

Clinton City Municipal 2025 Election Candidate Guide



Vote by Mail Election

IMPORTANT ELECTION DATES

Municipal Primary Election
Tuesday, August 12, 2025

Registration Deadlines
By Mail, Friday, August 1, 2025
In Person Tuesday, August 12, 2025
Online Friday, August 1, 2025

Municipal General Election
Tuesday, November 4, 2025

Registration Deadlines
By Mail Friday, October 24, 2025
In Person Tuesday, November 4, 2025
Online Friday, October 24, 2025

Offices To Be Voted Upon

Mayor (four-year term)

Two (2) Council Members
(four-year term each)

Term: January 2, 2026 to
December 31, 2029

Contents

IMPORTANT ELECTION DATES 1

ADDITIONAL RESOURCES 3

 Declaration of Candidacy..... 5

 Who Can File?..... 5

 How to File 5

 Alternative: Nomination by Petition..... 5

 Objections to a Candidacy 6

 Withdraw Your Candidacy..... 6

Write-In Candidates 6

Campaign Financial Reporting..... 6

 FORMS.....10

 PLEDGE OF FAIR CAMPAIGN PRACTICES.....11

 ANNUAL CONFLICT OF INTEREST DISCLOSURE.....12

 OF ELECTED OFFICIAL.....12

 2025 MUNICIPAL.....16

 DECLARATION OF CANDIDACY.....16

 APPEARANCE OF CANDIDATES NAME ON BALLOT18

Use of Legal Middle Name18

Use of Nickname18

QUALIFICATIONS19

 2024 – 2025 MASTER BALLOT POSITION LIST.....20

Effective 2/27/202341

CLINTON CITY CODE POLITICAL CAMPAIGN SIGNS.....42

WELCOME

Dear Candidate,

Congratulations on becoming a candidate for the Clinton City Council. We appreciate your willingness to serve your community. An elected official has the responsibility of being prepared and informed on the issues, maintaining honor and integrity in all actions, making the commitment to attend all necessary meetings, and participating actively as a member of the community and a city team member.

“Public Service” can be very rewarding, but it can also be challenging at times. It is important to consider all sides of an issue. Compromise is often necessary when making decisions for the good of the community as a whole.

According to the State Election Code, the City Recorder is responsible for supervising the candidate filing process for municipal elections. Please note, this packet is not intended to replace the laws of the State of Utah. Each candidate is responsible for knowing and abiding by the laws for the office for which they are applying.

The information you provide to the City Recorder’s office in conjunction with the election is considered public information. Information from your campaign including your address and phone numbers and campaign financial documents will be posted to the Clinton City website and to the Utah State Lieutenant Governors website. If you wish to classify your address as a protected record, you must provide an alternate address, email or phone number.

A candidate orientation meeting will be held at Clinton City Hall on June 12, 2025 at 6 pm. If you are unable to attend, please send a representative in your place.

Best wishes on your campaign.

Sincerely,

Lisa Titensor

Clinton City Recorder / Election Official

Phone: 801-614-0720

Email: ltitensor@clinton.utah.gov

ADDITIONAL RESOURCES

DAVIS COUNTY CLERK/AUDITOR

Brian McKenzie, Election Manager

61 S Main Street

PO Box 618

Farmington, UT 84025 801-451-3508

[Davis County Elections](#)

UTAH LT. GOVERNOR’S OFFICE

Utah State Capital Bldg. Ste #220

PO Box 142325

Salt Lake City, UT 84114 801-538-1041

vote.utah.gov

Declaration of Candidacy - To run for Mayor or City Council, you must officially declare your candidacy during the designated filing period.

Candidate Filing Dates: June 2–6, 2025

Monday through Friday, 8:00 AM – 5:00 PM

Location: Clinton City Recorder's Office, 2267 N 1500 W, Clinton, UT (lower level)

Clinton City Form of Government and Compensation

Title 2 of the Clinton City Code – Administration, outlines the structure and operation of Clinton City's municipal government. It defines legislative processes, the roles and qualifications of elected officials, the duties of the Mayor and City Council, and procedures for meetings, records, and public access. It establishes the key offices of the City. The Title also covers public utilities and related billing and enforcement procedures, records access under GRAMA, civil rights protections, and the establishment of community committees. Collectively, these chapters provide a framework for effective, transparent, and accountable city governance.

Clinton City is governed by a **six-member council form of government** in accordance with Utah Code §§10-3b-301 to 10-3b-303. The governing body consists of the Mayor and five Councilmembers. Clinton is a fourth-class city with a population of approximately 24,000.

The Mayor serves as the presiding officer at City Council meetings and is the chief ceremonial representative. The Mayor does not vote except in limited cases, such as tie-breaking, appointing or dismissing the City Manager, or on ordinances that will affect the Mayor's powers. The Mayor has no veto authority unless granted by ordinance or state law. Responsibilities include enforcing city laws, appointing commission members with Council consent, reporting on the City's condition, and ensuring the execution of ordinances and policies. The Mayor may also reassign Council members to boards or committees with majority consent from the Council. If the Mayor is absent, unable to act, or refuses to act, the City Council shall elect one of its members to serve as the Mayor Pro Tempore. The Mayor Pro Tem shall possess the powers and duties of the mayor but shall retain his or her power and authority as a member of the City Council and shall be entitled to vote.

City Council members adopt ordinances and resolutions, appropriate funds, approve contracts or commitments of city resources; set appropriate tax rates, adopt the city budget; set sewer, water and solid waste rates; review municipal administration and ratify the Mayor's appointments to City committees; and exercise other responsibilities as required by law.

Compensation: All members are eligible to participate in the city's 401(k) program

- Mayor: \$1,443.20 per month
- Council Members: \$721.60 per month

Declaration of Candidacy

To run for Mayor or City Council, you must officially declare your candidacy during the designated filing period.

Candidate Filing Dates

June 2–6, 2025

Monday through Friday, 8:00 AM – 5:00 PM

Location: Clinton City Recorder's Office, 2267 N 1500 W, Clinton, UT

Who Can File?

You may declare candidacy if you:

- Are a U.S. citizen
- Are a registered voter in Clinton
- Have lived in Clinton for at least 12 consecutive months before the election
- Have not been convicted of a felony, unless your rights have been restored under Utah Code §20A-2-101.5

How to File

1. In Person

Visit the Clinton City Recorder's Office during the filing period to:

- Complete and sign a Declaration of Candidacy form
- Pay the \$25.00 filing fee (unless using a nominating petition)
- Confirm you meet eligibility requirements

2. Out of State During Filing?

If you'll be outside Utah for the entire week of the filing period, notify the City Recorder in advance and appoint a designated agent to file on your behalf. Notification should be provided in writing by email or letter.

