreational users.</p> <p>She explained this document identifies fees for specific uses as well as the cost for City crews to prepare and maintain the facilities. She feels confident in the fees and costs as presented.</p> <p>Councilmember Tyler and Dougherty stated they appreciate Ms. Mitchell’s effort and detail in preparing this.</p> <p>Mayor Stanger asked if consideration for small events such as a disc golf tournament for example should require a lesser amount for the insurance certificate maybe \$1 to \$2 million vs. the proposed \$3 to \$5 million.</p> <p>Ms. Mitchell responded that she proposed the \$3 to \$5 million because that is what other cities are currently requiring. There is a significant amount of risk with these events. She is in favor of keeping the requirement consistent for all events.</p> <p>The Council discussed the issue and was in consensus that it should stay at the \$3 to \$5 million amount for now.</p> <p>Mayor Stanger also explained that he has been told the two hour rental period for disc golf is not enough for tournaments and asked if it could be changed to four hours.</p> <p>The Council asked Ms. Mitchell to look into special event permits.</p>
CONCLUSION	<p><i>Councilmember Stanton moved to adopt the Athletic Field, Sport Court, Open Grass Area and Disc Golf Course Use Policy and have the recreation department oversee the rental requests with input from the public works, community development, police, fire and administrative departments. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
Approval of Minutes	<p><i>Councilmember Searle moved to approve the minutes of the September 12, 2023 City Council Meeting. Councilmember Stanton seconded the motion. Voting is as follows: Councilmember Dougherty, aye; Councilmember Searle, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
Accounts Payable	<p><i>Councilmember Stanton moved to authorize the payments. Councilmember Searle seconded the motion. Council members’ Dougherty, Searle, Stanton and Tyler voted in favor of the motion.</i></p>
Planning Commission Report	<p>Planning Commissioner Bauer reported on the October 3, 2023 PC meeting as recorded in the minutes.</p>
City Manager	<ul style="list-style-type: none"> • Reported the City Manager application deadline is October 16 at 5:00 p.m.
Staff reports	<p>Public Works Director Dave Williams</p> <ul style="list-style-type: none"> • Police and Fire expansion construction has begun. • 2000 W road construction starts mid October. • On 1300 N, the man hole covers will be raised beginning October 23 for the Clinton portion; the Sunset portion has been delayed a bit. • Review of the 1800 N project is underway. <p>Fire Chief Dave Olsen</p> <ul style="list-style-type: none"> • Appreciates the support of the City Council and Administration for the Open House; they had a great turn out. • They would like to invite public works to participate beginning next year.

	<ul style="list-style-type: none"> The diesel emission system has been installed and working great thanks to the Fema grant. <p>Treasurer Steve Hubbard reported Amber Kelley is helping out temporarily as the Finance Specialist.</p> <p>Recreation Director Brook Mitchell</p> <ul style="list-style-type: none"> SR Luncheon is October 18, 2023. The Halloween Walk is October 16, 2023 from 6 – 7:30 pm. Eight businesses and all the school councils will participate. Working on the flyer and getting bids to mail out the RAP Tax brochure.
Councilmember Dougherty	<ul style="list-style-type: none"> Cowboy Poetry is October 20 at 7 pm at the Community Room.
Councilmember Searle	<ul style="list-style-type: none"> Reported he is applying for the City Manager position.
Councilmember Stanton	<ul style="list-style-type: none"> Youth Council is working hard on upcoming events. They will help with the Halloween Walk and they will host a Meet the Candidates Night on November 2, 2023 from 6:30 – 8:30 pm at the community center. Sewer Board is considering increases to cover costs of improvements.
Councilmember Tyler	<ul style="list-style-type: none"> Cautioned that the public needs to understand that the RAP Tax will not come anywhere close to funding a Rec Center.
Mayor Stanger	<ul style="list-style-type: none"> Attended the Waste Management Conference and found it very interesting and helpful The Fire Dept Open House was fantastic. Fat Cats held their ground breaking ceremony. They will open in 2024. They have committed to flying a huge flag like Macy’s did on the existing flag pole.
ADJOURNMENT	<p><i>Councilmember Stanton moved to adjourn. Councilmember Tyler seconded the motion. Councilmembers Dougherty, Searle, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 8:38 pm.</i></p>

Lisa Titensor, Clinton City Recorder