- Documents must be filled out in advance.
- Designee must appear during filing period.
- Candidate must be available by some electronic means to affirm they meet the qualifications to run for office.

Alternative: Nomination by Petition

1. Pick Up Petition

Obtain a Nomination Petition from the City Recorder's Office starting at 8:00 AM on June 2, 2025.

2. Gather Signatures

Collect at least 25 signatures from registered Clinton voters (age 18 or older).

3. File the Petition

Submit the completed petition and sign the declaration form in person (or via your agent if qualified) by June 6, 2025 at 5:00 PM.

Objections to a Candidacy

Any Clinton voter may file a written objection to a candidate's eligibility within 10 days after the filing period ends.

- The City Recorder will notify the candidate and issue a decision within 48 hours
- If the objection is upheld, the candidate may:
 - Amend the declaration, or
 - File a new declaration within 3 days of the decision

Withdraw Your Candidacy

To withdraw, submit a signed affidavit to the City Recorder's Office at least 23 days before the election (Primary or General, as applicable).

Write-In Candidates

If you miss the regular filing deadline, you may still run as a write-in candidate for the General Election only.

Deadline to File

Tuesday, September 2, 2025

By 5:00 PM

File with the City Recorder

Requirements

- Must meet the same qualifications as regular candidates
- Must file a Declaration of Candidacy in person or via an approved agent
- Write-in candidates (General Election Only) will not appear on the printed ballot. Voters must manually write your name on their ballot for it to count.

Campaign Financial Reporting

All candidates for elected municipal office must file signed **Campaign Financial Statements** with the City Recorder or Deputy Recorder. These statements must include itemized and total campaign contributions and expenditures, as outlined in [Utah State Code §10-3-208](#).

Please become familiar with this section of the code, as it provides detailed requirements on what must be disclosed.

REPORT DUE BY 5:00 PM	REPORTING PERIOD	APPLIES TO
August 5, 2025	Jan 1 – Aug 5	Candidates in the Primary
September 11, 2025	Aug 6 – Sept 11	Candidates eliminated at Primary
October 7, 2025	Jan 1 – Oct 7 (no primary) Aug 5 – Oct 7 (won primary)	Candidates with no Primary or those who won Primary
October 28, 2025	Oct 8 – Oct 28	All Candidates in the General Election
30 days after disqualification	Varies	Disqualified candidates who failed to file on time

If your expenditures and expenses are **zero**, you are still required to file a Financial Statement indicating no financial activity.

- Campaign funds must be held in a **separate account** from personal finances.
- See §20A-11-104 for rules on **personal use expenditures**.
- **Remaining funds** must be used for a future campaign or donated to a 501(c)(3) nonprofit.

Public Disclosure Requirements

Under [Title 63G, Chapter 2 \(GRAMA\)](#):

- The municipal clerk/recorder must make each finance report publicly available within **one business day**.
- A digital copy or summary must be:
 - **Posted to the City's website** within 7 business days, and
 - **Linked to the Lieutenant Governor's website** within 2 business days after posting.

Late Filings and Penalties

If a candidate misses a deadline:

- The clerk/recorder may issue an electronic notice warning that the report must be filed within **24 hours**, or the candidate will be disqualified.
- A **\$50 fine** may also be imposed.

- The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.

Financial Report Contents

If your total contributions or expenditures are \$500 or more:

- List **each contribution** (amount and donor)
- List **each expenditure** (amount and purpose)

If both are under \$500:

- You may report in **aggregate** totals only

All contributions and expenses related to the election should be accounted for between the **pre-election and post-election statements**.

Note: Political Issues Committees (PICs), Political Action Committees (PACs), and corporations must report all expenditures made to support or oppose candidates or ballot issues. Failure to report is a **Class B misdemeanor**.

The City Recorder will inspect all reports within two business days. If any issues are found, or if a complaint is submitted, the Recorder will notify the candidate for correction or clarification.

All financial statements will be publicly available on the **Clinton City website** and **www.disclosures.utah.gov**.

Employee Political Activity

It is the policy of the City that employees of the City shall not simultaneously hold an elective municipal office with the City. Any employee running for a Clinton City elected office, and winning that election, must resign from City employment prior to taking the oath of office.

The restrictions imposed by the law of the State of Utah on political activities are that no city employee shall use such employment to solicit any money, influence, service or other thing of value, or otherwise aid or promote any political committee, or the nomination or election of any person to public office, while on the job during working hours. However, nothing in this section is intended to restrict the right of a public employee, outside the hours of employment, to campaign, express his/her personal political views, support candidates/ballot issues, hold a political office in a different jurisdiction or to vote in any election.

Quick Reference: Utah Code Sections

Code Section	Topic	Explanation
§10-3-301	Candidate Qualifications	Outlines the legal requirements to run for municipal office, such as age, citizenship, and residency.
§20A-2-101	Voter Registration	Defines who qualifies as a registered voter in Utah.
§20A-2-101.5	Felony Convictions	Explains how a felony conviction affects eligibility to run for office, and how rights may be restored.
§20A-9-203	Declaration of Candidacy	Details the process and legal requirements for filing to run for office.
§20A-9-206	Fair Campaign Practices	Provides the rules around signing the voluntary Fair Campaign Pledge.
§20A-3-501	Electioneering	Defines prohibited campaigning near polling places.
§10-3-208	Campaign Finance Reporting	Lists the reporting deadlines and requirements for municipal candidates.
§20A-11-104	Personal Use of Campaign Funds	Clarifies how leftover campaign funds may be legally used.
§20A-4-401	Election Recounts	Explains when and how a recount can be requested after an election.
§20A-7-801	Statewide Voter Information Website	Authorizes the use of vote.utah.gov for posting candidate profiles.
Clinton Code 24-4-1(17)	Campaign Sign Regulations	Establishes Clinton City's rules for posting, removing, and storing political signs.

FORMS



PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

I SHALL conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

I SHALL NOT use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

I SHALL NOT use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting. **I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

I SHALL immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

I SHALL defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices."

Name: _____ Office: _____

Signature: _____ Date: _____

*This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

*This document is considered a public record and will be retained for public inspection until 30 days following the election.

**ANNUAL CONFLICT OF INTEREST DISCLOSURE
OF ELECTED OFFICIAL**

(Utah Code Ann. §10-3-1313 and § 20A-11-1604(6) §10-3-301.5)

Name: _____

Office: ___ Mayor ___ City Council

Employment

20A-11-1604 (6b) and (6c) **Current**

Year

- Employer Name: _____
- Address: _____
- Occupation: _____
- Job Title: _____

Preceding Year

☐ Same as above

- Employer Name: _____
- Address: _____
- Occupation: _____
- Job Title: _____

Owner or Officer

20A-11-1604 (6d) **Current Year**

- Name of Entity: _____
- Type of Business or Activity: _____
- Position: _____

Preceding Year

☐ Same as above

- Name of Entity: _____
 - Type of Business or Activity: _____
 - Position: _____
-

Individual or Entity Income

20A-11-1604 (6e)

During the preceding year, did you receive \$5,000.00 or more in income from an individual or entity? *(If needed, attach additional disclosures in a supplementary document and ensure it is clearly labeled.)*

Preceding Year

- Name of Individual or Entity: _____
 - Type of Business or Activity: _____
-

Stocks or Bonds*^

20A-11-1604 (6f)

The name of each entity in which an individual holds any stocks or bonds having a Fair Market Value (FMV) of \$5,000.00 or more on the date of this disclosure or during the preceding year *(excluding funds that are managed by a third party, including blind trusts, managed investment accounts, and mutual funds)*. *(If needed, attach additional disclosures in a supplementary document and ensure it is clearly labeled.)*

- Name of Individual or Entity: _____
 - Type of Business or activity: _____
-

Leadership Position or Board of Directors

20A-11-1604 (6g)

Current or preceding year; paid or unpaid. *(If needed, attach additional disclosures in a supplementary document and ensure it is clearly labeled.)*

- Name of Entity: _____
 - Type of Business or activity: _____ • Position held: _____
-

Spouse

20A-11-1604 (6i) and (6j)

Name: _____ *(Print)*

Current Year

- Employer Name: _____
- Address: _____
- Occupation: _____
 - Job Title: _____

Preceding Year

☐ Same as above

- Employer Name: _____
 - Address: _____
 - Occupation: _____
 - Job Title: _____
-

Adult(s) Residing in Home Not Related by Blood or Marriage

20A-11-1604 (6i) and (6k). In Utah, the legal age of an adult is 18 years old, as defined under Utah Code §15-2-1. (If needed, attach additional disclosures in a supplementary document and ensure it is clearly labeled.)

Name: _____ (Print)

- Employer Name: _____ • Occupation: _____
-

Optional Disclosures

A. Real Property

20A-11-1604 (6h)

Does the elected official own or have a financial interest in property that may constitute a conflict of interest?

- None: ☐ or
- Description of Real Property: _____
- Type of Interest: _____

B. Other Conflicts of Interest

20A-11-1604 (6l)

Does the elected official have any other matter of interest that may constitute a conflict of interest?

- None: ☐ or
 - Description: _____
-

Statement

20A-11-1604 (6n)

To the best of my knowledge, the information provided is true and accurate.

Candidate/Officeholder's Signature: _____

Date: _____

*(a) excluding funds that are managed by a third party, including blind trusts, managed investment accounts, and mutual funds.

^(b) a regulated officeholder who provides goods or services to multiple customers or clients as a part of a business or a licensed profession is only required to provide the information described in Subsection (6)(e) in relation to the entity or practice through which the regulated officeholder provides the goods or services and is not required to provide the information described in Subsection (6)(e) in relation to the regulated officer's individual customers or clients.

**2025 MUNICIPAL
DECLARATION OF CANDIDACY**

Please note that the information on this form may be available to the public in accordance with Utah State Code 63G-2-301 and 63G-2-210.

FIRST NAME (as it will appear on the ballot)

MIDDLE NAME (as it will appear on the ballot)

LAST NAME (as it will appear on the ballot)

for the office of _____ for the _____ (two or four-year) term

for the city/town of _____.

State of Utah

} ss.

County of _____

I, _____, being first sworn and under penalty of perjury, say that I reside at _____ Street, City of _____, County of _____, state of Utah, Zip Code _____, Telephone Number (if any) _____; that I am a registered voter; and that I am a candidate for the office of _____ (stating the term). I will meet the legal qualifications required of candidates for this office. If filing via a designated agent, I attest that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots.

Email Address
(one that is closely monitored)

Candidates must provide the filing officer with an email address at the time of filing if the candidate wishes to display a candidate profile on the Statewide Electronic Voter Information website. [20A-9-203\(4\)\(c\)\(iv\)\(B\)](#)

Signature of Candidate
(must be signed in the presence of the filing officer)

Subscribed and sworn to before _____ on this _____.
(filing officer name) (month/day/year)

QUALIFICATIONS FOR CANDIDATE FILING DECLARATION

Please initial:

- _____ The filing officer read the constitutional and statutory qualifications as listed below to me, and I meet those qualifications.
- _____ I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.
- _____ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.
- _____ I have complied with the conflict of interest disclosure requirements as required in 10-3-301.5.
- _____ I received a copy of the pledge of fair campaign practices, and I understand that signing this pledge is voluntary.
- _____ I provided a valid email, or physical address if no email is available, and I understand this will be used for official communications and updates from election officials.
- _____ I understand I will receive all financial disclosure notices by email.
- _____ I understand my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 p.m. on June 6, 2025.
- _____ I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and its applicable deadline.

Signature of Filing Officer

Date

QUALIFICATIONS

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code Section 20A-9-203).

MUNICIPAL CANDIDATE

Utah Code §10-3-301

Utah Code §20A-9-203

- Registered voter in the municipality in which the individual is elected*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election.
- Maintain a principal place of residence within the municipality, and within the district that the elected officer represents, during the officer's term of office
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Pay filing fee, if one is required by municipal ordinance
- Not convicted of a felony, treason, crime, or offense relating to elections**
- Cannot have been declared mentally incompetent

** Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.*

*** Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

APPEARANCE OF CANDIDATES NAME ON BALLOT

Except as otherwise provided in **USC 20A-6-109**, an election officer shall ensure that a candidate's name appears on the ballot with the candidate's legal first name, followed by the candidate's legal surname (last name).

Use of Common Derivative of Legal First Name and Other Initials

A candidate may without meeting any additional requirements:

1. Use a common derivative of the legal first name
2. Use the first initial of a legal middle name between a legal first name (or common derivative) and legal last name.
3. Use the first initial of a legal first name before the legal middle name (or a common derivative) if the candidate qualifies to use a legal middle name.

Use of Legal Middle Name

A candidate may use a legal middle name (or common derivative) instead of the candidate's legal first name if no later than 5pm on which the applicable declaration of candidacy period ends, the candidate does the following:

1. Makes a request to use a legal middle name instead of the legal first name;
2. Completes an affidavit stating that the candidate is generally known by acquaintances in the candidate's county of residency by the legal middle name or common derivative; and
3. Provides affidavits of five residents of the candidate's county of residency who are not immediate family members of the candidate stating that the candidate is generally known by acquaintances in the candidate's county of residency by the legal middle name.

Use of Nickname

A candidate may use a nickname if it meets the following requirements: the nickname does not imply that the candidate is an individual other than the candidate; does not constitute a slogan; does not associate the candidate with an economic, religion, political, or other group, issue or opinion; is not offensive, profane or spurious; and is not a title, rank, degree, certification, job description, or similar designation; and no later than 5pm on which the applicable declaration of candidacy period ends the candidate does the following:

1. Makes a request to use a nickname;
2. Completes an affidavit stating that the candidate is generally known by acquaintances in the candidate's county of residency by the nickname and is not using the nickname to gain an advantage on the ballot;
3. Provides affidavits of five residents of the candidate's county of residency who are not immediate family members of the candidate stating that the candidate is generally known by acquaintances in the candidate's county of residency by the nickname; and
4. Indicates if the nickname shall appear before or after the candidates legal first name; in place of the candidates legal first name, or place it before or after the candidates legal middle name if the candidate has qualified to use the middle name or common derivative of the legal middle name.

The election officer must approve or reject the request to use a nickname



State of Utah

SPENCER J. COX

OFFICE OF THE LIEUTENANT GOVERNOR

DEIDRE M. HENDERSON

GOVERNOR

SALT LAKE CITY, UTAH 84114-
2220

LIEUTENANT GOVERNOR

2024 – 2025 MASTER BALLOT POSITION LIST

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

A. Master Ballot Position List

- | | |
|----|---|
| 1 | B |
| 2 | Z |
| 3 | C |
| 4 | W |
| 5 | R |
| 6 | E |
| 7 | N |
| 8 | A |
| 9 | J |
| 10 | Y |
| 11 | M |
| 12 | K |
| 13 | S |
| 14 | G |
| 15 | L |
| 16 | F |
| 17 | T |
| 18 | X |
| 19 | P |
| 20 | U |
| 21 | O |
| 22 | V |

23 H
24 I
25 Q
26 D

B. Written procedures for election officials to use the master ballot position list.

In accordance with Utah Code Section 20A-6-305, election officers shall use the master ballot position list for

2024-2025 to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officer shall apply the randomized alphabet as so:

- The candidate's surnames as listed on the declaration of candidacy
- If two or more candidates have surnames that begin with the same letter, the list shall be applied to each subsequent letter in the candidates' surnames as listed on the declaration of candidacy
- If two or more candidates have an identical surname as listed on the declaration of candidacy, the list shall be applied to the candidates' given (first) names as listed on the declaration of candidacy

C. Written procedures for the Lieutenant Governor in conducting the randomization in a fair manner and record of the random selection process used.

The Office of the Lieutenant Governor will conduct the randomization process by drawing wooden letter tiles from an opaque bag and following these procedures:

1. A wooden tile with each letter of the alphabet printed is to be placed in an opaque bag
2. Three individuals are to be selected to draw tiles out of the bag
3. The order the individuals draw tiles out of the bag is selected at random by rolling the die
4. The person rolling the highest number on the die picks first, the second highest roller picks second, and the lowest roller picks third
5. Ties are broken by rolling the die until one of the individuals in the tie rolls a number that is higher than the other person they are tied with
6. Letters are pulled out of the opaque bag until all tiles are removed
7. The order the tiles were picked from the bag became the Master Ballot Position List

The randomization was done on Tuesday, January 9, 2024, at 10:00 am in the rotunda of the Utah State Capitol. Notice of the meeting was published on the Public Notice Website and broadcast live on Zoom. A recording of the meeting can be found on the www.vote.utah.gov website.



Brian McKenzie, CERA
Clerk

County Clerk

Davis County Administration Building - P.O. Box 618 - Farmington Utah 84025
Telephone: (801) 451-3213 – Fax: (801) 451-3421

Candidate Orientation

Join us on Wednesday, June 18, 2025 at 6:00 pm. We will be meeting in the Election Warehouse room 202 at the Davis County Admin Building. We will:

- Walk through the election process
- Learn about Election Security
- Learn when ballots go out and timing of mailers
- Most important – Have your questions answered

Below is a link for those who want to attend the meeting virtually.

Video call link: <https://meet.google.com/vxx-pxxs-srw>

Connects.You.

Voter Information Website

Effective 5/7/2025

20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
 - (a) the offices and candidates up for election;
 - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
 - (c) the status of a voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), accessible only by the voter.
- (3) Except as provided under Subsection [\(6\)](#), the website shall include:
 - (a) all information currently provided in the Utah voter information pamphlet under [Chapter 7, Part 7, Voter Information Pamphlet](#), including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
 - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, [judges.utah.gov](#);
 - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with [Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation](#), for each judicial appointee to a court that is subject to a retention election, in accordance with Section [20A-12-201](#), for the upcoming general election;
 - (d) all information submitted by election officers under Subsection [\(4\)](#) on local office races, local office candidates, and local ballot propositions;
 - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section [20A-3a-703](#) and the location of the election day voting center;
 - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
 - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection [20A-1-308\(2\)](#); and
 - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), including:
 - (i) when a ballot has been mailed to the voter;
 - (ii) when an election official has received the voter's ballot; and
 - (iii) when the voter's ballot has been counted.
- (4) (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
 - (i) a list of all candidates for each office;
 - (ii) if submitted by the candidate to the election official's office no later than 5 p.m. on the last business day that is at least 45 calendar days before the primary election or no later than 5 p.m. on the last business day that is at least 60 calendar days before the general election:
 - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
 - (B) the following current biographical information if desired by the candidate, current:
 - (I) age;

- (II) occupation;
- (III) city of residence;
- (IV) years of residence in current city; and
- (V) email address; and
- (C) a single web address where voters may access more information about the candidate and the candidate's views; and
- (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
 - (A) a copy of the number and ballot title of each ballot proposition;
 - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
 - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
 - (D) other factual information determined helpful by the election official.
- (b) The information under Subsection [\(4\)\(a\)](#) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection [\(4\)\(a\)](#) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:
 - (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
 - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
 - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
 - (i) Utah voter needs;
 - (ii) public decency; or
 - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection [\(4\)\(d\)](#) is subject to appeal in accordance with Subsection [\(5\)](#).
- (5) (a) A person whose information is refused under Subsection [\(4\)](#), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection [\(5\)\(a\)](#) shall contain:
 - (i) a listing of each objection to the lieutenant governor's determination; and
 - (ii) the basis for each objection.
- (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
- (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
- (b) The information on the website will anticipate and answer frequent voter questions including the following:
 - (i) what offices are up in the current year for which the voter may cast a vote;

- (ii) who is running for what office and who is the incumbent, if any;
 - (iii) what address each candidate may be reached at and how the candidate may be contacted;
 - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
 - (v) what qualifications have been submitted by each candidate;
 - (vi) where additional information on each candidate may be obtained;
 - (vii) what ballot propositions will be on the ballot; and
 - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section [20A-3a-401.5](#).
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

Campaign Finance Statutes: Municipal Candidates

Effective 5/7/2025

10-3-208. Campaign finance disclosure in municipal election.

(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:

(a) "Agent of a candidate" means:

- (i) a person acting on behalf of a candidate at the direction of the reporting entity;
- (ii) a person employed by a candidate in the candidate's capacity as a candidate;
- (iii) the personal campaign committee of a candidate;
- (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
- (v) a political consultant of a candidate.

(b) "Anonymous contribution limit" means for each calendar year:

- (i) \$50; or
- (ii) an amount less than \$50 that is specified in an ordinance of the municipality.

(c) (i) "Candidate" means a person who:

- (A) files a declaration of candidacy for municipal office; or
- (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.

(ii) "Candidate" does not mean a person who files for the office of judge.

(d) (i) "Contribution" means any of the following when done for political purposes:

- (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
- (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
- (C) any transfer of funds from another reporting entity to the candidate;
- (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;

(E) a loan made by a candidate deposited to the candidate's own campaign; and

(F) an in-kind contribution.

(ii) "Contribution" does not include:

(A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;

(B) money lent to the candidate by a financial institution in the ordinary course of business; or

(C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.

(e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:

(i) with the candidate's prior knowledge, if the candidate does not object;

(ii) by agreement with the candidate;

(iii) in coordination with the candidate; or

(iv) using official logos, slogans, and similar elements belonging to a candidate.

(f) (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:

(A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a);

(B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;

(C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;

(D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;

(E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section [20A-11-101](#); or

(F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.

(ii) "Expenditure" does not include:

(A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or

(B) money lent to a candidate by a financial institution in the ordinary course of business.

(g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.

(h) (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.

(ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:

(A) has already been paid, with money or other consideration;

(B) expects to be paid in the future, with money or other consideration; or

(C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.

(i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.

(j) "Reporting entity" means:

(i) a candidate;

(ii) a committee appointed by a candidate to act for the candidate;

(iii) a person who holds an elected municipal office;

(iv) a party committee as defined in Section [20A-11-101](#);

(v) a political action committee as defined in Section [20A-11-101](#);

(vi) a political issues committee as defined in Section [20A-11-101](#);

(vii) a corporation as defined in Section [20A-11-101](#); or

(viii) a labor organization as defined in Section [20A-11-1501](#).

(2) (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3) through (8).

(b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).

- (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (8).

(3) Each candidate:

- (a) shall deposit a contribution in a separate campaign account in a financial institution; and
- (b) may not deposit or mingle any campaign contributions received into a personal or business account.

(4) (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection [20A-1-201.5\(2\)](#).

- (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:

- (i) 28 days before the day on which the municipal general election is held;
- (ii) seven days before the day on which the municipal general election is held; and
- (iii) 30 days after the day on which the municipal general election is held.

- (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.

(5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:

- (a) 28 days before the day on which the municipal general election is held;
- (b) seven days before the day on which the municipal general election is held; and
- (c) 30 days after the day on which the municipal general election is held.

(6) (a) If a candidate seeks appointment to fill a midterm vacancy in a municipal office the candidate shall, no later than three business days before the day on which the municipal legislative body meets to interview the candidate in accordance with Section 20A-1-510, file a campaign finance statement with the municipal clerk or recorder.

- (b) Upon receipt of the campaign finance statement described in Subsection (6)(a), the municipal clerk or recorder shall immediately submit a copy of the statement to the municipal legislative body.

(7) Each campaign finance statement described in Subsection (4), (5), or (6) shall:

- (a) except as provided in Subsection (7)(b):
 - (i) report all of the candidate's itemized and total:

- (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
 - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
 - (ii) identify:
 - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
 - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or
 - (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (8) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
- (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or
 - (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (9) (a) A municipality may, by ordinance:
- (i) provide an anonymous contribution limit less than \$50;
 - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
 - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
- (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (9)(a) if:
- (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and
 - (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (10).
- (10) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
- (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
 - (b) the dates when the candidate's campaign finance statement is required to be filed; and

- (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (11) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:
- (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
 - (b) make the campaign finance statement filed by a candidate available for public inspection by:
 - (i) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the day on which the statement is filed; and
 - (ii) in order to comply with the requirements of Subsection [20A-11-103\(4\)\(b\)\(ii\)](#), providing the lieutenant governor with a link to the electronic posting described in Subsection (11)(b)(i) no later than two business days after the day on which the statement is filed.
- (12) (a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:
- (i) may send an electronic notice to the candidate that states:
 - (A) that the candidate failed to timely file the campaign finance statement; and
 - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
 - (ii) may impose a fine of \$50 on the candidate.
- (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.
- (c) If a candidate is disqualified under Subsection (12)(b), the election official:
- (i) shall:
 - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
 - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
 - (C) post notice of the disqualification on a public website; and

(D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and

(ii) may not count any votes for that candidate.

(13) An election official may fulfill the requirements described in Subsection (12)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:

(a) informing the voter that the candidate is disqualified; or

(b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.

(14) Notwithstanding Subsection (12)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:

(a) the statement details accurately and completely the information required under Subsection (7), except for inadvertent omissions or insignificant errors or inaccuracies; and

(b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.

(15) A candidate for municipal office who is disqualified under Subsection (12)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.

(16) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.

(17) (a) A private party in interest may bring a civil action in a court with jurisdiction under Title 78A, Judiciary and Judicial Administration, to enforce the provisions of this section or an ordinance adopted under this section.

(b) In a civil action under Subsection (17)(a), the court may award costs and attorney fees to the prevailing party.

Effective 5/1/2024

10-3-209 Personal use expenditure -- Authorized and prohibited uses of campaign funds - Enforcement -- Penalties.

(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for the purposes of this section:

(a) "Candidate" means a person who:

- (i) files a declaration of candidacy for municipal office; or
- (ii) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a public office.

(b) "Officeholder" means a person who is elected to and currently holds a municipal office.

(c)

(i) "Personal use expenditure" means an expenditure that:

- (A) is not excluded from the definition of personal use expenditure by Subsection (2) and primarily furthers a personal interest of a candidate or officeholder or a candidate's or officeholder's family, which interest is not connected with the performance of an activity as a candidate or an activity or duty of an officeholder; or
- (B) would cause the candidate or officeholder to recognize the expenditure as taxable income under federal law.

(ii) "Personal use expenditure" includes:

(A) a mortgage, rent, utility, or vehicle payment;

(B) a household food item or supply; (C) a clothing expense, except:

(I) clothing bearing the candidate's name or campaign slogan or logo that is used in the candidate's campaign;

(II) clothing bearing the logo or name of a jurisdiction, district, government organization, government entity, caucus, or political party that the officeholder represents or of which the officeholder is a member; or

(III) repair or replacement of clothing that is damaged while the candidate or officeholder is engaged in an activity of a candidate or officeholder;

(D) an admission to a sporting, artistic, or recreational event or other form of entertainment;

(E) dues, fees, or gratuities at a country club, health club, or recreational facility;

(F) a salary payment made to a candidate, officeholder, or a person who has not provided a bona fide service to a candidate or officeholder;

(G) a vacation;

(H) a vehicle expense;

(I) a meal expense;

(J) a travel expense;

(K) a payment of an administrative, civil, or criminal penalty;

(L) a satisfaction of a personal debt;

(M) a personal service, including the service of an attorney, accountant, physician, or other professional person;

(N) a membership fee for a professional or service organization; and

(O) a payment in excess of the fair market value of the item or service purchased.

(2) As used in this section, "personal use expenditure" does not mean an expenditure made: (a) for a political purpose;

(b) for candidacy for public office;

(c) to fulfill a duty or activity of an officeholder;

(d) for a donation to a registered political party;

(e) for a contribution to another candidate's campaign account, including sponsorship of or attendance at an event, the primary purpose of which is to solicit a contribution for another candidate's campaign account;

(f) to return all or a portion of a contribution to a donor;

(g) for the following items, if made in connection with the candidacy for public office or an activity or duty of an officeholder:

(i)

(A) a mileage allowance at the rate established by the Division of Finance under Section 63A-3-107; or

(B) for motor fuel or special fuel, as defined in Section 59-13-102;

(ii) a meal expense;

(iii) a travel expense, including an expense incurred for airfare or a rental vehicle;

(iv) a payment for a service provided by an attorney or accountant;

(v) a tuition payment or registration fee for participation in a meeting or conference; (vi) a gift;

(vii) a payment for the following items in connection with an office space: (A) rent;

(B) utilities;

(C) a supply; or

(D) furnishing;

(viii) a booth at a meeting or event; or

(ix) educational material;

(h) to purchase or mail informational material, a survey, or a greeting card;

(i) for a donation to a charitable organization, as defined by Section 13-22-2, including admission to or sponsorship of an event, the primary purpose of which is charitable solicitation, as defined in Section 13-22-2;

(j) to repay a loan a candidate makes from the candidate's personal account to the candidate's campaign account;

(k) to pay membership dues to a national organization whose primary purpose is to address general public policy;

(l) for admission to or sponsorship of an event, the primary purpose of which is to promote the social, educational, or economic well-being of the state or the candidate's or officeholder's community;

(m) for one or more guests of an officeholder or candidate to attend an event, meeting, or conference described in this Subsection (2); or (n) to pay childcare expenses of:

- (i) a candidate while the candidate is engaging in campaign activity; or
- (ii) an officeholder while the officeholder is engaging in the duties of an officeholder.

(3)

(a) A municipality may adopt an ordinance prohibiting a personal use expenditure by a candidate with requirements that are more stringent than the requirements provided in Subsection (4). (b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1) or (2).

(c) If a municipality fails to adopt a personal use expenditure ordinance described in Subsection

(3)(a), a candidate shall comply with the requirements contained in Subsection (4).

(4) A candidate or an officeholder may not use money deposited into a campaign account for:

- (a) a personal use expenditure; or
- (b) an expenditure prohibited by law.

(5) A municipality may enforce this section by adopting an ordinance:

- (a) to provide for the evaluation of a campaign finance statement to identify a personal use expenditure; and
- (b) to commence informal adjudicative proceedings if, after an evaluation described in Subsection (5)(a), there is probable cause to believe that a candidate or officeholder has made a personal use expenditure.

(6) If, in accordance with the proceedings described in Subsection (5)(b) established in municipal ordinance, a municipality determines that a candidate or officeholder has made a personal use expenditure, the municipality:

(a) may require the candidate or officeholder to:

- (i) remit an administrative penalty of an amount equal to 50% of the personal use expenditure to the municipality; and
- (ii) deposit the amount of the personal use expenditure into the campaign account from which the personal use expenditure was disbursed; and

(b) shall deposit the money received under Subsection (6)(a)(i) into the municipal general fund.

Amended by Chapter 447, 2024 General Session

CAMPAIGN FINANCIAL REPORT

To: Lisa Titensor, Clinton City Recorder

For: _____
Full Name of Candidate

_____ Clinton City UT 84015
Street Address City State Zip

Name of Office: _____
(Mayor or City Council)

(If total contributions and/or total expenditures are less than \$500, record those totals in items 2 & 3. Otherwise, itemize your contributions and expenditures and record them in items 1 & 3.)

1. Total contributions greater than \$500.00 (Total from Form A) \$ _____
2. Aggregate total of contributions of \$500.00 or less \$ _____
3. Total campaign expenses (Total from Form B) \$ _____
4. Balance at the end of the reporting period \$ _____

I do solemnly swear that the information contained herein is true and accurate and reflects a complete record of my campaign contributions and expenditures for this reporting period.

Candidate Signature Date Signed

ITEMIZED CONTRIBUTION REPORT (Form "A")

Date Received	Name of Contributor	Mailing Address & Zip Code (Optional)	Amount of Contribution
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ITEMIZED EXPENDITURE REPORT (FORM "B")

Date of Expenditure	Person or Organization To Whom Expenditure was made	Mailing Address & Zip Code (Optional)	Amount of Expenditure
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total (Form B) \$ _____

(If additional space is needed, use blank paper and list information in the above format and file with this report)

ITEMIZED CONTRIBUTION REPORT (Form "A") Continued

<u>DATE RECEIVED</u>	<u>NAME OF CONTRIBUTOR</u>	<u>ADDRESS (Optional)</u>	<u>\$ CONTRIBUTION</u>

ITEMIZED EXPENDITURE REPORT (Form "B") Continued

<u>DATE OF EXPENSE</u>	<u>EXPENDITURE MADE TO</u>	<u>ADDRESS (Optional)</u>	<u>\$ EXPENDITURE</u>



Submitting Your Candidate Profile

The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website [VOTE.UTAH.GOV](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement. Submitting a candidate profile is optional.

Candidates are responsible for submitting their profile by the deadline. Deadlines are established by law (see Utah Code 20A-7-801(4)). As a result, late submissions cannot be accepted. Due to the volume of profiles being submitted, edits after submission cannot be accommodated.

This year, candidates will receive an email link to complete their bio (from elections@utah.gov). **These links will be sent to the email provided on the candidate's filing form.** Please check your spam folder if the link is not in your inbox.

If you do submit a profile for the Primary Election, and then make it to the General Election, you will need to resubmit a new profile for the Election, due to state law. Your Primary Election profile will NOT carry over to the General Election.

How Do I Submit My Profile?

1. After being sent the link, follow the instructions to submit your profile. **Please read and review the information on the page carefully.**
2. After reading the page, select "Submit Candidate Information." Complete the form and submit it.
3. Click the link and complete the form. Once the submission deadline has ended, our office will review the submissions and notify candidates if their profiles require correction. This process typically takes a few weeks to complete.
4. After the review period is over and before ballots are sent, our office will post the profiles on [VOTE.UTAH.GOV](https://vote.utah.gov) under the "Learn About Candidates and Issues" tab.

When Can I Submit My Profile?

PRIMARY Election Candidates:

- For candidates who have a primary election, the deadline for their submission is June 27th, 2025, at 5:00 PM Mountain Time.

GENERAL Election Candidates:

- General election candidates have until September 5th, 2025, at 5:00 PM Mountain Time.

Do you need assistance with your candidate profile?

Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or elections@utah.gov
Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)

PRIVATE CONTACT INFORMATION

This information provided here will only be used by the Elections Office staff to contact you regarding required notices, financial reports, and other important items.

Candidate Name (REQUIRED)	
Home Address (REQUIRED)	
Telephone Number (REQUIRED)	
Email Address (REQUIRED)	
_____ Signature of Filing Officer	_____ Date

Office of the Lieutenant Governor

350 N. State Street, Suite 220 – P.O. Box 142325 – Salt Lake City, UT 84114-2325

Tel: 801-538-1041 Fax: 801-538-1133 Email: elections@utah.gov

PUBLIC RECORD DISCLAIMER

The information you provide on your declaration of candidacy, certificate of nomination, or affidavit of impecuniosity is a public record, and your information will be published, posted, or otherwise publicly accessible.

[Utah Code §63G-2-305\(52\)](#) allows you to make your residential and mailing address a protected record if you provide an alternate address or phone number. If you would like to make your residential and mailing address a protected record, please complete the following:

☐ Yes, I would like to make my residential and mailing address on my declaration of candidacy, certificate of nomination, and/or affidavit of impecuniosity a protected record.

Name: _____

Please contact me using the alternate address or phone number:

Alternate Address: _____

OR

Alternative Phone Number: _____

Effective 2/27/2023

20A-17-103 Posting political signs on public property.

(1) As used in this section:

(a) "Local government entity" means:

- (i) a county, municipality, or other political subdivision;
- (ii) a special district, as defined in Section 17B-1-102;
- (iii) a special service district, as defined in Section 17D-1-102;
- (iv) a local building authority, as defined in Section 17D-2-102;
- (v) a conservation district, as defined in Section 17D-3-102;
- (vi) an independent entity, as defined in Section 63E-1-102;
- (vii) a public corporation, as defined in Section 63E-1-102;
- (viii) a public transit district, organized under Title 17B, Chapter 2a, Part 8, Public Transit District Act;
- (ix) a school district;
- (x) a public school, including a charter school or other publicly funded school;
- (xi) a state institution of higher education;
- (xii) an entity that expends public funds; and
- (xiii) each office, agency, or other division of an entity described in Subsections (1)(a)(i) through (xii).

(b) "Political sign" means any sign or document that advocates: (i) the election or defeat of a candidate for public office; or (ii) the approval or defeat of a ballot proposition.

(c)

- (i) "Public property" means any real property, building, or structure owned or leased by a local government entity.
- (ii) "Public property" does not include any real property, building, or structure during a period of time that the real property, building, or structure is rented out by a government entity to a private party for a meeting, convention, or similar event.

(2) A local government entity, a local government officer, a local government employee, or another person with authority or control over public property that posts or permits a person to post a

political sign on public property:

- (a) shall permit any other person to post a political sign on the public property, subject to the same requirements and restrictions imposed on all other political signs permitted to be posted on the public property; and
- (b) may not impose a requirement or restriction on the posting of a political sign if the requirement or restriction is not politically neutral and content neutral. Amended by Chapter 15, 2023 General Session

CLINTON CITY CODE POLITICAL CAMPAIGN SIGNS

As identified in the Clinton City Code 24-4-1(17) Political and Campaign Signs shall meet the following requirements:

(1) Political and Campaign Signs shall meet the following requirements:

(a) Posting on public right-of-way. It shall be unlawful for any person to post a campaign sign in a public right-of-way.

(b) Prior to posting of any campaign signs the candidate, a representative of the candidate or representative of the campaign shall provide to the Code Enforcement Officer the name and number of a contact person for the candidate or campaign.

(c) Posting time limits. It shall be unlawful for any person to post a campaign sign more than sixty (60) days prior to the Primary Election, and it shall be unlawful to fail to remove a campaign sign within five (5) days after the election. However, candidates that advance from a Primary Election to the General Election may leave their signs in place until the General Election. In elections where no Primary Election is required, campaign signs may be posted the day after the date the Primary Election would have occurred.

History 5/12, 10/15

(d) Limitation of number of campaign signs on a lot. No limit is established.

(e) Limitation of size of campaign signs. On any lot in any zone the maximum size of any one sign shall not be greater than sixteen (16) square feet. The maximum height of the sign may not exceed six (6) feet.

(f) Removal of illegal campaign signs. The Code Enforcement Officer or authorized agents are authorized to remove any campaign sign found posted within the corporate limits of the City when the sign is in violation of the provisions of this section. For the purpose of removing campaign signs, the Code Enforcement Officer or his authorized agents are empowered to take all steps necessary to remove the unauthorized sign including but not limited to enlisting the aid or assistance of any other department of the City and to secure legal process to the end that all the signs shall be expeditiously removed from any property where posted.

(g) Notice. Upon discovery, the Code Enforcement Officer or authorized agents shall immediately notify by telephone the candidate, committee or person responsible for the posting of any sign in violation of this section, indicating the location of the sign and that the sign must be removed immediately. If the address or phone number of the person responsible for the violating sign is not known the sign shall be removed under the provisions as set forth in § (f) above.

(h) Storage and return. If after the notice has been given under § (g) above, any campaign sign has not been removed, the Code Enforcement Officer or authorized agents shall remove the campaign sign and keep a record of the location from which the sign was removed. He/she shall store the sign in a safe location for at least thirty (30) days or until after the election whichever occurs first.

(i) Visual clearance triangle. No campaign signs shall be located in the visual clearance triangle located on corner lots. The visual clearance triangle is the triangular area at the corner performed by measuring a distance of forty (40) feet along both lot lines back from the point of intersection of the lines. Signs located within the visual clearance triangle may be removed under §(f) above without prior notice as required by § (g) above if determined to be a safety hazard.

(j) Public Property. Political and campaign signs shall not be placed on public property.

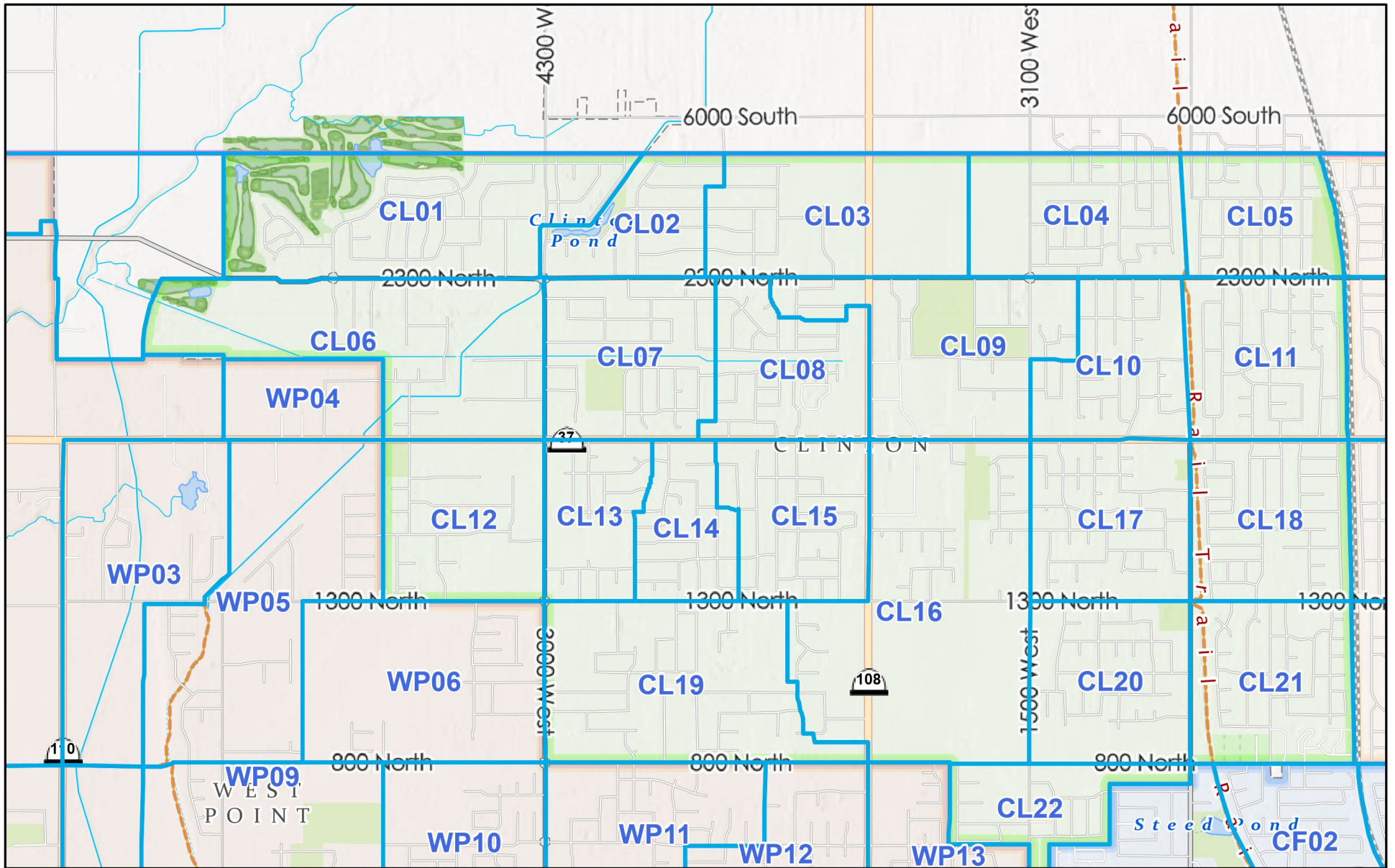
(k) Illegal signs, public nuisance. Campaign signs in violation of this section are hereby declared to be public nuisances, and may be abated as the by the City.

History 5/04; 08/07, 7/09

Related Sign Information

1) Parking of advertising vehicles prohibited. No person shall park any vehicle or trailer on a public right-of-way or public property or on private property so as to be visible from a public right-of-way which has attached thereto or located thereon any sign or advertising device for the basic purpose of providing advertisement of products or directing people to a business or activity located on the same or nearby property.

2) Public areas. No sign, handbill or poster, advertisement or notice of any kind or sort, whether political or otherwise, shall be fastened, placed, posted, painted or attached in any way in or upon any curbstone, lamp post, telephone pole, telegraph pole, electric light or power pole, hydrant, bridge, tree, rock, sidewalk or street, except when the sign is owned and erected by a public agency or erected by permission of an authorized public agency or required by law.



5/16/2025, 2:08:40 PM

 Davis Precincts
43

